

**AMERICAN LEGION AUXILIARY DEPARTMENT OF  
ARIZONA CONVENTION JUNE 25-28, 2026  
RESOLUTION**

SUBMITTED BY:     Rose Ficklin, Yolanda Bonilla    

SUBJECT:     Contracts    

DATE:     May 28, 2026    

Resolution No.     R21      
*(Assigned by Resolutions Committee)*

**DO NOT TRY TO SQUEEZE THE RESOLUTION INTO THIS SPACE. PLEASE ATTACH TEXT OF  
RESOLUTION AS A SEPARATE PAGE**

**Routing:** \_\_\_\_\_

Submitted by: Name and Signature \_\_\_\_\_

Submitted by: Name and Signature \_\_\_\_\_

Submitted by: Name and Signature \_\_\_\_\_

\_\_\_\_\_ Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Revised \_\_\_\_\_

\_\_\_\_\_ Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Revised \_\_\_\_\_

\_\_\_\_\_ Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Revised \_\_\_\_\_

Convention Action:      Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Date \_\_\_\_\_

Whereas, American Legion Auxiliary, Department of Arizona Policies and Procedures Manual, states, *"Any contract relative to the American Legion Auxiliary Department of Arizona whether it be for meeting rooms, meals, equipment or the like shall be signed by the Department President and Department Finance Committee Chairman after approval of the entire Finance Committee. (2004)"*; and

Whereas, The Department President holds a one-year term and could reside outside of the Phoenix metro area; and

Whereas, The Finance Chairman has a three-year term, and the Executive Director of Operations is an employee; and

Whereas, Due to scheduling and travel for the Department President he/she may be unavailable in a timely manner; now therefore be it

Resolved, That the Department Finance Chairman and Department President shall have oversight and the Executive Director of Operations shall have the authority to execute contracts and agreements on behalf of the American Legion Auxiliary, Department of Arizona for goods and services consistent with matters within the approved Department of Arizona budget; and be it further,

Resolved, That the Department Finance Chairman and the Executive Director of Operations shall have the authority to execute contracts, and agreements that extend beyond the budget year in order to receive cost savings, provided that the terms of the instrument is consistent with matters within the approved Department of Arizona budget, contracted amount is no greater than \$50,000 and a no-penalty termination clause is contained in the contract. If these conditions cannot be met, then a review will be done by the Department Finance Committee.