

EVELYN HOFF

Junior Prayer Book Memorial Plaque (submitted by Honorary Unit Jr. Chaplain) (REVISED 2026)

SPONSORING ALA PROGRAM: CHAPLAIN

ELIGIBILITY: Any Junior group of a Unit in the Department of Arizona in good standing is eligible to submit for this award.

SUBMISSION TYPE: Book of Prayers.

SUBMISSION DUE DATE/Period covered: Due at or before the Junior Convention, covering the period from the Unit's Junior Installation of Officers through the end of their term.

AWARD PRESENTATION: Department Junior Convention. Also, Department Senior Convention by invitation. The Department Plaque for the Junior Prayer Book award will continue as a traveling plaque to be kept with the Junior group's Unit for the next year. The individual Junior member responsible for creating the Jr. Prayer Book will receive a small plaque to keep.

AWARD CRITERIA: The judging of the Junior Prayer Books for the awarding of this plaque shall be done at the Junior Convention by a committee of at least three (3) appointed by the Department Chaplain. The Chaplain may be a judge. No judge shall have a conflict of interest, e.g., the Junior group their Unit has submitted for the award.

1. Prayers shall be inter-faith and non-denominational.
2. Original prayers shall be signed by the Junior and Senior members submitting them.
3. Original prayers by Junior members shall be in one section, Senior members in another.
4. Prayer book shall be divided into sections for prayers collected: Original (Jr. and Sr.), Patriotic, Holiday, Table, Children, Inspirational, Sympathy, etc. Each section will be named by a divider page. Once again, prayers do not require a signature unless composed by a member. Give authors of non-original prayers or verses, if possible.
5. Non-denominational religious pictures or drawings may be used on divider pages ONLY.
6. Prayer book must be compiled by the Honorary Junior Chaplain (supervised by Junior Activities Chair or Senior Chaplain).
7. Prayers may be hand-printed or typewritten on paper with no lines and have a 1 inch margin (age considered).
8. Size of the book cover shall not be larger than 9.5" by 11.5 inches (standard loose leaf size).
9. The book will be furnished by the Junior member's Unit. It shall have the ALA emblem, Unit name, location and "Department of Arizona" on the cover. Cover may be printed, stamped or painted. Nothing placed above the emblem.
10. The flyleaf should have name and location of Unit; Dates of the current administrative year; Total membership of the Unit separated as Sr. and Jr. on the date set by the Officers and Chairmen (usually May 1); Number of members submitting original prayers Sr. and Jr.; and Names and Signatures of the Honorary Unit Junior Chaplain and the (Senior) Unit President.
11. Only one prayer book from each Junior group of any Unit shall be submitted.
12. No Department Report Form is required.
13. Judging:

Contents	50%
Arrangement and Neatness	20%
Total Number of all submissions	15%
Percentage of Jr. members submitting original prayers signed with their own signature	15%

PLEASE NOTE: National Awards, if applicable, follow a separate submission and judging process and must be submitted directly to the National organization.

As of 2026 Prayer Books do not have a National Award equivalent.