

St. Jude Assembly #2375

2024-2025 Expense Voucher

This section completed by Faithful Comptroller

Voucher Date: _____

Budget Item? _____

Voucher #: V _____

CHECK REQUEST

This section completed by person submitting report (include receipts)

Submitted By _____

Check Payable To _____

Total Expense _____

Expense Date _____

Event and/or Purpose or Description of the Expense _____

Officer Approvals

Faithful Comptroller:

Frank Baca

Date

If acting FC, please print name

Faithful Navigator:

Jack Haney

Date

If acting FN, please print name

Trustee Approvals (minimum two)

3-Year Trustee:

Stephen Michael

Date

If acting Trustee, please print name

2-Year Trustee:

Chris Curry

Date

If acting Trustee, please print name

1-Year Trustee:

Scott Mosher

Date

If acting Trustee, please print name

This section completed by Purser

Faithful Purser, please prepare a check as indicated and enter the check number and check date below.

Check Number

Check Date

Treasurer

George Alfaro

Date:

Comments/Instructions