

**NOTICE**

Ref: MCHS/Notice/2022-23/12

5<sup>th</sup> March 2023

Dear Maxima CHSL Members / Residents,

**Subject: Information on Generating Smart Identity Cards by CBG Association.**

We would like to inform you that the CBG Association has created a link for residents to generate a smart identity card. In order to ensure that the process is clear and easily accessible for all residents, we have been asked to share the following link with you: [<https://casagoldclub.online/>].

To begin the process, you will need to register your PRIMARY phone number and 4-digit numerical PIN to receive updates about the card data. The PRIMARY phone you use for registration will serve as your USER NAME, while the PIN you set up will be your PASSWORD to access your data. Please make a note of this information, as it may be useful for editing or checking the status of your card.

After you submit your Member and Vehicle Information, society manager will verify the accuracy of the information provided and it will be sent to the Association's office for final approval after payment verification.

Please keep in mind that number of members and the number of vehicles in the online form must be filled out in one session. You cannot fill out a portion of the form and add more member data at a later time. Once you have started filling out the form, it must be completed in its entirety. However, you can edit any incorrectly entered information at a later time.

It is important to note that if the information submitted is incomplete or incorrect, the application may get rejected. However, you will have the opportunity to edit the information and resubmit the application.

Further, please note that there is a smart card charge of Rs. 150 per smart card issued. You will find a QR code in the application form for making the payment. Kindly ensure that the payment is made based on the number of members for whom identity cards are being applied. It is mandatory to provide transaction reference details in the payment reference slot to enable verification of the payment by CBG Association accountant.

Also, with regards to the photo submission process, we request that residents only upload passport size photos. It is important that these photos are appropriate for official use and not ones taken during social events or with a distracting background.

Once your Member information and Payment Verification are complete and approved, your card will be queued for printing by CBG Association. Your primary phone number will receive an update message once your smart card is ready. You can also use your Username & Login PIN to check for updates at various stages.

Please understand the process well before you fill in data so as to avoid any rejections / errors. Thank you for your attention to this important matter.

Regards,

For Maxima CHSL

