

Ref: Maxima 001

Date: 20 April 2016

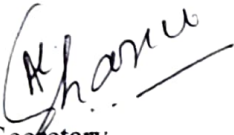
SOCIETY CIRCULAR 03 / 2016

Permission for Interior work / Renovation / Painting in the flats – Maxima CHS

Dear Members,

A sample of the Permission letter for undertaking Interior work / Renovation / Painting etc. in the flats in Maxima CHS is enclosed.

Members are requested to obtain permission from the Secretary in the attached format atleast 3 days prior to commencement of such work. Copy of the attached format can be obtained from the Society office when required.


Secretary



Permission Letter for Interior work / Renovation / Painting in the flats - Maxima CHS

Ref.: Society Circular No 03 (Maxima 001 dated 20 April 2016)

Issued to : Mr /Mrs / Ms
Wing & Flat :

Subject : Interiors / Renovation / Painting related
Your ref. : Your letter / email dated _____ on the subject matter

In continuation to your above referred request, permission is accorded subject to the following which you will undertake to abide by;

1. Submit the details of your authorized contractor mentioning the dates / duration of work along with a copy of ID cards as issued by the Contractor Company and PCMA of the visiting labour/ technician.
2. The society office bearer / manager will be provided access to visit the flat when the work is in progress from time to time as need may be.
3. Timings: Noisy work affecting neighbours is not permitted between 2pm to 4pm in the afternoon.
4. Contract workers to clear the premises by 7pm on all days.
5. Regulations as per the bye - laws and fit out possession letters with respect to the structural changes and stability must be followed. Beams and columns or any RCC wall in flat should not be chipped, damaged or demolished.
6. Any damage incurred to the property will need to be made good by you to the satisfaction of the affected party & society.
7. Any civil work resulting in leakage or seepage will have to be rectified by you at your cost and to the satisfaction of the affected party & society.
8. All the construction and its preparations are to be done only inside your flat and NOT in the common & parking area.
9. Storing (stacking) cement and sand bags inside the flats is to be avoided.
10. The debris generated is to be regularly disposed off by your contractor / labour to the designated area outside the Society premises. Any waste (debris / old household) are not permitted to be stored in parking. Else, the same will be immediately disposed off as scrap.
11. The visiting labours/ technicians will be subject to checking / frisking by the security guards for material OUT which is as per routine practice.
12. All labours should leave the flats ensuring that all the taps are properly closed. In case of damage / water loss due to their negligence, penalty will be levied.
13. Power supply for tools to be taken from within the flats only.
14. The lift is NOT to be used for carrying heavy or oversized materials.
15. The common area / lift and staircase lobby are not to be used for storage of items or for working.

Date:

For Maxima CHS

I / We agree to the above

