

Ref: Maxima 002

Date: 01 April 2016

SOCIETY CIRCULAR 02 / 2016

RULES FOR OBTAINING VARIOUS TYPES OF NOCs FROM SOCIETY

1. NOC with regard to the sale / purchase of the flats will be accorded subject to the following: -
 - a. It is made in accordance with the provisions of the Bye-laws.
 - b. A clear 15 days notice is given in writing to the society along with the required forms and undertakings as per bye-laws.
 - c. All liabilities of the transferor due to the society are discharged
 - d. The transfer is registered in the books of the Society.
 - e. No broker/agent will be entertained in the society office. Only members have to approach directly.
2. NOC to obtain ration card by the tenants would be made available after the written request made by the owner with his concurrence, subject to the tenant being authorised, having submitted all documents to the Society and with police verification. All dues by the owners and the tenant should have been paid.
3. NOC to Passport/Voter's ID card, shall be given on receipt of written request from the resident. In case of resident being a tenant, it would be subject to the tenant being authorised, having submitted all documents to the Society and with police verification. All dues by the owners and the tenant should have been paid.
4. The NOC for any purposes other than those listed above would be issued subject to evaluation after receipt of application.
5. All the NOC request(s) will have to be submitted in the society office only. A clear 15 days notice is to be given in writing for obtaining the NOCs.

Secretary

