

NOTICE

11th Feb/2018

Ref.: MCHS/Notice-17-18/23

Dear Members,

Subject: Share certificate & Documentation Related

Society is pleased to update you that, the share certificates of all those flats which have submitted their documents are ready for collection.

As per the bye laws, every Owner & Co-owners/Associate Owners need to submit application for society membership.

Requesting the following from all flat Owner & Co-owners/ Associate Owners at an early date;

- 1) All Primary Owners (including the ones who have already collected their share certificate) need to fill in the Membership Application form and apply for the society membership.
- 2) All the Co-owners/ Associate owners need to fill in the Co-owner/ Associate Owner membership form and pay Rs. 100/- towards membership fees. This has been missed by the builder during the handover of the society. This is a mandatory process as per the Share Certificate norms and hence please be updated that, a onetime fee of Rs. 100/- will be charged to your flat in March'18 bill (only for those flats where there is a Co-owner).
- 3) The necessary forms for the primary and co-owner are available at the society office. Share certificate will be issued to members once these dully filled forms are received.
- 4) Those who have already collected the share certificate will need to bring the original certificate for verification and marking of lien if applicable.
- 5) For those, whose share certificate is already submitted to the bank, kindly bring a photocopy.

Should you have any queries on this matter then, please approach the society office.

For Maxima CHS


Authorized Signatory 11/02/18

