

# Agenda.



**Date:** 8<sup>th</sup> September 2021 - 6pm

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**Title:** YMCA Wimbledon Construction Working Group - First Meeting

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**Venue:** YMCA Wimbledon, 200 The Broadway, London, SW19 1RY

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**Expected Attendees:**

*Project Team:*

- Neilcott Construction: Mark Shambrook - Senior Contract Manager
- YMCA St Paul's Group: Mark White - Development Director
- Thornsett: Kevin Casey - Property Development Manager
- SEC Newgate UK: Aimee Howard - Account Manager / Meeting Chair
- SEC Newgate UK: Beth Park - Account Director / Meeting Secretary

*Members:*

- Councillor Paul Kohler - Ward Councillor for Trinity
  - Councillor Hayley Ormrod - Ward Councillor for Trinity
  - Councillor James Holmes - Ward Councillor for Trinity
  - Helen Clark Bell - Chief Executive of 'Love Wimbledon' BID group
  - Reverend Mark Eminson - Team Rector at Holy Trinity Church Wimbledon
  - Lynette Shanbury - Executive Director of Polka Theatre
  - John Lawrence - 'Friends of Wimbledon Town Centre' group representative
  - Sarah Willis - 'Friends of South Park Gardens' group representative
  - Andy Matthews - Local resident
  - Jonathan Seckington - Local resident
  - Julia Seckington - Local resident
  - Sophie Day - Local resident
  - Bianca De Stavola - Local resident
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Agenda	
1.	Welcome and introductions by the Project Team
2.	Introductory overview of works and timetable
3.	Construction Working Group Terms of Reference
4.	Activities taking place on site in the coming quarter



	<ul style="list-style-type: none"><li>&gt; Deliveries taking place</li><li>&gt; Any likely disruption e.g. noisy works</li></ul>
5.	Future discussion topics <ul style="list-style-type: none"><li>&gt; Suggestions of topics / presentation items for upcoming working group meetings</li></ul>
7.	Any other business

To note, actions and minutes will be taken throughout the meeting and circulated to the Working Group thereafter, as well as being published on the project website. The next meeting will take place in December 2021.

- For any day-to-day questions or complaints, please call Neilcott's on site manager Robert Williams on 07553 291 493.
- If you have an email query regarding construction, please send this to [mshambrook@neilcott.co.uk](mailto:mshambrook@neilcott.co.uk).
- For general questions, please visit the 'Frequently Asked Questions' section on our website <https://ymcawimbletonbuild.co.uk/> or email [ymcawimbleton@secnewgate.co.uk](mailto:ymcawimbleton@secnewgate.co.uk)