

2019 Millview Swim Club

Clubhouse Rental Agreement

Thank you for supporting the Millview Community. We trust that you will take good care of our facility and leave it as well as (or better than) you found it. By renting our clubhouse facility, you agree to the following:

1. Pay the agreed upon fee of: _____
 - a. For Party Date of _____ (day of the week) _____ (date)
 - b. For Party Rental time _____ am/pm until _____ am/pm.
2. Make checks payable to "Millview Swim Club". Checks are to be handed to clubhouse coordinator (Liz Costello) 24 hours prior to the starting time of the party.
3. When leaving the clubhouse facility, please:
 - Turn off all clubhouse lights.
 - Turn off both air conditioners.
 - Wipe down the kitchen counters.
 - Broom sweep the floor.
 - Take home any food and/or beverages.
 - Take out all trash, including from the bathrooms, to the plastic bins behind the pavilion shed. Trash must be bagged and tied.
 - If necessary, mop the floors.
 - Lock the front door from the inside (facing Peytonsville-Trinity Road).
 - Lock the back door (pavilion side) and drop the key through the door's mail slot.
4. Not have alcohol on the premises.
5. Keep all food and beverages in the clubhouse or pavilion, not in the fenced-in area of the pool.

We hope you enjoy your event! If you have any questions please contact Liz Costello at lizgcostello@gmail.com or 615-406-0522

Name: _____

Signature: _____

Date: _____

For Millview Use Only:

Payment received by : _____

Date: _____

Post-party inspection by: _____

Time: _____ Date: _____

Comments: _____