

SMART Recovery Society of Alberta

incorporated in Alberta on 2018/02/20

Board Annual General Meeting - Minutes February 15th, 2020

Location: CommunityWise Resource Centre - Board Room (2nd Floor) - 223 12 Ave SW

Date: February 15, 2020

Time: 12:00pm - 2:00pm

Invitees: See attached

Attendees: Chris Wenzel -President- CW
Karen Peterson - Secretary - KP
Barry Deighan - Director of Information Technology - BD
Jay Warren - Past President - JW
Elisabeth Williams - Voting Member - EW
Mandy Wild - Voting Member - MW
Curtis Boudreau - Voting Member - CB
Harold Slingerland - Voting Member - HS
Kevin Carr - Associate Member - KC
Tim Harding - Voting member - TH
Brad Cummins - Voting Member - BC
Jocelyn Gabriel - Voting Member - JG
Clayton Windslade - Voting Member - CW
Dale Wityshyn - Associate Member - DW
Lance Sailer - Associate Member - LS
Danielle Buckley - Associate Member - DB

Agenda items

1. Call to order - 12:13pm
2. Adoption of the Agenda
3. Adoption of the minutes of the last Annual General Meeting
4. President's report
5. Societies goals review and progress
6. Presentation and approval of the financial statements setting out the Society's income, disbursements, assets and liabilities and the auditor's report
7. Electing the Officers and Directors of the Board
8. Appointing of the auditors for the coming year
9. Recruiting Committee activities
10. Considering matters specified in the meeting notice
11. Adjournment - 1:42pm

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Motions

#1-02-15-20	CW called Meeting to order at 12:13pm	<i>Motion moved by CW and seconded by KP. Motion Carried.</i>
#2-02-15-20	BD motion to adopt minutes of the last Annual General Meeting – March 2, 2019.	<i>Motion moved by BD and seconded by KP. Motion Carried.</i>
#3-02-15-20	CB motion to elect Mandy Wild as Director of the Board of SMART Recovery Society of Alberta.	<i>Motion moved by CB and seconded by KP. Motion Carried.</i>
#4-02-15-20	CB motion to elect Karen Peterson as Secretary of the Board of SMART Recovery Society of Alberta.	<i>Motion moved by CB and seconded by BD. Motion Carried.</i>
#5-02-15-20	KP motion to elect Curtis Boudreau as Director of the Board of SMART Recovery Society of Alberta.	<i>Motion moved by KP and seconded by BD. Motion Carried.</i>
#6-02-15-20	CB motion to elect Scott McKenzie as Director of the Board of SMART Recovery Society of Alberta.	<i>Motion moved by CB and seconded by KP. Motion not carried as SM has resigned as a Member effective Feb 2, 2020</i>
#7-02-15-20	CW motion to utilize the services of Abbadi Professional Corp. as financial support to complete audited statements for 2019 CRA and 2019-2020 Societies Act filings until the appointment of a certified Treasurer who is professionally qualified to complete audits.	<i>Motion moved by CW and seconded by KP. Motion carried.</i>
#8-02-15-20	CW Motion to adjourn at 1:42pm.	<i>Motion moved by CW and seconded by KP. Motion Carried.</i>

Discussion

●President's Report

- See attached report
- CW advised that Scott McKenzie has resigned as Executive Director and as a member of the Board of SMART Recovery Society of Alberta.

●Financial Report

- CW advised that as we currently do not have a Treasurer, he has obtained the services of Abbadi Professional Corp. to prepare the financial reports for the Board at minimal or no cost. The reports are currently being prepared and will be made available upon completion.

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●Election of Officers and Directors of the Board

- CW suggested that we accept applications for the Board and review potential Board members qualifications as well as to ensure those wishing to undertake a Board Role be aware of their commitment. After a discussion it was decided to proceed with the election without a Board review and discussion.
- 2 new directors were elected to the board and the Secretary was elected for another term.
- SM was nominated for a Director position. As he had previously resigned his position as a member of SMART Recovery Society of Alberta, he was not eligible. However, there may be options for the Inclusion of Scott at a later date, Board to review options.

Board to co-ordinate and schedule next meeting time.