

Website Management Policy for Auxilium Legal Ltd

Scope of this Statement

This policy covers the website found at the following

URL: www.auxproject.co.uk

The website referred to is managed and operated by Auxilium Legal and was prepared by William Whawell. It was last updated in August 2021.

The materials contained on this website are provided for general information purposes only and do not constitute legal or professional advice. Auxilium Legal Ltd does not accept any responsibility which may arise from accessing or reliance on information contained in this website.

Organisation Details

Registered address: The Old Waterloo Arms, Abermule, Montgomery, Powys SY15 6ND.

Policy Statement

William Whawell has responsibility for the management of the website including:

- Ensuring content is up to date;
- Ensuring content does not infringe copyright;
- Specifying conditions for downloading materials;
- Overseeing linking arrangements;
- Ensuring the posting of a privacy notice explaining how any data collected from visitors will be managed by the company.

Accessibility

We are committed to making our website as accessible as possible for all our website visitors, including those with disabilities. If you experience problems or have any suggestions for improvement please contact us at: info@auxproject.co.uk

Copyright & Trademark Notices

The contents of this site are protected by copyright under international law. Users are permitted to read the contents of our website and make copies of

such content for their own personal use. They may also give copies to colleagues for their personal use, on the terms that Auxilium Legal Ltd is acknowledged as the source, the text is not altered in any way, and the attention of the recipients is drawn to this warning. All other use and copying of any of the contents of this site is prohibited. Copying from websites of third parties is subject to any requirements applicable to those sites.

Data Protection

This website is owned and operated by Auxilium Legal Ltd, who are Data Controllers for the purposes of the Data Protection Act 1998. This document is intended to explain how we use the information we collect, how a client can instruct us, and the procedures we have in place to safeguard their privacy.

1. We are following instructions from someone else regarding the processing of personal data.
2. We were given the personal data by a customer or similar third party, or told what data to collect.
3. We do not decide to collect personal data from individuals.
4. We do not decide what personal data should be collected from individuals.
5. We do not decide the lawful basis for the use of that data.
6. We do not decide what purpose or purposes the data will be used for.
7. We do not decide whether to disclose the data, or to whom.
8. We do not decide how long to retain the data.
9. We may make some decisions on how data is processed, but implement these decisions under a contract with someone else.
10. We are not interested in the end result of the processing.

Collection, Utilisation, and Security of Data

Without limitation, any of the following data may be collected:

- Name;
- Gender;
- Contact information such as email addresses and telephone numbers;

- IP Address (automatically collected)

Any information that we collect is stored electronically on our database. It may also be printed and stored in our filing system. Unless we are obliged or permitted by law to do so, clients' data will not be disclosed to third parties without their express permission.