

# Sonning Common Tennis Club



---

## Constitution

---

### 1. Club name and affiliation

The club, founded in 1972, is called the Sonning Common and District Tennis Club (The Club) and is registered with the tennis national governing body which is currently the LTA (The Lawn Tennis Association).

### 2. Aims and Objectives

The aims and objectives of The Club is to:

- Provide tennis facilities for its members
- Provide a duty of care to its members
- Ensure all members of The Club are treated equitably

### 3. Membership

Membership shall consist of the following categories:

<b>Household</b>	to include a maximum of two adults plus any children under 18
<b>Single Adult</b>	any person aged 18 or over
<b>Single Junior</b>	any person under 18 or in full time education

Membership is obtained by payment of the membership fee whereupon the member is given access to the courts.

The membership fee shall be fixed annually at the Annual General Meeting (AGM).

Membership is annual and runs from 1st April to 31st March.

Any person wishing to become a member during the year may be offered a reduced rate at the discretion of the committee.

When joining The Club, each member agrees to The Club's codes of conduct.

Visitors are allowed to play if they accompany a member in accordance with the Regulations applicable at the time.

### 4. Management of The Club

Management of The Club shall be undertaken by a committee to be elected each year at the AGM.

Committee members may be elected by being proposed and seconded by members present at the AGM.

The committee shall consist of a maximum of 8 members to include a Chairperson, a Secretary/Treasurer and a Welfare Officer.

If the number of proposed committee members exceeds the vacancies, a poll of members present shall be taken.

A quorum for voting shall be a minimum of 2 members plus the Chairperson. In the event of a tied vote, the Chairperson shall have a second vote.

Committee members shall stand down for re-election every 3 years.

The role of Chairperson and Secretary/Treasurer shall be elected every year.

## **5. Membership meetings**

An AGM shall be held each year, usually in March. This meeting shall:

- Receive a report from the committee together with audited accounts of the previous year
- Elect committee members
- Appoint an auditor
- Set the membership fees for the coming year
- Review the Constitution

Members shall be given a minimum of 21 days notice of the AGM.

Members have the right to call for an Extraordinary General Meeting (EGM). An EGM shall be held at the request of at least 25% of the members. Notice of the EGM shall be the same as the AGM.

## **6. Finances and Accounts**

The financial period for the accounts is from the 1st March to the last day of February.

The committee shall produce independently audited financial accounts at the AGM.

The auditor may be a member of The Club but cannot be a member of the committee.

All club monies shall be banked and held in the name of The Club.

There shall be three authorised signatories to the bank account and all payments require two authorised signatories.

If The Club is no longer viable then residual funds, after all creditors have been paid, shall be donated to an organisation with similar aims and objectives, ie a not for profit body providing sport for the community.

## **7. Rules, Regulations and Codes of Conduct**

A copy of the Regulations is given to each new member upon payment of their membership fee and is available on our website.

## **8. Injury and/or loss of property**

Members and visitors leaving unattended rackets, clothing or other property at the courts do so at their own risk. The Club cannot be held responsible for any loss or damage however caused.

Additionally, members and any visitors play tennis at their own risk as, although The Club tries to ensure that the courts are safe at all times, other conditions, in particular the weather, may affect safety.

## **9. Dissolution**

The Club can be dissolved by passing a resolution to that effect at an AGM or EGM by at least two thirds of those members present and voting. Such a meeting shall appoint a committee to wind up the affairs of The Club with any assets disposed of in accordance with 6 above.