

Skylark Voice Studio
2025/26 Lesson Policies
Elizabeth Whitney, M.M.

Voice Practice Expectations:

Like any instrument, the voice requires consistent, focused practice in order to grow and improve. Students are expected to practice three to five times per week for at least 30 minutes per session between lessons.

Each practice session should include:

- Physical and vocal warm-ups
- Work on assigned repertoire (songs)
- Sight-reading or rhythm exercises, if applicable
- Review of written notes, sheet music, and provided YouTube links
- Use of Google Drive lesson videos, which are updated regularly with personalized content

To support healthy technique and build self-awareness, practice should ideally take place in front of a mirror. Students are also encouraged to record themselves and are welcome to send practice videos between lessons for additional feedback.

Parents: If you have any questions about your child's progress or practice habits, please don't hesitate to reach out!

Invoicing & Payments

- **Lesson Rates:**
 - 30-minute lessons: \$65/lesson**
 - 60-minute lessons: \$105/lesson**
- **Billing:**
 - Invoices are sent at the beginning of each month and reflect the total number of scheduled lessons for that month.**
- **Holidays:**
 - If a national holiday falls on your scheduled lesson day, there will be no lesson, no charge, and no need to schedule a makeup.**
- **Accepted Payment Methods:**
 - Venmo
 - PayPal
 - Zelle
 - Cash or Check

- **Payment Due Date:**
Payment is due by the first lesson of the month.

If you have any questions about your invoice or payment method, please feel free to reach out!

Missed Lessons / No-Shows / Makeups

If a student needs to miss a lesson for any reason, I require at least 24 hours' notice in order to offer a makeup lesson. Makeups will be scheduled at a mutually agreed upon time.

- If proper notice is not given (less than 24 hours), the lesson will be charged in full.
- No-shows will also be charged in full, and no makeup will be offered.
- Lesson payments will not be credited toward future months.

Students must either attend their scheduled lessons, give timely notice and schedule a makeup, or pay for the missed lesson.

Performance Opportunities

I provide multiple performance opportunities throughout the year for students to showcase their progress and gain valuable stage experience. While performing is not mandatory, I strongly encourage all students to participate in at least some of these events, as performance is an essential part of vocal growth and artistic development.

Acknowledgment of Studio Policies

Students and parents: Please review the above policies carefully. If you are comfortable with and agree to abide by these expectations, kindly sign below and email a copy back to me.

Thank you for your commitment, and I look forward to working together!

Student Signature

Guardian Signature
