

*Skylark Voice Studio*  
*2025 Lesson Policies*  
*Elizabeth Whitney, M.M.*

**Practice:** Like with any instrument, the voice needs consistent practice in order to see improvement. Students should be practicing three to five times per week between their lessons for at least thirty minutes per practice session. Practice should include a physical and vocal warm up and the learning of repertoire (songs). Students are given access to a Google drive link which contains videos from their lessons. They should be using these as a part of their practice routine as well as any written notes, sheet music, YouTube links, site/rhythm reading that applies. Parents, if you have questions about your child's progress and practice, please contact me!

**Invoicing/Payments:** 30-minute lessons are \$55/lesson and 60-minute lessons are \$90/lesson. Students/families will be billed at the beginning of the month for the number of lessons that occur in the month. If a national holiday occurs on a lesson day, a student will not have a lesson that day, will not be charged for that lesson, and will not be expected to make that lesson up. I accept Venmo, Paypal, Zelle, cash, or check. **Invoices are due by the first lesson of the month.**

**Missed/No-Show/Makeup Lessons:** If a student needs to miss a lesson for ANY REASON and gives me 24-hours notice, I am happy to offer a makeup lesson at a mutually agreed upon time.

Students must either schedule makeup lessons with me or pay for their missed lesson. Lesson payments will not be credited towards the following month.

**\*Students will be charged for ALL no-shows and lessons canceled with less than 24 hours notice.**

**Performances:** I offer a multitude of performance opportunities for students throughout the year. While students are not required to perform, I strongly recommend that students take part in at least some of these activities as performance is a large part of the learning process! :)

Students and parents, please look over the above material carefully. If these are policies by which you feel you can abide, please sign below and e-mail me back a copy. Thank you!

Student Signature \_\_\_\_\_ Guardian Signature \_\_\_\_\_  
Teacher Signature \_\_\_\_\_