

Á 1. PROPERTY OWNER INFORMATION	NT	
The property title held in a \Box Trust \Box	Corporation \Box Partnership	
Full legal name of owner (ownership as list	ted on deed):	
Owner address:		
Owner phone number (s) :		
Property manager information: if this is	being handled by someone other	than the owner:
Name of manager/agent:		
Manager/agent address:		
Manager/agent phone number (s):		
Payment must be made payable to:		
And be delivered to		
	, Between the hours of	am/pm
and am/pm , through Friday)	through	(Days ie: Monday
☐ 24 hour drop box/slot		
The owner/agent's phone number is:		
For direct deposit payments: Bank Name:		
Account Num	ber:	

OTHER ACCEPTABLE PAYMENT METHODS (IE: ZELL, VENMO:

OTHER INFORMATION OR ITEMS TO BE INCLUDED IN RENTAL AGREEMENT:



2. TENANT INFORMATION

Property address		
unit #, Cit	у	, zip code
☐ Single Family Home	☐ Roommate ☐ Duplex/Tri	ri-Plex/Apartment or more than 1 unit on the Parcel
Tenant(s) (financially resp	onsible/18 yrs and older): 1	
2		3
4		5
Other occupant (s) (minor	s/not financially responsible) :	1
2		3
4		5
□ Wall Oven □ □ Garbage Disposal □ Sh	Double Oven	top
☐ Month-To-Month	Move in Date:	
•	Move in D	
	ES: \square This property is Separatuse (more than 1 unit on the paratuse)	tely Alienable From Any Other Dwelling Unit
6. RENT: Monthly Rent Ch	narge: Due Da	ate:
Late fee Date:	(ie: if paid after the 5th)	Late fee amount (ie: 6%)
7. SECURITY DEPOSIT:		
8. PARKING IS PERMIT	ГЕD:	
	: □ charcoal grill □ Gas Gri □ Pool Service-full □ Section	ill □ Satellite Dish Installation □ Home Warranty □ Pool □ Spa □ Pool □ 8 □ Alarm □ Pets
☐ Sewer ☐ Garbage	ving utilities are provided by La Gas Electric Front Other:	: Landscaping 🛘 Back Landscaping 🗖 Cable 🗖 Internet
	nant required to carry Liability of Insurance required	Insurance in the amount of \$100,00.00 or
	* *	oke Detectors Installed
☐ Methamphetamine	contamination	Other:
13. PEST SERVICE: 🗆 I	Pest service provided \Box Pest \Box	Company:
14. GUARANTOR/CO-SI	GNER:	
Name:		
Address:		
	EA	

15. HOME OWNERS ASSOCIATION AND/OR OTHER INFORMATION:

LEASE/RENTAL AGREEMENT PREPARATION AGREEMENT



THIS AGREEMENT APPLIES TO ALL LEASE/RENTAL AGREEMENTS PREPARED FOR KELLY CRUZ AND ALL EMPLOYEES, SUCCESSORS, AFFILIATES ASSIGNES, BUSINESS ENTITIES OWNED/PARTIALLY OWNED, MANAGED AND OR AFFILIATED WITH KELLY CRUZ FOR LEASES PREPARED BETWEEN JUNE 20, 2020 THROUGH JUNE 19, 2021.

DISCLOSURE: CRUZ AND CLOVER PARTNERSHIP AND CENTRAL STATE TYPING SERVICE AND/OR EMPLOYEES/REPRESENTATIVES CANNOT PROVIDE LEGAL ADVICE, INTERPRETATION AND/OR OTHER ADVICE/INFORMATION THAT EXCEEDS THE KNOWLEDGE, EDUCATION OR EXPERIENCE REQUIRED TO OBTAIN A REAL ESTATE LICENSE. WE ARE MERELY A TYPING COMPANY. YOU ARE STRONGLY ADVISED TO SEEK LEGAL, TAX, INSURANCE, AND/OR OTHER DESIRED ASSISTANCE FROM APPROPRIATE PROFESSIONALS.

IT IS THE RESPONSIBILITY OF THE CLIENT TO REVIEW ALL DOCUMENTATION AND/OR PRODUCTS FOR ERRORS AND ACCURACY.

RENTAL AGREEMENT PREPARATION

IT IS UNDERSTOOD AND AGREED THAT THIS AGREEMENT IS MADE AND RECEIVED IN FULL AND COMPLETE SETTLEMENT AND SATISFACTION THE CAUSES OF ACTION, CLAIMS, AND DEMANDS MENTIONED HEREIN; THAT THIS RELEASE CONTAINS THE ENTIRE AGREEMENT BETWEEN THE PARTIES; AND THAT THE TERMS OF THIS AGREEMENT ARE CONTRACTUAL AND NOT MERELY A RECITAL. FURTHERMORE, THIS RELEASE SHALL BE BINDING UPON THE UNDERSIGNED, AND HIS RESPECTIVE HEIRS, EXECUTORS, ADMINISTRATORS, PERSONAL REPRESENTATIVES, SUCCESSORS, AND ASSIGNS. THIS RELEASE SHALL BE SUBJECT TO AND GOVERNED BY THE LAWS LOCATED IN THE STATE OF THE PROPERTY OWNER/LANDLORD AS LISTED BELOW.

DISPUTE RESOLUTION:

MEDIATION: PROPERTY OWNER/LANDLORD AND CRUZ AND CLOVER PARTNERSHIP, CENTRAL STATE TYPING SERVICE AGREE TO MEDIATE ANY DISPUTE OR CLAIM ARISING BETWEEN THEM OUT OF THIS AGREEMENT, OR ANY RESULTING TRANSACTION BEFORE RESORTING TO ARBITRATION OR COURT ACTION. MEDIATION FEES, IF ANY, SHALL BE DIVIDED EQUALLY AMONG THE PARTIES INVOLVED. IF, FOR ANY DISPUTE OR CLAIM TO WHICH THIS PARAGRAPH APPLIES, ANY PARTY (I) COMMENCES AN ACTION WITHOUT FIRST ATTEMPTING TO RESOLVE THE MATTER THROUGH MEDIATION, OR (II) BEFORE COMMENCEMENT OF AN ACTION, REFUSES TO MEDIATE AFTER A REQUEST HAS BEEN MADE, THEN THAT PARTY SHALL NOT BE ENTITLED TO RECOVER ATTORNEY FEES, EVEN IF THEY WOULD OTHERWISE BE AVAILABLE TO THAT PARTY IN ANY SUCH ACTION.

ADVISORY: IF PROPERTY OWNER/LANDLORD AND CRUZ AND CLOVER PARTNERSHIP, CENTRAL STATE TYPING SERVICE DESIRE TO RESOLVE DISPUTES ARISING BETWEEN THEM RATHER THAN COURT, THEY CAN DOCUMENT THEIR AGREEMENT BY ATTACHING AND SIGNING AN ARBITRATION AGREEMENT.
ATTORNEY FEES: IN ANY ACTION, PROCEEDING OR ARBITRATION BETWEEN PROPERTY OWNER/LANDLORD AND CRUZ AND CLOVER PARTNERSHIP, CENTRAL STATE TYPING SERVICE, THE PREVAILING OWNER OR PROPERTY MANAGER SHALL BE ENTITLED TO REASONABLE ATTORNEY FEES AND COSTS FROM THE NON-PREVAILING PARTY NOT TO EXCEED \$1,000.00.

I,	(PROPERTY OWNER/LANDLORD), AGREE UNDER THE TERMS
OF THIS AGREEMENT .	NANCY CRUZ AS AGENT FOR CRUZ AND CLOVER PARTNERSHIP CENTRAL STATE TYPING SERVICE
PROPERTY OWNER/LANDLORD NAME	
X	X
PROPERTY OWNER/LANDLORD SIGNATURE	SIGNATURE
Date Signed	Date Signed