
**SUMMER VILLAGE OF SOUTH BAPTISTE
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2018**

SUMMER VILLAGE OF SOUTH BAPTISTE

DECEMBER 31, 2018

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INDEPENDENT AUDITOR'S REPORT

TO THE COUNCIL OF SUMMER VILLAGE OF SOUTH BAPTISTE

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of Summer Village of South Baptiste, which comprise the statement of financial position as at December 31, 2018, and the results of its operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Summer Village of South Baptiste as at December 31, 2018, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Summer Village in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Summer Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Summer Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Summer Village's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission,

misrepresentation, or override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Summer Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Summer Village's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Summer Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

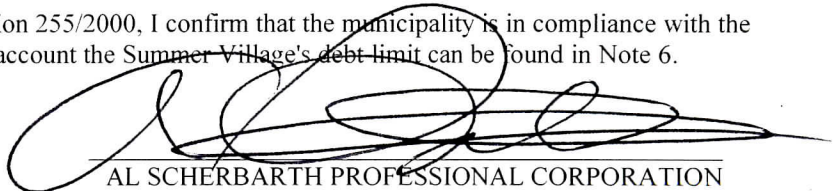
I will communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

- Debt Limit Regulation
In accordance with Alberta Regulation 255/2000, I confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account the Summer Village's debt limit can be found in Note 6.

EDMONTON, ALBERTA
MARCH 25, 2019

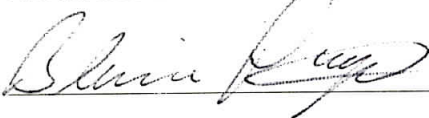


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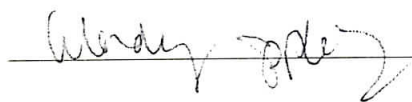
**SUMMER VILLAGE OF SOUTH BAPTISTE
CONSOLIDATED FINANCIAL POSITION
DECEMBER 31, 2018**

	<u>2018</u>	<u>2017</u>
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	\$ 81,015	\$ 90,299
Receivables		
Taxes receivable (Note 3)	3,817	5,933
Good and services tax receivable	4,223	2,290
Accrued interest	1,521	808
Investments (Note 4)	308,418	304,582
	<u>398,994</u>	<u>403,912</u>
 LIABILITIES		
Accounts payable and accrued liabilities	6,893	9,884
Prepaid taxes	-	1,575
Deferred revenue (Note 5)	65,400	65,400
	<u>72,293</u>	<u>76,859</u>
 NET FINANCIAL ASSETS	<u>326,701</u>	<u>327,053</u>
 NON-FINANCIAL ASSETS		
Tangible Capital Assets	870,729	861,810
 ACCUMULATED SURPLUS (Schedule 1)	<u>\$ 1,197,430</u>	<u>\$ 1,188,863</u>

APPROVED BY COUNCIL



MAYOR



COUNCILLOR



SUMMER VILLAGE OF SOUTH BAPTISTE
CONSOLIDATED STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2018

	BUDGET	<u>2018</u>	<u>2017</u>
REVENUE			
Net municipal taxes (Schedule 3)	\$ 72,932	\$ 74,542	\$ 67,590
Government transfers for operating (Schedule 4)	40,000	16,742	49,157
Other revenues	11,540	11,353	7,918
Investment income	-	4,550	1,576
Penalties and costs of taxes	-	2,803	1,046
TOTAL REVENUE	124,472	109,990	127,287
EXPENSES			
Roads, streets, walks and lighting	265,382	43,184	14,947
Administration	56,533	41,200	45,780
Water waste treatment and disposal	12,906	11,733	11,240
Legislative	5,470	3,730	3,749
Fire and bylaws enforcement	2,841	1,349	2,711
Amortization	-	227	-
TOTAL EXPENSES	343,132	101,423	78,427
EXCESS OF REVENUE OVER EXPENSES	(218,660)	8,567	48,860
ACCUMULATED SURPLUS, BEGINNING OF YEAR	1,188,863	1,188,863	1,140,003
ACCUMULATED SURPLUS, END OF YEAR	\$ 970,203	\$ 1,197,430	\$ 1,188,863

**SUMMER VILLAGE OF SOUTH BAPTISTE
CONSOLIDATED STATEMENT OF CHANGE IN NET
FINANCIAL ASSETS
YEAR ENDED DECEMBER 31, 2018**

	BUDGET	<u>2018</u>	<u>2017</u>
EXCESS OF REVENUE OVER EXPENSES	\$ (218,660)	\$ 8,567	\$ 48,860
AMORTIZATION OF TANGIBLE CAPITAL ASSETS	<u>-</u>	<u>227</u>	<u>-</u>
INCREASE IN NET FINANCIAL ASSETS	(218,660)	8,794	48,860
NET FINANCIAL ASSETS, BEGINNING OF YEAR	<u>327,053</u>	<u>327,053</u>	<u>278,193</u>
NET FINANCIAL ASSETS, END OF YEAR	\$ <u>108,393</u>	\$ <u>335,847</u>	\$ <u>327,053</u>

**SUMMER VILLAGE OF SOUTH BAPTISTE
CONSOLIDATED STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2018**

	<u>2018</u>	<u>2017</u>
OPERATING		
Excess of revenues over expenditures	\$ 8,567	\$ 48,860
Amortization	227	-
Non-cash changes to operations (net change):		
Decrease (increase) in taxes receivable	2,116	15,777
Decrease (increase) in trade and other receivables	-	6,292
Decrease (increase) in Goods and services tax receivable	(1,933)	12,794
Decrease (increase) in accrued interest	(713)	(533)
Increase (decrease) in accounts payable and accrued liabilities	(2,991)	3,814
Increase (decrease) in prepaid taxes	(1,575)	575
Increase (decrease) in deferred revenue	-	(35,813)
Cash provided by operating transactions	3,698	51,766
CAPITAL		
Purchases of tangible capital assets	(9,146)	-
INVESTING		
Decrease (increase) in investments	(3,836)	(101,043)
CHANGE IN CASH AND TEMPORARY INVESTMENTS DURING YEAR	(9,284)	(49,277)
CASH AND TEMPORARY INVESTMENTS BEGINNING OF YEAR	90,299	139,576
CASH AND TEMPORARY INVESTMENTS AT END OF YEAR (Note 2)	\$ 81,015	\$ 90,299

**SUMMER VILLAGE OF SOUTH BAPTISTE
SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
YEAR ENDED DECEMBER 31, 2018**

SCHEDULE 1

	UNRESTRICTED SURPLUS	RESTRICTED SURPLUS	EQUITY IN TANGIBLE CAPITAL ASSETS	2018	2017
BALANCE, BEGINNING OF YEAR	\$ 240,553	\$ 86,500	\$ 861,810	\$ 1,188,863	\$ 1,140,003
Excess (deficiency) of revenues over expenses	8,567	-	-	8,567	48,860
Current year funds used for tangible capital assets	(9,146)	-	9,146	-	-
Annual amortization expense	227	-	(227)	-	-
BALANCE, END OF YEAR	240,201	86,500	870,729	1,197,430	1,188,863

**SUMMER VILLAGE OF SOUTH BAPTISTE
SCHEDULE OF TANGIBLE CAPITAL ASSETS
YEAR ENDED DECEMBER 31, 2018**

SCHEDULE 2

	<u>LAND</u>	<u>ENGINEERED STRUCTURES</u>	<u>2018</u>	<u>2017</u>
COST:				
Balance, beginning of year	\$ 861,810	\$ 1,136,500	\$ 1,998,310	\$ 1,998,310
Acquisition of tangible capital assets	-	9,146	9,146	-
Balance, end of year	861,810	1,145,646	2,007,456	1,998,310
ACCUMULATED AMORTIZATION:				
Balance, beginning of year		1,136,500	1,136,500	1,136,500
Annual amortization	-	227	227	-
Balance, end of year	-	1,136,727	1,136,727	1,136,500
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 861,810	\$ 8,919	\$ 870,729	\$ 861,810

**SUMMER VILLAGE OF SOUTH BAPTISTE
SCHEDULE OF PROPERTY AND OTHER TAXES
YEAR ENDED DECEMBER 31, 2018**

	SCHEDULE 3		
	BUDGET	<u>2018</u>	<u>2017</u>
TAXATION			
Real property taxes	\$ 126,117	\$ 126,117	\$ 117,136
Linear property taxes	2,181	2,181	2,176
	128,298	128,298	119,312
REQUISITION			
Alberta School Foundation Fund	51,954	48,818	47,231
Greater North Foundation	3,412	4,938	4,491
	55,366	53,756	51,722
NET MUNICIPAL TAXES	\$ 72,932	\$ 74,542	\$ 67,590

**SUMMER VILLAGE OF SOUTH BAPTISTE
SCHEDULE OF GOVERNMENT TRANSFERS
YEAR ENDED DECEMBER 31, 2018**

	SCHEDULE 4		
	BUDGET	<u>2018</u>	<u>2017</u>
TRANSFERS FOR OPERATING			
Provincial government	\$ 40,000	\$ 16,742	\$ -
TOTAL GOVERNMENT TRANSFERS	\$ 40,000	\$ 16,742	\$ -

**CONSOLIDATED SCHEDULE OF EXPENDITURES BY OBJECT
YEAR ENDED DECEMBER 31, 2018**

	SCHEDULE 5		
	BUDGET	<u>2018</u>	<u>2017</u>
EXPENSES			
Contracted and general services	\$ 335,023	\$ 96,238	\$ 73,246
Salaries wages and benefits	5,470	3,730	3,749
Materials goods and utilities	2,640	1,228	1,432
Amortization of tangible capital assets	-	227	-
TOTAL EXPENDITURE	\$ 343,133	\$ 101,423	\$ 78,427

SUMMER VILLAGE OF SOUTH BAPTISTE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Summer Village of South Baptiste are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants Canada. Significant aspects of the accounting policies adopted by the Summer Village are as follows:

(a) **Reporting Entity**

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations of all of the organizations that are owned or controlled by the Summer Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipality reporting entity.

(b) **Basis of Accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) **Use of estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) **Investments**

Investments are recorded at amortized cost.

(e) **Government Transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

SUMMER VILLAGE OF SOUTH BAPTISTE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) **Tax Revenue**

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as flow through and are excluded from municipal revenue.

(g) **Requisition Over-levy and Under-levy**

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(h) **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

(i) **Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Engineered structures - roads	20 years
Engineered structures - water structures	20 years

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal.

2. CASH AND TEMPORARY INVESTMENTS

	<u>2018</u>	<u>2017</u>
Cash in bank	\$ <u>81,015</u>	\$ <u>90,299</u>

Temporary investments are short-term deposits with original maturities of three months or less.

SUMMER VILLAGE OF SOUTH BAPTISTE
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2018

3. TAXES RECEIVABLE

	<u>2018</u>	<u>2017</u>
Current taxes	\$ 3,817	\$ 2,657
Arrears	<u>-</u>	<u>3,276</u>
	<u>\$ 3,817</u>	<u>\$ 5,933</u>

4. INVESTMENTS

	<u>2018</u>		<u>2017</u>	
	<u>Cost</u>	<u>Market value</u>	<u>Cost</u>	<u>Market value</u>
Short-term deposits	\$ <u>308,418</u>	\$ <u>308,418</u>	\$ <u>304,582</u>	\$ <u>304,582</u>

Short-term deposits have effective interest rates of .45 to 1.55% (2017 .55% to 1.50%) and mature in less than one year. It is the intent of management to roll all the short-term deposits into new investments in 2019.

Included in investments are restricted amounts of \$65,400 (2017 - \$65,400) received from the Municipal Sustainability Initiative. These amounts are held exclusively for approved projects (Note 5).

5. DEFERRED REVENUE

	<u>2018</u>	<u>2017</u>
Municipal Sustainability Grant - Capital	<u>\$ 65,400</u>	<u>\$ 65,400</u>

Funding in the amount of \$65,400 was received in prior years from the Municipal Sustainability Initiative. This funding is restricted to eligible capital projects, as approved under the funding agreement, which are scheduled for completion in 2019.

Unexpended funds related to the advances are supported by investments of \$65,400 held exclusively for these projects (refer to Note 4).

SUMMER VILLAGE OF SOUTH BAPTISTE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

6. DEBT LIMITS

Section 276 (2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Summer Village of South Baptiste be disclosed as follows:

	<u>2018</u>	<u>2017</u>
Total debt limit	\$ 164,985	\$ 190,931
Total debt	<u>-</u>	<u>-</u>
Amount total debt limit unused	\$ <u>164,985</u>	<u>190,931</u>
Debt servicing limit	\$ 27,498	31,822
Debt servicing	<u>-</u>	<u>-</u>
Amount of debt servicing limit unused	\$ <u>27,498</u>	<u>31,822</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

7. EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>Net 2018</u>	<u>Net 2017</u>
Tangible capital assets (Schedule 2)	\$ 2,007,456	\$ 1,998,310
Accumulated amortization (Schedule 2)	<u>(1,136,727)</u>	<u>(1,136,500)</u>
	\$ <u>870,729</u>	\$ <u>861,810</u>

SUMMER VILLAGE OF SOUTH BAPTISTE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

8. SALARY & BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by provincial regulation is as follows:

	<u>2018</u> Total	<u>2017</u> Total
Councillors:		
Reg Stapley	\$ 1,260	\$ 1,114
Blaine Page	1,267	931
Wendy Appleby	1,203	754
Steve Hamilton	-	600
Mike Isaac	-	-
Brad Padlewski	-	-
Village Administrator	30,000	27,000

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

9. FINANCIAL INSTRUMENTS

The Summer Village's financial instruments consist of cash, investments, taxes and grants in place of taxes, accounts receivable, accounts payable and accrued liabilities, prepaid taxes and deferred revenue. It is management's opinion that the Summer Village is not exposed to significant interest or current risks arising from these financial instruments.

The Summer Village is subject to credit risk with respect to taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Summer Village provides services may experience financial difficulty and be unable to fulfill their obligations. The number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

10. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements. The budgeted figures have been presented for information purposes and are unaudited.