

**THE SUMMER VILLAGE OF SOUTH BAPTISTE
PRE-AUTHORIZED TAX PAYMENT PLAN
AUTHORIZATION FORM**

ROLL NO _____ PRIOR YEAR BALANCE _____

PROPERTY OWNER NAME _____ OUTSTANDING _____

CIVIC/LEGAL ADDRESS _____ EST. MONTHLY PAYMENT _____

PLEASE NOTE

The Summer Village of South Baptiste offers the Pre-Authorized Tax Payment Plan as an alternative method of tax payment. **This is not a request for payment.** To join the plan, please complete the following:

I/WE HEREBY AUTHORIZE MY/OUR BANK		
NAME OF FINANCIAL INSTITUTION	BRANCH ADDRESS	
CITY	PROVINCE	CHEQUING ACCOUNT NUMBER

- To debit my/our account as indicated above for all estimated property taxes payable to the Summer Village of South Baptiste on the last day of each month.
- The treatment of each payment shall be the same as if I/We had personally issued a cheque authorizing payment as indicated and to debit the amount specified to my/our account, in accordance with the Rules of the Canadian Payment Association.
- A \$20.00 service charge will be applied to any payments returned by our bank.
- This authorization may be cancelled at any time upon written notice by me/us.
- Any monies paid pursuant to this agreement are non-refundable.
- Any delivery of the authorization to you constitutes delivery by me/us.

DATE	RES PH #	SIGNATURE	SIGNATURE

1. Please enclose one of your personal cheques marked **“VOID”**.
2. For a joint account, all depositors must sign if more than one signature is required on cheques issued against the account.
3. In the event of a sale of the above noted property it is your responsibility to immediately notify in writing the Village office to arrange for cancellation or transfer of the plan at least **TWO WEEKS BEFORE** your next payment.
4. In the event that you change bank accounts, a “Sample” cheque of your new account must be forwarded to the Village office at least **TWO WEEKS BEFORE** the next payment.
5. For eligibility to participate in the PAT Plan this form must be received by The Summer Village of South Baptiste no later than **December 15 of the Tax Year**.

PLEASE CONTACT THE VILLAGE OFFICE AT 675-9270 FOR MORE INFORMATION