MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON Tuesday, September 15, 2026 via Zoom

A Regular meeting of Summer Village Council was called to order at 6:04 PM on Tuesday, September 15, 2026.

In Attendance	Wendy Appleby, Mayor, Summer Village of South Baptiste, Chairman. Karen Sliwkanich, Deputy Mayor, Summer Village of South Baptiste. Todd Dutchak, Councilor, Summer Village of South Baptiste Linda Roland, Chief Administrative Officer, Recording Secretary
Call to order	The meeting was called to order at 6:04 AM by Mayor, Wendy Appleby.
Motion (Agenda) **Res. 001-2026-09-15**	Moved by Wendy Appleby that Council adopts the agenda as presented. Carried.
Motion (Regular meeting Minutes) **Res. 002-2026-09-15**	Moved by Karen Sliwkanich that the minutes of the June, 20, 2026, Regular Council Meeting be adopted as presented. Carried
Motion (Organizational Meeting) **Res. 003-2026-09-15**	Moved by Todd Dutchak that the minutes of the August 25 Organizational Meeting be adopted as presented. Carried
	Administrator provided financial summary reports to council for review.
Motion (Financial Summary) **Res. 004-2026-09-15**	Moved by Karen Sliwkanich that the financial summary results be accepted as presented. Carried
	Council and Administration reviewed the Family Community Support Services (FCSS) Annual report that was received.
Motion (FCSS Annual report) **Res.005-2026-09-15**	Moved by Wendy Appleby that the report be accepted as information. Carried

Motion(ATIA & POPA Administrator Bylaw 3rd reading) Res.006-2026-09-15	Moved by Wendy Appleby that Bylaw 04-2026, being a Bylaw to Establish Administrative Authority under the Access to Information Act and the Protection of Privacy Act, be given third and final reading at this time. Carried
	Bylaw 05-2026 to Establish a Regional Emergency Advisory Committee and a Regional Emergency Management Agency was reviewed by Council. A number of spelling and grammatical errors were found. Administration will verify the changes with Morse & McLean and correct the document. Passing tabled to next meeting.
Motion(CAO Bylaw 3rd reading) Res.007-2026-09-15	Moved by Karen Sliwkanich that Bylaw 03-2026, being a Bylaw to Establish the Position of Chief Administrative Officer within the Summer Village of South Baptiste be given third and final reading at this time. Carried
	Council discussed the CAO update report including tax updates, construction updates and a concern on dangerous trees.
Motion (CAO update) Res: 008-2026-09-15	Moved by Wendy Appleby that the CAO report be accepted as presented. Carried
	Administration presented council an update on the recent Fire Services meeting with the County of Athabasca. Administration noted that things are moving forward and hopes to have the final budget numbers and agreement in place soon.
	Council and Administration reviewed the Strategic Plan survey questions for the final time.
Motion (2026 Strategic Plan survey) Res.009-2026-09-15	Moved by Karen Sliwkanich that the Strategic Plan survey be finalized, with changes, and then sent to all Summer Village of South Baptiste residents who have provided the Village with their email addresses. Carried
	Council and Administration discussed applying for the Alberta Community Partnerships (ACP) grant to have A Regional Emergency Response Plan and grant application be completed by Chyenne Shaw from Community Solutions.
Motion(ACP grant) Res.010-2026-09-15	Moved by Wendy Appleby that Administration proceed with the grant application with Community Solutions for the Regional Emergency Response Plan. Carried

Administration and Council reviewed the Village Liability Waiver with the requested changes.

Motion (Liability Waiver) Res:011-2026-09-15

Moved by Todd Dutchak, that the revised Liability Waiver for the Summer Village of South Baptiste #V12026 be accepted as presented.

Carried

Council and Administration discussed the Fortis Tree Grant received. Council decided to table the allocation of Fortis tree grant funds until spring, pending determination of suitable planting locations.

Council and Administration discussed the recently held Annual Residents Meeting and Alberta Day event, both of which were well attended. Administration was directed to prepare a memo-style newsletter addressing questions raised at the Residents Meeting and providing information regarding the upcoming Strategic Plan survey. Council also decided to pay for the food preparation and the site usage.

Motion (AB day expenses) Res. 012-2025-09-15

Moved by Wendy Appleby that Administration issue payment to T. Sliwkanich for food prep and to C. Lowie for the site and the use of his equipment. Deputy Mayor Karen Sliwkanich declared pecuniary interest on this matter and did not participate in discussion or vote.

Carried

Administration updated Council on the upcoming Summer Village Conference in October. All of council has been registered. A door prize contribution will be purchased by Administration at a value of $200.

Next Meeting

The next Regular Meeting of Council will take place on October 20, 2026 at 6 PM via Zoom.

The meeting adjourned at 7:29 PM.

Closing Remarks

The Chairman thanked everyone for participating in discussion throughout the meeting

SUMMER VILLAGE OF SOUTH BAPTISTE

SUMMER VILLAGE OF SOUTH BAPTISTE PROVINCE OF ALBERTA INCORPORATED 1983

Wendy Appleby
Wendy Appleby (Oct 21, 2026 09:39:06 MDT)

Linda Roland

Wendy Appleby – Mayor **Linda Roland - CAO**