

MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF SOUTH BAPTISTE HELD ON Thursday, January 23 2025 VIA ZOOM AT 6:30 PM

A Regular meeting of Summer Village Council was called to order at 6:32PM on Thursday, January 23, 2025, hosted via Zoom Conference from 17940 – 99A Avenue, Edmonton, Alberta

In Attendance	Wendy Appleby, Mayor, Summer Village of South Baptiste, Chairman. Blaine Page, Deputy Mayor, Summer Village of South Baptiste. Karen Sliwkanich, Councilor, Summer Village of South Baptiste. Linda Roland, Chief Administrative Officer, Recording Secretary.
Call to order	The meeting was called to order at 6:32PM by Mayor, Wendy Appleby.
Motion (Agenda) Res. 001-2025-01-23	Moved by Wendy Appleby that Council adopt the agenda as presented. Carried.
Motion (Minutes) Res. 002-2025-01-23	Moved by Wendy Appleby that the minutes of the November 19, 2024, Regular Meeting be adopted as presented. Carried. Moved by Wendy Appleby that the minutes of the January 3, 2025 Special Meeting be adopted as presented. Carried Administrator provided financial summary and final 2024 Budget comparison to Council. Discussed opening another account with ATB to separate the restricted grant money from the village operating and capital reserves. Will investigate.
Motion (Financial) Res. 003-2025-01-23	Moved by Karen Sliwkanich that the financial summary results be accepted as presented. Carried
Motion (Northern Lights Library) Res. 004-2025-01-23	Moved by Blaine Page that Curtis Schoepp remain as the Summer Village of South Baptiste appointed representative to the Northern Lights Library Board. Carried

	<p>Administrator provided details on Milestone Municipal Services Inc. with regards to contracting them to be our Subdivision and Development Appeal Board. Presented Bylaw 02-2025, to Establish Milestone as a Designated Officer for the Summer Village of South Baptiste. Presented Bylaw 01-2025, to Establish a Subdivision and Appeal Board.</p>
<p>Motion (Milestone SDAB) Res. 005-2025-01-23</p>	<p>Moved by Wendy Appleby that Administrator enters into agreement with Milestone Municipal Services to represent the Summer Village of South Baptiste by providing Subdivision and Appeal Board services.</p> <p>Carried</p>
<p>Motion (Designated Officer Bylaw) Res. 006-2025-01-23</p>	<p>Moved by Wendy Appleby, that Bylaw No. 01-2025 being a Bylaw to appoint Milestone Municipal Services as a Designated Officer for the Summer Village be read a first time.</p> <p>Carried</p>
	<p>Moved by Karen Sliwkanich, that Bylaw No. 01-2025 being a Bylaw to appoint Milestone Municipal Services as a Designated Officer for the Summer Village be read a second time.</p> <p>Carried</p>
<p>Motion (SDAB Establishment Bylaw) Res. 007-2025-01-23</p>	<p>Moved by Wendy Appleby that Bylaw No. 02-2025 being a Bylaw to Establish a Subdivision and Development Appeal Board be read a first time.</p> <p>Carried</p>
	<p>Moved by Blaine Page that Bylaw No. 02-2025 being a Bylaw to Establish a Subdivision and Development Appeal Board be read a second time.</p>
	<p>Administrator and Council discussed snow removal. Council discussed how often our roads are being graded and will continue services based on contractor's judgement.</p>
	<p>Administrator provided information on contract renewal with Inspections Group for all Building, Electrical, Plumbing and Gas Inspection Services for the Summer Village. Council requested a copy of original agreement for review.</p>
	<p>Administrator provided information on the 2025 Municipal Election and new requirements as per Bill 20: Municipal Government Act and Local Authorities Election Act Amendments</p>
<p>Motion (Nomination and Election Day) Res. 006-2025-01-23</p>	<p>Moved by Karen Sliwkanich that June 21, 2025 be considered Nomination Day for the Summer Village of South Baptiste and if required, that July 19, 2025 be considered Election Day for the Summer Village of South Baptiste.</p> <p>Carried</p>

**Motion (Returning &
Deputy Returning
Officers)
Res. 007-2025-01-23**

Moved By Blaine Page that Linda Roland, Chief Administrative Officer, be appointed as the Returning Officer and Kim Bancroft be appointed as the Deputy Returning Officer for the Summer Village of South Baptiste Election on July 19, 2025. The Returning Officer is hereby granted the approval to hire Election Workers as needed provided that costs do not exceed the amount provided in the 2025 Budget.

Carried

**Motion(Special
Ballots)
Res. 008-2025-01-23**

Moved by Karen Sliwkanich that the Summer Village authorize use of special ballots for the 2025 election.

Carried

Mayor Appleby provided update on BAILS (Baptiste and Island Lake Stewardship). BAILS Annual General Meeting will be held on Tuesday, January 28 and all of Council was invited to attend.

Administration provided information on the upcoming Government of Alberta Disturbance Standard for Temporary Seasonal Docks and other Mooring Structures for Personal Recreational Purposes. Administrator will develop information page and post to Village Facebook page and Village Website. Information will include all applicable links to the Government of Alberta website for residents.

**Motion (Athabasca
County FCSS)
Res. 009-2025-01-23**

Administrator provided information on Athabasca County FCSS (Family and Community Support Services) program.

Moved by Wendy Appleby that Administrator follow up with Athabasca FCSS to see if the Summer Village of South Baptiste can become a contributing member of the multi-municipal FCSS Program for 2025 and forward.

Carried

Administrator provided an update with regards to FireSmart grant funding. All grant funding requires approval from Andy Gesner, the area representative from Forest Resource Improvement Association of Alberta (FRIAA). Mr. Gesner was very open in informing Administrator that most of the approved projects this year will be for fire guard protection in Municipality's much larger than our Summer Village.

Administrator provided update on Dry Hydrant project. Will once again reach out to other Summer Villages who have installed and continue to look for qualified contractor to provide quotations. Will reach out to Aileen Burke at Alberta Counsel to help in the investigation and sourcing of potential grant money.

Administrator informed council that it is time to renew the Mutual Aid Fire Control Plan as our current one expires end of February, 2025. Council requested the document be forwarded to them for review before signing.

Next Meeting

Next Meeting will be on February 18, 2025 at 6:30 pm

The meeting adjourned at 7:38 PM

Closing Remarks

The Chairman thanked everyone for participating in discussion throughout the meeting

SUMMER VILLAGE OF SOUTH BAPTISTE



Wendy Appleby – Mayor

Linda Roland - CAO