SUMMER VILLAGE OF SOUTH BAPTISTE

BYLAW 05-2026

A BYLAW TO ESTABLISH A REGIONAL EMERGENCY ADVISORY COMMITTEE AND A REGIONAL EMERGENCY MANAGEMENT AGENCY TO PROVIDE FOR EMERGENCY MANAGEMENT FOR THE SUMMER VILLAGE OF SOUTH BAPTISTE.

WHEREAS the Council of the Summer Village of South Baptiste is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8,* (hereinafter referred to as the "Act") to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency:

AND WHEREAS it is recognized that an emergency or disaster of a jurisdictional or multi-jurisdictional nature could affect any or all of the Summer Villages that are partner of this Bylaw to such a degree that local resources are inadequate to cope with the situation;

AND WHEREAS the partnering Summer Village Council wish to enter into a regional emergency management partnership with each other for the purpose of integrated emergency management planning and operations;

NOW THEREFORE, the Summer Village of South Baptiste Council, in the province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the South Baptiste Regional Emergency Management Bylaw.
2. In this Bylaw:
    a) "Act" means the *Emergency Management Act, Revised Statutes of Alberta, Chapter E-6.8*
    b) "CAO" means the Chief Administrative Officer or designate of each partnering Summer Village.
    c) "Council" mean the Council of the Summer Village of South Baptiste.
    d) "Director of Emergency Management" means an individual appointed by resolution of Council responsible for the preparation and coordination of emergency plans and programs for the municipality.

e) "Disaster" means an event that may result in serious harm to the safety, health or welfare of people or widespread damage to property.

f) "Emergency" means a sudden and temporary event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to minimize damage to property.

g) "Municipality" means the Summer Village of South Baptiste as referenced by this Bylaw.

h) "Municipalities" means the Summer Villages as referenced by this Bylaw.

i) "Partnering Municipalities" refers to the following municipalities:

   i. Summer Village of Bondiss
   ii. Summer Village of Island Lake
   iii. Summer Village of Island Lake South
   iv. Summer Village of Mewatha Beach
   v. Summer Village of South Baptiste
   vi. Summer Village of Sunset Beach
   vii. Summer Village of West Baptiste
   viii. Summer Village of Whispering Hills

j) "Regional Director of Emergency Management" means the person appointed by the Regional Emergency Management Advisory Committee with the responsibility for program administration, mitigation, preparedness, response, and recovery of emergencies within the geographical boundaries of the partners of this bylaw.

k) "Regional Emergency Advisory Committee" means the committee established under this Bylaw and compromised of a member of Council, or designate, from each of the partnering municipalities of the Regional Emergency Management Partnership.

l) "Regional Emergency Management Agency" means the agency established under this Bylaw and compromised of the Regional Director of Emergency Management, or Deputy Regional Director, and the Chief Administrative Officer, or designate, from each of the partnering municipalities of the Regional Emergency Management Partnership.

m) "Regional Emergency Management Partnership" means those municipalities who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance, and emergency operations programs as outlined in the Regional Emergency Management Partnership Agreement.

n) "Regional Emergency Management Plan" means the integrated emergency management plan prepared by the Regional Emergency Management Agency to coordinate response to an emergency or disaster within the combined geographical boundaries of the Summer Villages that are partners of this Bylaw.

o) "Minister" means the Minister responsible for the Emergency Management Act.

3. There is hereby established a Regional Emergency Advisory Committee to advise the Council of the Summer Village of South Baptiste on the development of emergency plans and programs.

4. There is hereby established a Regional Emergency Management Agency to act as the agent of the Summer Village of South Baptiste to carry out its statutory powers and obligations under the Act.

5. The Council of the Summer Village of South Baptiste shall:

   a) By resolution, appoint one (1) of its members to serve on the Regional Emergency Advisory Committee.

   b) Provide for the payment of expenses of the Summer Village of South Baptiste member in the Regional Emergency Advisory Committee.

   c) Advise the Regional Emergency Advisory Committee, of the appointed Director of Emergency Management for the Summer Village of South Baptiste.

   d) Ensure that the emergency plans and programs are prepared to address potential emergencies or disasters within the geographical regions of the partners of this Bylaw.

   e) Endorse emergency plans and programs, which are approved by the Regional Emergency Advisory Committee.

   f) Review the status of the Regional Emergency Management Plan and related plans and programs at least once each year.

6. The Summer Village of South Baptiste Council may:

   a) By Bylaw borrow, levy, expropriate and expend, without the consent of the electors, the required sums (as approved by the Regional Emergency Management Committee) for the operation of the Regional Emergency Management Agency.

   b) Enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.

7. The Regional Emergency Advisory Committee shall:
    a) At the first meeting of the year, elect from the membership, a Chairperson and Vice-Chairperson
    b) Establish a quorum of a minimum of five (5) voting members and a majority vote for all decisions.
    c) Schedule a minimum of one meeting per year or more frequently at the call of the chair or a majority of the committee members.
    d) Designate a Regional Director of Emergency Management.
    e) Review the Regional Emergency Management Plan and related plans and programs on a regular basis.
    f) Advise each partner Summer Village Council on the status of the Regional Emergency Management Plan and related plans and programs at least once per year.
    g) Provide guidance and direction to Council and to the Regional Emergency Management Agency.
    h) Review and approve the work plan and budget submitted by the Regional Emergency Management Agency; the work plan and budget shall then be forwarded to each municipality for approval.
    i) Adopt policies as required for the effective and efficient operation of the Regional Emergency Management Agency.
    j) Provide input for hazard identification risk assessment as required.

8. The Regional Emergency Management Agency shall be compromised of the following representatives, as designated by the Regional Emergency Advisory Committee or the Regional Emergency Management Partnership, as applicable
    a) A Regional Director of Emergency Management as designated by the Regional Emergency Advisory Committee, or Deputy Director and,
    b) A Director of Emergency Management from each partner Summer Village; or Deputy Director

9. In addition, the following public or private organizations, which may assist in the preparation or implementation of the Regional Emergency Management Plan, may be invited to provide representatives to the Regional Emergency Management Agency:
    a) The Fire Chief or designate.
    b) The Summer Village Operations personnel
    c) The Summer Village Planning personnel.

d) Representative from law enforcement

e) Representatives from Alberta Health Services

f) Representatives from adjacent municipalities which have entered into mutual aid agreements with the Municipality.

g) Representative(s) from local industry or industrial associations

h) Representative(s) from Alberta Municipal Affairs, Alberta Emergency Management Agency, and Alberta Forest Service.

10. The Regional Emergency Management Agency shall:

a) Be responsible for administering the local authority's Emergency Management Program and act on behalf of the partnership to carry out its statutory powers and obligations under Section 11.2(2) and Section 24(1) of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*; this does not include the authority to declare, renew, or terminate the State of Local Emergency;

b) Assist in the preparation and coordination of the Regional Emergency Management Plan and prepare and coordinate related plans and programs for the Partnership;

c) Report on their work plan activity status to the Regional Emergency Advisory Committee at a minimum of once per year; including an update on the review of the Regional Emergency Management Plan;

d) Ensure that a Regional Director of Emergency Management is designated under the Regional Emergency Management Plan to act on behalf of the Regional Emergency Management Agency.

e) Adopt the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency as directed in Local Authority Emergency Management Regulation 203/2018 and/or

f) Ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).

11. The Summer Village of South Baptistes' power to declare, terminate or renew a state of local emergency under the Act, the powers specified in Section13 of this Bylaw, and the requirements specified in Section 16 of this bylaw, are hereby delegated to the Regional Emergency Advisory Committee. The Regional Emergency Advisory Committee (minimum 2 representatives) may, at any time when it is satisfied that an emergency exists or may exist (withing the Terms of References and the Regional Emergency Management Plan) by resolution, make a declaration of a state of local emergency within the geographical boundaries of one or more of the partners in this Bylaw.

12. When a state of local emergency is declared, the person or persons making the declaration shall:

    a) Ensure the declaration identifies the nature of the emergency and the area of the Municipality in which it exists or may exist;

    b) Identify the extraordinary powers anticipated being used under Section 24(1) of the Emergency Management Act.

    c) Cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of area affected; and

    d) Forward a copy of the declaration to the Minister forthwith.

13. Subject to Section 14, when a state of location emergency is declared, the person or persons making the declaration may:

    a) affected by a declaration of a state of local emergency. Cause the Regional Emergency Management Plan or any related plans or programs to be put into operation,

    b) Acquire or utilize any real or personal property considered necessary to prevent or combat or alleviate the effects of an emergency or disaster;

    c) Acquire or authorize any qualified person to render aid of a type the person is qualified to provide;

    d) Recommend control or prohibition of travel to or from any area within the municipality;

    e) Authorize for the restoration of essential facilities and the distribution of essential supplies and provision, maintenance and coordination of emergency medical, welfare or other essential services in any part of the municipality,

    f) Authorize the evacuation of persons and the removal of livestock and personal property from the area of the municipality that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;

    g) Authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;

    h) Authorize the demolition or removal of any trees, structures, or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;

    i) Authorize the procurement or fixing of prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources, or equipment with the Summer Villages for the duration of the State of Local Emergency;

j) Authorize the conscription of persons needed to support an emergency; and

k) Authorize any persons at any time to exercise into operation of the Regional Emergency Management Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality

14. As soon as practicable after exercising a power under Section 13 (d), (e), (f) or (i), details of the exercise of the power must be made publicly available in a manner that is likely to reach the most population of the area affected by the exercise of the power.

15. When, in the opinion of the person or persons declaring the state of local emergency an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.

16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when;

a) A resolution is passed by the Regional Emergency Advisory Committee;

b) A period of seven days has lapsed since it was declared, or at the end of 90 days if the declaration is in respect of a pandemic, unless it is renewed by resolution;

c) The Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area of the Municipality or;

d) The Minister cancels the state of local emergency.

17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the highest percentage of population of the area affected.

18. The local authority shall notify the Minister forthwith after the termination of a declaration of a state of local emergency.

19. No action lies against the municipality or a person acting under the Municipalities direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the Emergency Management Act or the regulations during a state of local emergency.

20. Bylaw # 2025-07 is hereby repealed.

20. This bylaw shall take effect on the day of final passing thereof.

READ a first time this 15th day of September 2026.

READ a second time this 15th day of September 2026.

READ a third time and PASSED this 20th day of October 2026.

Wendy Appleby
Wendy Appleby (Oct 30, 2026 08:19:33 MDT)

Mayor

Linda Roland

Chief Administrative Officer