TOWN OF SAXEVILLE

PROPERTY TAX PAYMENT GUIDE | WAUSHARA COUNTY, WISCONSIN

1. First installment — pay by January 31

Make checks payable to Town of Saxeville and mail to:

TOWN OF SAXEVILLE **PO Box 30** **Saxeville, WI 54976**	PAYMENT OPTIONS • USPS mail — payment must be postmarked by January 31, 2027 • New this Year!! Online: https://waushara.transcendenttech.com/LandRecords/ No cash accepted. Do not use FedEx; it does not deliver to a PO Box.

Before you mail a payment

- Pay the exact amount. Tell your escrow company not to overpay. If a requested refund is under $5.00, it will not be refunded.
- To receive a refund, include a self-addressed, stamped envelope. Overpayment checks become void if not cashed within 90 days.
- Detach and include the First or Last stub from your tax bill for each payment. Do not tape or staple your payment.
- Allow 7–10 business days for mailing and 7 business days for bank processing.
- For an emailed receipt, include your email address. Otherwise, include a self-addressed, stamped envelope for a mailed receipt.

2. Second installment — pay by July 31

Payments made after January 31 must be payable to and mailed to the Waushara County Treasurer:

WAUSHARA COUNTY TREASURER **380 South Townline Road** **Wautoma, WI 54982**	**Second-installment deadline** **JULY 31, 2027** **No reminder notices will be sent for the second installment.**

TOWN INFORMATION

Contacts, meetings, assessment dates and property-tax credits

Town governing members (2026–2027)

OFFICIAL	PHONE	EMAIL
Bart Peterson — Chairman	715-281-4074	chairman@tn.saxeville.wi.gov
Ken Hansen — Supervisor 1	715-281-0935	super1@tn.saxeville.wi.gov
Janine Christensen — Supervisor 2	608-206-5506	super2@tn.saxeville.wi.gov
Angie Lund — Clerk/Treasurer	920-240-9856	clerktreasurer@tn.saxeville.wi.gov
John Blader — Assessor	920-787-4355	jblader91@gmail.com

Meetings & assessment dates

Town Board: 7:00 p.m. on the third Monday of each month at Town Hall, W4022 Archer Ave (corner of Archer Ave and County Road AE).

Open Book: March 23, 2027, 8:00–10:00 a.m. at Town Hall.

Board of Review: April 28, 2027, 6:00–8:00 p.m. at Town Hall.

Town postings and important information: Town website, https://townofsaxeville.com, and Town Hall.

Town Hall rentals: Contact the Clerk/Treasurer for information.

Assessment questions: Contact Assessor John Blader.

Property-tax credits & other notices

Lottery Credit: For your primary residence. Request an application from the municipal treasurer before January 31. A primary residence is owned by you, lived in on January 1 of the property-tax year and most of the time (except temporary absences). Only one credit is allowed. If you already receive it, certification continues automatically. Notify the County Treasurer within 30 days after you no longer qualify because you no longer own the property or use it as your primary residence.

First Dollar Credit: Applies to all improved property; it does not need to be a primary residence. It does not apply to vacant parcels, mobile homes on which a parking fee is paid, or improvements on leased land.

Land Use Penalty: Agricultural land converted to non-farm use may be subject to a land-use conversion charge.

Address changes: If your mailing address differs from the one on your tax statement, email or mail the change to the Town Clerk/Treasurer. Authorization is required; changes cannot be made without it.

Name changes on tax bills: Contact the Waushara County Register of Deeds at 920-787-0444.