

Town of Saxeville Policy # 02-19-2024

Tax Over-Pay Tax Insert

Clerk contacted both County and WTA concerning all the real estate tax over payments and what can be done to deter all the extra time and expense of this task at the Boards request. County suggested writing an ordinance. But WTA suggested a policy written in the insert is our best option.

WTA email reply:

The refund policy you already referenced is the best tool available. Many town boards have a policy indicating that refunds under a certain, nominal dollar amount will not be mailed except upon request or requiring that individuals send in a pre-stamped envelope for refunds under a certain amount. If the town accrues costs based on providing this service (such as postage costs), you may be able to pass those costs along to the recipients, but you would have to be able to calculate only the town's direct, actual costs in order to justify doing so under state law. See Wis. Stat. s. 66.0628 regarding limits on fees charged by municipalities. You also might have a difficult time collecting a couple dollars for postage and an envelope from each refund recipient.

This is the wording the Clerk suggests to add to the next tax insert:

The Town of Saxeville is not a refund service.

Over Paid Taxes has become a huge expense and burden for the Town. Taxes are to be paid in exact amount or you will be billed for overpayment services, if a refund is requested. Please express this to your escrow company. If you overpay your taxes and the amount is under \$5.00 you will not be refunded. Requested refunds must include a self-addressed stamped envelope for refund payment or you will not receive a refund. Issued tax overpay checks must be cashed within 90 days or void.

Motion was made by Supervisor Hansen and seconded by Chairman vanAmerongen to accept and add the wording to the tax guideline insert as presented by the Clerk. Upon voice vote, motion passed.