TOWN OF SAXEVILLE

Meeting Minutes from November 17, 2025
Held at the Saxeville Town Hall

Call to Order: Chair Bart Peterson called the meeting to order at 7:05 pm.

Roll Call: Chair Bart Peterson, Supervisor Hansen, Supervisor Janine Christensen and Clerk-Treasurer Angie Lund were present.

Pledge of Allegiance was spoken.

Approval of Agenda: Motion was made by Supervisor Hansen and seconded by Supervisor Christensen to approve the agenda for November 17, 2025. Upon voice vote, motion passed.

Approval of Minutes of Last Month's Regular Meeting and Budget workshop: Motion was made by Supervisor Hansen and seconded by Supervisor Christensen to approve the minutes from the October 20, 2025 monthly Board meeting and October 20, 2025 Budget workshop meeting. Upon voice vote, motion passed.

Public Comments: Wendy Petersen Vincent asked about the planning commission postcard that is going to be sent out and why the committee only wanted to send it to full time residents. She also asked that the Board rethink the decision made earlier this year to not do a poll for the Long Lake Association regarding wake from boats.

Unfinished Business: None

New Business:

Reports/Presentations:

Chairman Monthly Report: Chairman Peterson had no report.

Clerk Treasurer Monthly Report: Reviewed the total general fund balance of $329,580.11, along with the CD accounts totaling in $235,491.56 and emergency fund with $96,339.62. Clerk Lund also reviewed the upcoming town hall rentals for November through December. She shared that she sent a bill to Jennifer Madera for the culvert placed under the driveway on E. Long Lake Rd. and had not received payment yet but the notification from the post office said there was a piece of mail coming from that address. She also Shared the Surety bond bill for tax time and information regarding 2026 use value guidelines from John Blader.

Attending Fire Department Monthly Report: Hansen of the Saxeville Springwater Fire Department were present to give a report.

Area Lake Associations Reports: Dave from Long Lake Association was present but did not have a report. Keith Zwicke was present from Lake Kristine to give a report.

Discussion/Possible Motion Action Items

a. The Board discussed the Fire Code and Inspection Ordinance, which allows the Poy Sippi Fire Department to enforce fire code violations. Motion was made by Supervisor Hansen and seconded by Supervisor Christensen to approve the Fire Code and Inspection Ordinance. Upon voice vote, motion passed, with all voting AYE.

b. The Board discussed having a survey done of both town-maintained cemeteries. The survey will be done by Dave Bosart for $1200. Motion was made by Supervisor Hansen and seconded by Supervisor Christensen. Upon voice vote, motion passed.

c. The Board discussed the planning committee's public questionnaire and postcard. Motion was made by Supervisor Christensen and seconded by Supervisor Hansen to include a QR code with the tax bills when sending those out in December. Upong voice vote, motion passed.

d. Motion was made by Supervisor Christensen and seconded by Supervisor Hansen to approve the proposed Town of Saxeville Participation Plan provided by the planning committee. Upon voice vote, motion passed.

1. **Approval of Previous Months Checking Reconciliation and Financial Report:** Motion was made by Supervisor Hansen and seconded by Supervisor Christensen to approve all previous months checking reconciliation. Uping voice vote, motion passed.
2. **Approval of Bills/Expenses Presented for Payment:** Motion made by Hansen and seconded by Supervisor Christensen to approve all bills and expenses as presented. Upon voice vote, motion passed.
3. **Board Suggestions for Future Agenda Items:** Budget amendment for the 2025 budget in December.
4. **Next Meeting**: December 15, 2025 at 7:00 pm.
5. **Adjournment**: Motion was made by Hansen and seconded by Supervisor Christensen to Adjourn the meeting at 7:36 pm. Upon voice vote, motion passed.

Submitted by:

Angie Lund

Town of Saxeville

Clerk/ Treasurer