

**TOWN OF SAXEVILLE MEETING MINUTES FROM  
Monday March 17, 2025  
HELD AT THE SAXEVILLE TOWN HALL**

Notice for this meeting was posted at the following: the Saxeville Town Hall, Leon/Saxeville Library, and on the Town's Website. Chairman called the meeting to order at 7:00 pm. All officials were present: Chairman John vanAmerongen, Supervisor Ken Hansen, Supervisor Bart Peterson & Clerk/Treasurer Theresa Szczublewski. The Pledge of Allegiance was spoken.

Clerk/Treasurer gave all officers a meeting packet containing the following: a copy of the Chairman approved meeting agenda dated for this night's meeting with all attachment information needed, the Town's current monthly disbursements, financial report, meeting minutes from the previous meeting and checking reconciliation all to be reviewed for approval. After review, motion was made by Supervisor Hansen and seconded by Supervisor Peterson to accept the minutes and all reports as presented. Upon voice vote, motion passed.

**NEW BUSINESS -**

1. Fire/Rescue department comments were heard from attending department. No action was taken by the Board.
2. Board reviewed emailed notice from County explaining the date of the next County Economic Development meeting for anyone interested in attending. No action was taken by the Board.
3. Board reviewed phone options that were researched for the new Clerk Treasurer, and whether to purchase a Town owned cell phone, instead of having the newly elected Clerk Treasurer's private phone published. After review, motion was made by Supervisor Peterson and seconded by Supervisor Hansen to purchase a Samsung Galaxy A16 for \$150.00 and a one-year contract-free cell phone service plan for \$125.00 with TracFone as presented and have this phone owned by the Town and be for Town use only. Upon voice vote, motion passed. Clerk Treasurer Theresa would make the necessary purchases.
4. Board reviewed Town road/bridges updates/projects:     **1)** MSA emailed the Akron bridge project payment agreement for approval and signatures. After review, motion was made by Supervisor Peterson and seconded by Supervisor Hansen to approve and sign the contract as presented. Upon voice vote, motion passed. Board signed the contract; Clerk would email the signed contract to MSA.

2) FiveStar Energy Service contacted Clerk via email with a contract agreement they wanted signed for ROW Construction. After review, Supervisor Peterson wanted to table the agenda item until next month, he wanted to have a policy in place before any agreement was signed. Clerk would contact the company and let them know there was a delay until the new policy was in place. 3) SSFD requested Portage Street be closed to traffic annually for their Chicken BBQ in July from the Thursday before to the Monday after, due to their tent extending into the roadway. The Board wanted to research what action they would have to do for this request, the agenda item was tabled until next month's meeting. 4) Chairman contacted Zoning and was told if a fire sign and/or post are knocked down by a plow, Town needs to pay cost of repair/replace, but if snow is pushed into them and damage occurs, resident is responsible. No action would be taken by the Board.

5. Board reviewed the list of Town Hall Rentals.
6. Public comments were heard from attending visitors. No action taken by the Board.

#### **UNFINISHED BUSINESS LOG REMINDER FOR BOARD -**

1. From October 2021 Town Form for Right of Way Property Owner Wood Clean-Up Options – Pending Supervisor Peterson to Create Form and Bring to Meeting.
2. From August 2024 – USPS New Building Location – Tabled.
3. From March 2025 – Woman's Bathroom Fan/Light Malfunction and Outside Locked Box with Receptacle - Pending Supervisor Peterson Getting Quote and Reporting Back to Meeting.

**BILLS** - were presented/reviewed by the Board, a motion was made by Supervisor Hansen and seconded by Chairman vanAmerongen to pay all necessary bills as presented in the reports. Upon voice vote, motion passed.

**MEETING ADJOURNED** - at 7:45pm with motion made by Supervisor Hansen and seconded by Chairman vanAmerongen. Upon voice vote, motion passed. The next regular board meeting would be Monday April 21, 2025.

Submitted by: Theresa Szczublewski  
Saxeville Town Clerk/Treasurer

Minutes Approved by the Board on Monday April 21, 2025.