

AGILITE CONSULTING - PRIVACY POLICY

Agilite Consulting adheres to the Privacy Act 1998, which includes the amendments made by the Privacy Amendment Act 2000 and the Privacy Amendment (Enhancing Privacy Protection) Act 2012, governing the collection, use, handling and disclosure of Personal Information. This Privacy Policy is written in accordance with, and conforms to, the Australian Privacy Principles. This Privacy Policy governs how we collect and use your personal information, obtained through your use of the Website or your communications with us as a past, current or prospective client. We take the protection of your personal information seriously. Personal Information includes any information or opinion, whether true or false, about a person who is identified or whose identify can reasonably be established.

Personal Information:

During the provision of our services or through your use of our website and social media, Agilite Consulting may collect your personal information. Personal Information is information or an opinion that identifies an individual.

Generally, Agilite Consulting will collect your personal information through direct contact with you, whether in person or over the phone, email, post or social media; the completion of our contact and subscription form on our website; and information services providers, social media sites or publicly available information.

Consent:

By continuing to use the Website or by continuing to communicate with us, you hereby consent to our collection, use and disclosure of your Personal Information for the purposes specified in this Privacy Policy.

Collection:

We solicit and collect personal information only where reasonably necessary to provide our services to you. We collect personal information when you contact us in person, by email or telephone, provide instructions on a matter or from third-parties whom we are dealing with on your behalf. The kinds of personal information Agilite Consulting collects may include contact details such as your full name, addresses, email addresses, phone numbers; and financial information including debit or credit card details. In addition, when you use our website or services, the following information may be logged for statistical purposes and for the purposes of marketing and advertising to you: the date and time of your visit to our website; your IP address; pages that you accessed; and the type of browser you were using. Cookies may be used on our website.

Use & Disclosure:

Any personal information may be used or disclosed in the course of our regular operations. We may use your information as part of our standard business operations and for our internal purposes, such as accounting, administration, regulatory reporting or to send you our newsletters or marketing material. We may also be compelled to disclose information by operation of law.

Direct Marketing:

Your personal information may be used by us to contact you with newsletters or any other commercial communication. If you do not wish to receive direct marketing communications from us, you may opt-out by contacting us at info@agiliteconsulting.com.au. We will always give you an opportunity to opt-out or unsubscribe from marketing communications.

Security:

We will endeavour to protect your Personal Information from interference, misuse, loss, unauthorised access, modification or disclosure. We will take all reasonable steps to ensure your Personal Information is protected while stored by us, and de-identified once no longer required.

Access and Corrections:

You may request in writing that we provide you with items of your Personal Information. You do not need a reason for making such a request, however you may be charged for reasonable expenses that we incur in preparing and sending you a copy of your Personal Information. In certain cases, we may refuse your request where permitted to do so by law. We will ensure that your Personal Information collected and stored is accurate, up-to-date and complete. If you believe the Personal Information collected or used by us or a third party is false or inaccurate, you have a right to have this information corrected. We will endeavour to correct this information within reasonable time, at no expense to you.

External Websites and Cookies:

This Privacy Policy applies solely to information collected by our Website and in the course of our services to you. We take no responsibility for the collection of information or privacy practices of any other websites that may be linked from this website. We may use 'cookies' - a file that allows us to identify your browser and provide you with a more efficient experience of our website and track patterns of your visits to our website. You may disable cookies in your browser.

More Information: If you have any concerns or complaints about our Privacy collection or dealings with data, please contact us at info@agiliteconsulting.com.au and we will endeavour to answer your questions.

For more information about how privacy is regulated in Australia, visit <http://www.oaic.gov.au/>

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Policy Updates:

This Policy may change from time to time and is available on our website.