



Branston Parish Council



**AGENDA – ANNUAL GENERAL MEETING OF BRANSTON PARISH COUNCIL
TUESDAY 22ND MAY 2018 6.30 PM – PAGET HIGH SCHOOL, BRANSTON**

***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS
2014 HAS BEEN ADOPTED***

***PUBLIC PARTICIPATION – 6.30 – 6.45 P.M.
PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED***

Resident matters raised prior to the meeting:

- Signage at the entrance of Clays Lane from Morrisons

- 1 APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS
- 3 ELECTION OF CHAIRMAN, VICE CHAIRMAN
- 4 MINUTES OF THE LAST MEETING FOR APPROVAL 24TH APRIL 2018,
DRAFT MINUTES CIRCULATED PRIOR TO MEMBERS
- 5 MATTERS ARISING FROM MINUTES OF THE LAST MEETING
 - Planned speed watching
 - Branston in Bloom
 - Branston Village Hall Committee Meeting
- 6 ANNUAL REVIEW OF THE FOLLOWING:-
 - Complaints procedure - Appendix 1
 - Standing orders (reviewed April 2018)
 - Financial regulations (reviewed April 2018)
 - Press/media policy - Appendix 2
 - Personnel policies - Appendix 3, 4 and 5
 - Publication scheme - Appendix 6
 - Annual insurance review - Appendix 7
- 7 APPOINT MEMBERS OF COMMITTEES, WORKING GROUPS
- 8 REVIEW REPRESENTATIVES OF EXTERNAL BODIES AND
REPORTING BACK ARRANGEMENTS



Branston Parish Council



- 9 DETERMINE TIME AND PLACE FOR ORDINARY MEETINGS OF THE FULL COUNCIL UP TO AND INCLUDING NEXT ANNUAL PARISH MEETING
- 10 FINANCE
 - Payments for approval - Appendix 8
 - Confirm Ear Marked Reserves
 - Consider quotations for roundabout- Clays Lane Park - Appendix 9
 - Consider quotations for legionella assessments - Appendix 10
 - Consider quotation works - external brackets CCTV - Appendix 11
 - Consider purchasing of electric strimmer for peacewood
- 11 TO RECEIVE INTERNAL AUDIT REPORT - Appendix 12
- 12 TO APPROVE ANNUAL GOVERNANCE - Appendix 13
- 13 TO APPROVE END OF YEAR ACCOUNTS - Appendix 14
- 14 TO CONSIDER RECORDING OF MEETINGS FOR TRANSPARENCY -
Cllr M Hussain
- 15 TO CONSIDER EXPLORING FISHING RIGHTS FOR RIVER TRENT -
Cllr F Smith
- 16 TO CONSIDER MEETING WITH LAWRENCE OATES AND RESIDENTS
TO DISCUSS POSSIBLE RIGHTS OF WAY WALKING PATH
IMPROVEMENTS - Cllr N Gaunt
- 17 TO CONSIDER COMMUNITY TIDY UP DAYS
- 18 PLANNING APPLICATION/MATTERS
- 19 REPORTS FROM STAFFORDSHIRE COUNTY COUNCIL, EAST
STAFFORDSHIRE BOROUGH COUNCILLORS, STAFFORDSHIRE
POLICE (10 minutes)
- 20 CLERKS REPORT, CORRESPONDENCE, POSSIBLE AGENDA ITEMS FOR
MEETING 26TH JUNE 2018 - Appendix 15
- 21 DATE, TIME AND PLACE OF NEXT MEETING



Branston Parish Council



Kear

Kay Lear - Clerk/Proper officer
On behalf of Branston Parish Council