



Branston Parish Council



**AGENDA - BRANSTON PARISH COUNCIL MEETING
TUESDAY 24TH APRIL 2018 6.30 PM - PAGET HIGH SCHOOL, BRANSTON
*OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS
2014 HAS BEEN ADOPTED***

***PUBLIC PARTICIPATION - 6.30 - 6.45 P.M.
PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED***

- 1 Apologies for absence
- 2 Declarations of interest and dispensation requests
- 3 Minutes of the last meeting for approval 20th March 2018, draft minutes circulated to members prior
- 4 Matters arising from minutes of the last meeting (updates only)
- 5 Chairmans report
- 6 Finance - Payments for approval - Appendix 1
Officer decision
Bank update
Receipts and payments year end - Appendix 2
Play inspection contract for 1 year
Website contract for renewal
Quotation for works
- 7 To receive architects proposed car park and main room extension plans
- 8 Council to consider adoption of attached standing orders - subject to further discussions item 7a and 26b - Appendix 3
- 9 To receive report from Nalc - working groups are deemed as Committees/sub committees and are subject to the same legal provision as the 1972 Act Appendix 4
- 10 Council to consider whether they wish to adopt amended an



emergency protocol. Previous draft 446/15-1-18 discussed with full council. Revised protocol Requested by Chairman, Cllr Mrs Ackroyd and Cllr Smith - Appendix 5 and Appendix 6 (internal auditor report)

- 11 Council to consider adoption of amended Financial regulations subject to internal auditor additional recommendations - Appendix 7
- 12 Council to consider adopting the terms of reference for the finance committee - Cllr Mrs P Ackroyd - Appendix 8 (see also internal auditor report Appendix 6)
- 13 Council to consider appointing a pavilion working group along with terms of reference - Chairman - Appendix 9 (see also internal auditor report Appendix 6)

- 14 Health and safety matters

Council to consider 6 month fire alarm inspection to be carried out in line with new legislation

Monthly pavilion/play inspections

Fountains school would like to introduce a lockable cabinet, on wheels, to store items at the Pavilion.

- 15 Planning applications - Council to consider procedure for commenting on planning applications. Proposal discussed at the meeting on the 20th March - clerk will make all councillors aware of planning applications. Comments to be submitted to Cllr Smith who will make recommendations (subject to comments received from members) to be discussed at the next available parish council meeting.
- 16 Planning applications and planning matters for discussion
 - P/2018/00308 - 33 Old Road - Erection of a single story front extension and part single and two story rear extension



and conversion of existing garage to form additional accommodation - **Cllr Smith is proposing objection**

- P/2018/00345 - Court Farm, Farm Lane, External alterations to dwellings 1 and 2

Cllr Smith is proposing objection

- P/2018/00233 - Lawns Farm - Reserved matters in relation to P/2012/01467
- P/2018/00354 - 36 Burton Road, Branston - erection of single storey rear extension
- P/2018/00350 - 29 Leamington Road, Branston - conversion of existing garage to form additional living space

Permitted planning applications:-

- P/2018/00096 - 17 Sedgefield Road, Branston - formation of driveway
- P/2017/01110 - Demolition of 78 and 80 Tatenhill Lane and erection of 55 dwellings including access/highways infrastructure
- P/2018/00169 - Formation of additional parking spaces, Bannatyres Health Club

- 17 Councillors invited to complete questionnaire - local government ethical standards. - Appendix 10
- 18 Reports from Staffordshire County Councillors, East Staffordshire Borough Councillors, Staffordshire Police (10 minutes)
- 19 Correspondence received for information, requiring response from parish council, items for next agenda, Clerks report for information only and possible agenda items for the meeting scheduled for 22nd May 2018 - Appendix 11 and Appendix 12

-Public rights of way consultation results

- GDPR

- Contingency document

- Items raised at Annual assembly, 17th April, 2018:-

- TRO's Clays Lane, Tatenhill Lane,



- Speed hump to be introduced Acacia Lane,
- More pedestrians routes to be created ie Clays Lane, Lynwood Road,
- Widening footpath Main Street - more practical deliverable option
- Pedestrian crossing Main Street
- Review of parking locations for Branston water park users,
- Infrastructure improvements
- Cars parking on open green spaces
- Nurton Bridge sign

20 Date, time and place of next meeting

Kay Lear - Clerk/Proper officer
On behalf of Branston Parish Council

MEETING TO CLOSE AT 8.00 PM SO THAT THE FOLLOWING MATTERS CAN BE DISCUSSED

UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 INVIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

21 Staffing matter

22 Invitation to external meeting