



Branston Parish Council



MINUTES OF THE MEETING BRANSTON PARISH COUNCIL
TUESDAY 20th March 2018 6.30 PM
CLAYS LANE SPORTS PAVILION, CLAYS LANE
OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS
2014 HAS BEEN ADOPTED

PUBLIC PARTICIPATION - 6.30 - 6.45 P.M.
PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED

Traffic lights Burton Road - traffic lights give priority to regents park residents. It was requested if the timings could be reviewed.

Items raised via email in advance of the meeting:

- Dog foul issues Regents Park - no further actions agreed*
- New bus route Regents Park to be funded by St Modwens Developers - item not discussed*

Present:

- Cllr M Ackroyd (chairman)*
- Cllr F Smith (vice chairman)*
- Cllr N Gaunt*
- Cllr P Palmer*
- Cllr M Hussain*
- Cllr N Hussain*
- Cllr P Ackroyd*
- Cllr J Pike*
- Mrs K Lear (clerk)*

In attendance: *Mr C Greenhalgh*

- 506/20-3-18 Apologies for absence - None received
- 507/20-3-18 Declarations of interest and dispensation requests - none submitted
- 508/20-3-18 Minutes of the last meetings, 27th February for approval. The chairman requested that Borough Cllr Mrs P Ackroyds report be deleted from the minutes. The minutes were approved as an accurate and factual record. The chairman signed them accordingly.



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509/20-3-18

Matters arising from minutes of the last meeting (updates only)
The Toad hole event was successful on the 17th March. More work is still required.

The meeting with the environmental agency was very successful. Clerk was asked to obtain written confirmation of works discussed whilst on site ie introduction of improved pedestrian access along river bank leading to Toadhole.

510/20-3-18 Chairmans report

- The meeting with Providence developers in February was very successful. The 6 houses proposed were very tasteful. It was agreed that the application would be supported.

The developers were happy to also consider any S106 contributions. Chairman to submit wish list.

-Cllr M Ackroyd has had further dialogue with Mark Parkinson and Network rail to discuss further. Staffordshire County Councillor for the area, Julia Jessel has made it her mission to get the option moving. 17th April she will give an update.

- BACT would like to use MUGA for 12 week period after Easter free of charge. It was resolved that it could be used. BACT will do advertising.

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Cllr Palmer will be attending a first aid course on the 26th March, so that she can be the designated First Aider in the event of any future conservation activities, training is free. It was RESOLVED that travelling expenses will be reimbursed.

The Planter, Postern Road may require some works. Clerk to obtain quotations for consideration by full council at the next meeting.

511/20-3-18 Finance - The following payments were approved:-

Amount	Explanation
£320.83	Maintenance
£95.99	Stationery
£49.61	Cleaning materials
£23.85	Travelling expenses
£45.00	Training
£628.00	Membership
£150.00	Maintenance



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£1840.98	Payroll
£32.99	Broadband
£127.15	Utilities

- Utilities comparisons Electricity - EDF - no standing charge
- Utilities comparisons Gas - CNG (Contract natural gas)
- It was RESOLVED that existing supplier would be changed July 2018.
- SPCA annual membership - It was RESOLVED that the annual membership be renewed.
- Bus shelter cleaning - It was RESOLVED that the clerk progresses with the works.

512/20-3-18 To review plans for main room extension and car park

There was lots of discussion in relation to extension of car park, parking near to the play area, dropped curbs, main room and side building extension.

The clerk made council aware of the resolution passed in October.

Cllr Smith reminded the clerk that he was present at the consultation event in September 2017.

Cllr Hussain commented that the clerk was merely updating the council on what decision had been made.

It was RESOLVED that the car park and main room extension (using existing windows and doors) would be tackled first. Cllr Smith was against the proposal. Cllr Pike was happy to support providing sufficient funds were available.

Mr Greenhalgh would attend the April meeting with some plans. He will speak to Highways to establish entrance parking options also.

513/20-3-18 To receive an update on Branston in bloom
Launch is going ahead on Friday, 23rd March, 2018, 1 to 3pm. Full council invited.

514/20-3-18 To consider Cllr Smith exploring the feasibility of the clock at the entrance of B&Q depot to be repaired.

It was RESOLVED that the clerk made enquiries with the appropriate land owners as to the proposal.



515/20-3-18 To consider whether to continue to outsource monthly play inspections or train a councillor in house.

It was RESOLVED that as play inspections held a lot of responsibility, then outsourcing would continue. Clerk to set up contract.

516/20-3-18 To revisit lock design on the front door to the pavilion.

It was RESOLVED that the lock be replaced as per locksmiths advice.

517/20-3-18 To consider appointment of contractor to review hot water system at the Pavilion. It was RESOLVED that British Gas be approached in the first instance.

518/20-3-18 To consider any actions to deal with dog fouling in Branston. Response attached from ESBC enforcement. No further action to take place.

519/20-3-18 To consider purchasing of Community speed watch signage for 5 main areas where speed watching is taking place. Approx cost to include installation £1K.

It was RESOLVED that the signage be purchased initially via the grant route - Sign locations Burton Road, Postern Road, Clays Lane and Regents Park.

520/20-3-18 To consider applying to SSRP for a grant to purchase Community speed watch signage. Council to consider whether they wish to make any financial contribution.

It was RESOLVED that the grant application be submitted in the first instance with no financial contribution from the parish council.

521/20-3-18 To adopt attached revised standing orders

The clerk advised that since the document had been reviewed in January things had moved on within the council ie a planning committee is referred to in the document which would result in a committee having to be formed if the document stated this.

It was recommended that the clerk checked that the proposals discussed in January were included, in particular the following matters were raised:



- Standing orders to include that Co opted councillors have the same voting rights as elected members
- There was a concern that if the planning committee point was removed then planning matters would be missed. Cllr Smith felt that the clerk had not been circulating planning applications.
- The clerk advised to introduce no motion shall be reversed for 6 months And that two thirds of councillors rather than 4 present to reverse a motion . The chairman raised a concern and stated that the clerk had advised at previous meetings that limited changes need to be made to the model document.

Cllr Hussain asked if he could see a copy of the initial template.

522/20-3-18 To propose name for Branston Road/Branston Locks as per confirmation from ESBC for consideration. It was **RESOLVED** that William Coltman Road would be proposed.

523/20-3-18 To consider whether parish council representatives should be attending the allotment inspections scheduled for April 2018; subject to decision to agree purpose/objectives of visit.

The clerk advised that the allotment committee had contacted her stating that they would be in touch in.

The chairman suggested that Cllr Slater should explore what the allotment committee require.

524/20-3-18 To consider discretionary payments for clerk under delegated powers. It was **RESOLVED** that £500 be approved as discretionary payments to be made by the clerk monthly.

525/20-3-18 To receive report from Staffordshire County Council Highways department in relation to Halt/Stop Sign Acacia Lane.
No actions to be taken. Cllr Smith was concerned that he had raised TRO's with highways and he had been informed that traffic would be displaced elsewhere should these be introduced.

526/20-3-18 Reports from Staffordshire County Councillors, East Staffordshire Borough Councillors, Staffordshire Police (10 minutes)
No reports



527/20-3-18 Planning applications and planning matters

The following planning applications have been permitted:-

P/2017/01565 - Erection of rear dormer and single storey rear extension
- 3 Leamington Road, Burton

P/2017/00834 - Substitution of housing types. Land South of Forest
Road

P/2017/01581 - Refurbishment of restaurant - MacDonalds.

P/2018/00015 - Display of 4 fascia signs, Harvester Restaurant

P/2018/00019 - Erection of single storey front and rear extension - 5
Newman Drive

528/20-3-18 Highways - To consider the 7.5 tonne weight restriction for John Taylor
Appendix 6 a, b, c , To consider TR36/17 Branston Road - 6d.

It was **RESOLVED** that the restrictions be supported.

529/20-3-18 To agree locations for parish council meetings for the rest of the year.

The following were approved.

17th April 2018 - Clays Lane Sports Pavilion

24th April 2018 Venue - Paget High School

22nd May 2018 Venue - Paget High School

26th June 2018 Venue- Rough Hayes Community Centre

24th July 2018 Venue - Clays Lane Sports Pavilion

25th September 2018 Venue - Clays Lane Sports Pavilion

23rd October 2018 Venue - Paget High School

27th November 2018 Venue - Clays Lane Sports Pavilion

11th December 2018 Venue - Clays Lane Sports Pavilion Paget

530/20-3-18 Correspondence received for information, requiring response from parish
council, items for next agenda, Clerks report for information only and
possible agenda items for the meeting scheduled for April 2018.

Works have been completed for Harcourt. Residents happy.

Charity event enquiry - It was **RESOLVED** that Clays Lane Sports Pavilion
could not be hired.

531/20-3-18 Date, time and place of next meeting , Tuesday, 24th April, 6.30 p.m.
Paget High School



Branston Parish Council



**MIKE ACKROYD
CHAIRMAN - BRANSTON PARISH COUNCIL**