

**MINUTES OF THE MEETING - BRANSTON PARISH COUNCIL  
THURSDAY 14<sup>TH</sup> DECEMBER 2017, 6.30 PM – PAGET HIGH SCHOOL**

***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS  
2014 HAS BEEN ADOPTED***

***The press and members of the public were cordially invited***

***PUBLIC PARTICIPATION – 6.30 – 6.45 p.m.***

***3 members of the public attended***

***Resident attended to raise a local concern which the parish council were unable to support as it was a civil matter***

**Present:** Cllr M Ackroyd (chairman)  
Cllr F Smith (Vice chairman)  
Cllr J Pike  
Cllr M Hussain  
Cllr P Ackroyd  
Cllr P Palmer  
Cllr G Dennis  
Cllr N Slater  
Mrs K Lear (clerk)

**In attendance:** Imke Goalby from Environmental agency,  
Lawrence Oates

**419/14-12-17**      **Apologies for absence : Apologies were received and accepted for Cllr N Hussain, Cllr A Sirrell and County Cllr J Jessel**

**420/14-12-17**      **Declarations of interest – none submitted**

**421/14-12-17**      **Minutes of the last meeting for approval.** Minutes of the meeting 28<sup>th</sup> November were circulated to councillors prior the meeting. It was **RESOLVED** that the minutes were a



true and accurate record and that the chairman signed them accordingly.

**422/14-12-17 Matters arising from minutes of the last meeting – for report only**

- Flood plain update – agenda item
- Gullies as per residents concern raised last month – SCC have confirmed that the gullies are to be jetted to determine what, if any further action is required. If there is a bigger issue then any work would need to be prioritised with all other drainage works in East Staffordshire.
- No further update from Network rail or SCC/Main Street bridge - Cllr P Ackroyd informed the parish council that Mark Parkinson is still pursuing the matter with Network rail
- Sparkle competition organised for judging 18<sup>th</sup> December 2017

**423/14-12-17 Financial**

Receipts/payments and budget review circulated to members.

The following expenditure was approved.

Total costs	Particulars for payment
£108.00	Batteries for defibrillator located at Pavilion
£320.83	Mowing contract - November
£241.00	Additional mowing contract
£320.83	Mowing contract - December
£1980.00	Wetpore repair – Clays Lane Play area
£2112.00	Wetpore repair – Henhurst play area
£1816.98	Total payroll
£30.99	Bt/Broadband Pavilion



**424/14-12-17**

To discuss the possibility of the Environmental agency having access to the Toadhole for flood defence works.

The environmental agency confirmed the following time scale: -

2019 works to begin, 2018 is the detailed design, Autumn 2018 will be when the details will be presented to local partners etc.

It was suggested that the environmental agency spoke with local neighbours in the area to establish their thoughts also.

Following discussions it transpired that access was required via land adjacent to the Toadhole.

Cllrs F Smith, P Ackroyd, M Ackroyd, J Pike, P Palmer and G Dennis were happy for works to proceed. It was requested that more detail plans be presented prior to works taking place, so that any compensation, additional planting schemes could be discussed and agreed prior to works.

**425/14-12-17**

To consider removal of traverse wall and to introduce additional signage at the entrance of the under 5's play area, Clays Lane Play Area.

There were discussions in relation to feedback councillors had received from local residents and users of the play area as to what additional play equipment would enhance the play value for the play area. Speaking to young people during inspections and whilst the Sports in the Hood session had taken place, there was a request that the toddler swings from the main play area be removed and a roundabout be introduced instead.



It was noted that the signage in the play area requesting that cycles were not permitted in the play area was being adhered to. Cyclists were still cycling in the MUGA.

No decision was made in relation to the removal of the traverse wall.

It was **RESOLVED** that the clerk obtains quotations for the introduction of a roundabout to clays lane play area.

It was **RESOLVED** that a sign be introduced for under 5 year olds at the entrance of the under 5 year old play area. Approximate cost £40.

**426/14-12-17** To appoint grass cutting contractor for 2018.

It was **RESOLVED** Contractor 2 be appointed for the grass cutting contract 2018/19. Clerk to inform contractor.

**427/14-12-17** To consider any further actions in relation for damaged fencing and cycle path overgrowth

It was **RESOLVED** that the clerk contacts Morrisons Head Office again to establish what support they would give in tidying up this area before the council would consider any other suggestions.

**428/14-12-17** To consider grant application submissions to support Wildings sessions – 2018

It was **RESOLVED** that the clerk explores funding for the Service to be continued.

**429/14-12-17** To consider if the parish council wish to take on the management of the peacewood along with any agreed immediate expenditure approval to year end.



Cllr P Ackroyd was concerned about the financing of the woodland.

It was **RESOLVED** that the clerk confirmed who would be responsible for the woodland before any works would be considered for the Peacewood.

Cllr Smith informed full council that in 2002 when the area flooded, he had reviewed the videos footage he had taken at that time; he confirmed that the area where the peace wood had been located was not flooded.

The Environmental Agency suggested that the parish council considers contacting the Transforming the River Trent project to establish if the peacewood could be included.

**430/14-12-17** To consider meeting the community transport officer to establish what highway improvements could be introduced, Acacia Lane.

Cllr Smith felt that there should be a Stop sign.

It was **RESOLVED** that the clerk organises a meeting with the officer to establish what improvements could be considered.

It was **RESOLVED** that the clerk speaks to Planning enforcement to establish the road cleaning programme for Acacia Way/Main Street whilst building works are continuing.

**431/14-12-17** To appoint internal auditor. It was **RESOLVED** that the internal auditor be appointed.

**432/14-12-17** To approve budget for 2018/19. It was **RESOLVED** that the budget be accepted.

**433/14-12-17** To approve precept submission for 2018. It was **RESOLVED**



That the parish rate be frozen. Clerk to submit the request  
On behalf of the parish council.

**434/14-12-17** To agree attendees to invitation to installation and  
institution service of Revd Dave Collier/January 2018  
Saturday 13<sup>th</sup> January 2.30 p.m.

It was **RESOLVED** that Cllrs G Dennis and M Ackroyd attend  
this event on behalf of the parish council.

**435/14-12-17** To consider the appointment of a staffing committee. It was  
**RESOLVED** that a staffing committee be appointed.

It was **RESOLVED** that the clerk does a report of committees  
and working groups for discussion by full council 2018.  
Cllr N Slater left the meeting.

**436/14-12-17** To consider a 'power to act' procedure in the event of an  
emergency should the clerk be absent/on holiday.

The clerk asked council to consider reports she had obtained  
from SPCA and Slcc, which under pinned points which  
needed to be considered . The chairman  
requested that the clerk handed out the report at the end of  
the meeting for councillors to consider.

**437/14-12-17** **Planning applications and planning matters**  
No planning matters discussed

**438/14-12-17** **Correspondence received for information, clerks report  
for information only – possible items for next agenda**

**Some items in the clerks report listed from the clerks  
report below:-**

**Bus service, Branston Leas** - Bus service – S106 agreement  
Branston Leas. St Modwens developers have confirmed  
that they will be selecting the bus operator and route as



part of the S106 agreement. St Modwens will contact the parish council and other stake holders March 2018.

**Wet pore play areas** - Wetpore repair now completed – Aviation Lane and Clays Lane.

**Midland Classic** - Midland Classic response following complaint from local residents:- Midland Classic has said that all buses are the same width so even putting a smaller vehicle on wouldn't make any difference; the other alternative is to move the service from the road altogether. The company have also said that if people parked in their driveways instead of on the road, that it would make things a lot easier.

The chairman informed the clerk that he would investigate the which need repairing on the height barrier – entrance to the pavilion.

**439/14-12-17 Reports for Staffordshire county councillors, East Staffordshire borough councillors, Staffordshire Police (10 minutes)**

Borough Councillor P Ackroyd informed everyone present that ESBC are currently budget setting for the next financial year. ESBC are also purchasing some additional refuse collection lorries; some rounds may be altered.

**440/14-12-17 Date, time and place of next meeting – 23<sup>rd</sup> January 2018 – 6.30 p.m. Paget High School**

**CLLR MIKE ACKROYD  
CHAIRMAN – BRANSTON PARISH COUNCIL**

**IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

**441/14-12-2017** Annual leave request – clerk – 5 days –

**CLLR MIKE ACKROYD  
CHAIRMAN – BRANSTON PARISH COUNCIL**