



Branston Parish Council



**BRANSTON PARISH COUNCIL MINUTES OF THE MEETING
TUESDAY 24TH OCTOBER 2017, 6.30 PM – CLAYS LANE SPORTS PAVILION**

***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED
The press and members of the public are cordially invited***

PUBLIC PARTICIPATION – 6.30 p.m.

Resident concerns raised:-

- 1) Concern over overhanging branches and brambles along Cycle path, adjacent to Beans Covert. Clerk confirmed that some over hanging tree branches are being addressed. The council asked the clerk to speak to ESBC to establish ownership.
- 2) Concern over the recent naming of the new bridge by the canal, Nurtons Bridge. The council asked that the clerk contacts ESBC to establish if they had any information
- 3) Request to open up the car park during the day time.
- 4) Concern over double decker buses meeting at the same points, Clays Lane and requiring to mount the pavements. Clerk was asked to speak to Midland Classic to see what they could recommend to resolve the problem.
- 5) Request for not charging for future Wildings sessions. Clerk confirmed that she would be joining Staffordshire Wildlife Trust to speak to parents who were attending the sessions sometime in December to establish the best way to continue with the activities. Funding will stop February 2018.
- 6) Resident attended and suggested other activities which could be hosted at the Sports Pavilion ie Christmas lunches for the elderly

Present:

- ClIr M Ackroyd (Chairman)***
- ClIr J Pike***
- ClIr P Ackroyd***
- ClIr M Hussain***
- ClIr N Slater***
- ClIr P Palmer***
- Mrs K Lear (clerk)***

In attendance:

PCSO Julia Wells and Louise Bradley

The Chairman informed the council that two emergency items would be discussed during the evening

- 1) Enquiry by one of the hirers of the Sports Pavilion which will be discussed out of the public domain
- 2) Criminal damage on Clays Lane, 22nd October and possible modifications to the existing CCTV cameras



397/24-10-17 **Apologies for absence were received and accepted for:**
Cllrs G Dennis, N Hussain, F Smith, A Sirrell, and County Cllr J Jessel

398/24-10-17 **Declarations of interest** – none submitted

399/24-10-17 **Minutes of the last meetings for approval.** Cllr M Hussain wished to abstain as he did not attend the last meeting. It was **RESOLVED** that the minutes were a true and accurate record and that the chairman signed them accordingly.

400/24-10-17 **Matters arising from minutes of the last meeting**
Nothing reported

401/24-10-17 **Finance**
Expenditure approved
Accounts statement presented
Standing order to be set up for Utilities assistant.

402/24-10-17 **Items discussed and decision making at the meeting**

A) Council to consider the expansion of the car park following several complaints from residents.

It was **RESOLVED** that costs would be explored for additional car parking surrounding the existing car park, Clays Lane Sports Pavilion.

B) Council to consider purchase of replacement barrier, and additional markings on the drive along with possible relocation of barrier following further vandalism and reoccurring parking issues at the entrance of the pavilion. Introduction of No Parking signage and 5mph to also be considered

It was **RESOLVED** that the barrier be ordered. Quotation for works was approved. It was **RESOLVED** that markings on the drive way also to be introduced 'No Parking and 5mph'. Quotation for works was approved.

C) Council to consider modifications to existing CCTV system to prevent constant relocation of cameras plus actions following criminal damage on the 22nd October.

It was **RESOLVED** that the clerk would approach the existing supplier to Organise a demonstration to full council.

It was **RESOLVED** that 'meshing' would be introduced as a possible measure to prevent the cameras being relocated. Cllrs Slater and Ackroyd confirmed that they would do these works.

It was **RESOLVED** that a letter drop be circulated to local residents encouraging them to report any incidents/concerns taking place at Clays Lane Sports Pavilion, Play area and surrounding open spaces. Cllr Slater confirmed that he would like to do the letter drop. Clerk to organise letter and copies.



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It was **RESOLVED** that the bins be removed, hole filled in before the play area will be reopened. Clerk to co ordinate works and reopening of the play area. It was **RESOLVED** that replacement bins be ordered. Total cost £1.8K.

It was **RESOLVED** that an insurance claim be submitted by the clerk.

D) Council to discuss actions following consultation with residents on 19th September – Cllrs Palmer, Ackroyd, Smith and Pike

It was **RESOLVED** that the clerk explored costs for the extension of the existing main room. As a planning application would be required, it was suggested that a planning application be submitted for both car park extension and main room extension. Cllr Pike wished to abstain.

E) Council to consider advertising for current parish councillor vacancy – It was **RESOLVED** that an advert be displayed inviting residents to apply via clerk. Clerk advised that co optees had the same voting rights as elected members.

F) Council to consider inviting an enforcement officer to the parish council meeting to establish what support they could give to dog foul issues within the parish – It was **RESOLVED** that an enforcement officer be invited to the next parish council meeting.

G) Council to consider meeting with St Saviours church to establish introduction of permanent Christmas tree. It was felt that a permanent tree would require future maintenance and as such it may not be a feasible solution. It was **RESOLVED** that the clerk sign posted St Saviours church representatives to possible local Christmas tree suppliers who may assist.

403/24-10-17 **Planning applications and planning matters**

P/2017/00634 – Outline application for the erection of two dwellings with reserved matters – It was **RESOLVED** the parish council objected to the application.

Gate Inn Outline planning application had been approved. It was **RESOLVED** the parish council submitted their concerns in relation to this application being approved.

404/24-10-17 **Correspondence received for information, requiring response from parish council, clerks report, councillor reports, items for next agenda**

-Proposed dates for parish councillor training – Cllr Pike suggested that the training be left until January 2018.

- Invitation to Data Protection Regulations training – 21st November – Cllr Hussain and Cllr M Ackroyd wished to attend. Clerk to confirm attendance.

- Acknowledgement from MAT for proposed High school name



- Revised NALC standing orders – Cllr M Ackroyd suggested that a few councillors should meet to review the document. It was agreed that a working party would meet who would make some suggestions on what is to be included - Cllr M Ackroyd, Cllr P Ackroyd and Cllr N Slater agreed to meet to review the document.

The clerk advised in addition it was important that all councillors reviewed the document which was compiled by barristers and lawyers.

- Divisional Highway Meeting, Regatta Allotment Meeting, Speed Watch, Branston in Bloom Reports were circulated to councillors prior to the meeting - Cllr Pike stated that she was very impressed with the work the Speed watch group were doing.

- Public rights of way consultation – item not discussed

-Purchase of defibrillator batteries – Cllr Slater requested that the clerk established costs for replacement batteries from a local supplier prior to placing the order.

405/24-10-17 **Reports for Staffordshire county councillors, East Staffordshire borough councillors, Staffordshire Police**

County Councillor Julia Jessel was unable to attend the meeting but had forwarded the following report:-

The first joint divisional meeting had taken place. It was agreed that a meeting would be organised every 3 months. Attendees asked if Mike Donoghue would be invited to the next meeting to talk about the new school and how students will be recruited.

Warren Lane blocked drains have been reported as per parish councils request

Letters will soon be sent out to residents :-

-extending the no waiting time restrictions along the service road, Burton Road

- No parking restrictions along the entrance to B&Q and opposite side of Burton Road to protect the local residents and garage premises

-No parking restrictions on Jephson Road just before the junction with Burton Road

Extending and regularising the no waiting at any time restrictions along Main Street and extending between 4 and 8 Main Street as requested by local residents. This will include a length of parking restriction along both sides of the top section of Acacia Lane up to the junction, as requested by the surgery

All the above are being proposed to address the parking



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problems experienced as a result of the school drop off and pick up times and will be subject to formal consultation with the parish council
 I have no further information regarding revised proposals to improve the pedestrian links over the railway bridge but will chase this up

It was **RESOLVED** that the clerk obtained an update from County Cllr Jessel in relation to Clays Lane TRO

Cllr Slater asked Borough Cllr Ackroyd if she could confirm the status of the car parking machines in the town centre and whether they are now taking the new coins.

PCSOs reminded the parish council that in the event of any concerns of any misuse of fireworks to report them to Staffordshire police. PCSO's asked residents to report any concerns.

MEETING TO CLOSE AT 8.30 TO MEMBERS OF THE PUBLIC

INVIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

406/24-10-17 Land register update and agree next actions

It was **RESOLVED** that an invitation be sent to residents concerned to discuss the current situation 'without prejudice'. Clerk advised that 3 members be present. Cllr M Ackroyd and M Hussain confirmed that they would attend the meeting.

407/24-10-17 Hire fees 2018 – It was **RESOLVED** that council representatives met Fountains School to establish what fees they could afford next year. There was a discussion around the content of the grants submitted to assist the school for 2017. Council to confirm weekly charges from 2018 at the next meeting.

408/24-10-17 Parking of vehicles – drive way to the Sports Pavilion. It was **RESOLVED** that the clerk writes to possible offenders to confirm that the drive way to the Sports Pavilion is not a public highway.

**CLLR MIKE ACKROYD
 CHAIRMAN – BRANSTON PARISH COUNCIL**

