



Branston Parish Council



MINUTES OF THE MEETING BRANSTON PARISH COUNCIL
TUESDAY 25th JULY 2017, 6.30 PM – CLAYS LANE SPORTS PAVILION

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED
The press and members of the public are cordially invited
Public participation 6.30 – 6.45pm

Residents attended the meeting to establish what decision the parish council were making following the consultation regarding the introduction of a junior goal post on the open space near to Maple Way. A resident mentioned that the bad language is still continuing by the football teams. A resident asked if the parish council would consider allowing the footballers to use the car park on training nights too.

A resident stated that he was concerned if a goal post was introduced on the Maple Way open space, in the event of the footballs going onto Maple Way, cars speed along the road and he was concerned for the danger of the children.

Present:
Cllr M Ackroyd (chairman)
Cllr F Smith (vice chairman)
Cllr J Pike
Cllr P Palmer
Cllr G Dennis
Kay Lear (clerk)
Cllr N Slater (arrived 6.50 p.m.)

368/25-7-17 **Apologies for absence** - Apologies were accepted for Cllrs P Ackroyd, M Hussain, A Sirrell, R Grosvenor, M Bowering, J Jessell

369/25-7-17 **Declarations of interest** – none submitted

370/25-7-17 **Minutes of the last meeting for approval.** Draft minutes were circulated prior the meeting. The minutes were approved as an accurate record and factual record. Chairman signed them accordingly.

371/25-7-17 **Matters arising from minutes of the last meeting**

-The Gate House – ESBC have confirmed that no decision needs to be made yet in relation to the decision whether the parish council wished to take on the Gate House.
-ESBC has confirmed that the parish council are a statutory consultee for planning applications.
- Village Hall Minutes request – no update received
- Overgrowth bus terminal Postern Road. This has now been addressed

There was discussion in relation to the clerk including ‘matters arising from the minutes of the last meeting as an item’. The clerk explained the possible benefits and reasons around this addition. It was resolved that the item would remain on the agenda for the time being.

372/25-7-17 **Financial**

Following Expenditure approved

Cheque No	Amount	Payee	Explanation
002586	£100.00	Astle Paterson	Legal Advice
002587	£15.00	Civic society	Annual membership
002588	£20.00	Playing field society	Annual membership
002589	£320.83	P Gould	Grass cutting contract – July payment
002590	£320.83	P Gould	Grass cutting contract – August payment
002591	£914.71	K Lear	Salary - June
002592	£407.75	HMRC	Tax/NI
002593	£914.71	K Lear	Salary – July (no August meeting)
002594	£407.75	HMRC	Tax/NI
002595	£61.04	K Lear	Expenses
002596	£15.07	Mike Ackroyd	Items for pavilion
002597	£57.31	Viking direct	Stationery/mops etc for cleaning the pavilion
002598	£338.52	Staffordshire pension fund	Employer/ee pension contributions
002599	£338.52	Staffordshire pension fund	Employer/ee pension contributions
002600	£156.00	Sign craft	Peacewood signage
002601	£468.00	ESBC	Empty of bins play areas 1/7 – 30/9
002602	£144.00	DSK Engineering	Maintenance work on Clays Lane Play Area



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002603	£816.00	DSK Engineering	Notice board Branston square
002604	£168.00	DSK Engineering	Repair work on Clays Lane Play Area following vandalism
002605	£6125.00	Staffordshire wildlife trust	Wilding and Toad hole conservation work (Grant obtained by clerk for this project, no precept income used for this project)
002606	£180.00	Complete shutter	Shutter repair
002607	£60000.00	Branston parish council	Transfer to Lloyds account

It was resolved that £60K to be transferred to Lloyds bank new account. Lloyds bank income will be used for future expenditure.

Debit directs for approval – Broadband/Gas/Electricity – no direct debits for Gas/Electricity has been deducted this month.

Bank Reconciliation: June 2017

Council to consider setting up standing order for clerks salary commencing September for £850 – salary shortfall will be paid by cheque. Members felt it was important that this was set up and that the clerk should not be waiting for payment.

Annual services CCTV/Fire extinguisher now booked for September 2017
Outstanding water charges still disputing

Income

Amount	Explanation
£157.92	EON
£9862.14	VAT return
£100.00	Pavilion hire payments – Branston FC

373/25-7-17 Items discussed

- Council to receive report from Cllr Pike in relation to post office vacancy – Cllr Pike informed members that Matt Wilkes from Royal Mail has confirmed that the vacancy is still live. The parish council agreed that it would be useful for Royal Mail to explore Birds Confectionery. Clerk to contact Royal Mail to ask them to explore the enquiry.
- Council to consider the purchasing of 4 planters for the pavilion and open green space adjacent to the play area . It was resolved that the planters be purchased now that the Tesco grant has been approved. Clerk to process.
- Council to consider the purchase of a Bushnell radar device for regular speed watches. Cllr Ackroyd and Palmer informed members that they had been carrying out several speed watching events. The current device is old and there is now a new design which is lighter and easier to use. It was resolved that the parish council purchased the device. Cost £199. Clerk to action.
- Council to receive a report from Cllr Smith in relation to Branston Square car park. The clerk made the council aware that St Modwens are looking into the introduction of the vehicle registration recognition. The council asked if there was any scope for car parking to be made available at the back of the shops. Clerk to make enquiries on behalf of the parish council.
- Council to discuss and consider the proposed pavilion hire agreement for football team hire. – A few amendments to the hire agreement were discussed and agreed for the current 3 month trial. It was resolved that the clerk to create the final agreed document and deliver to the Club Secretary along with confirmation of the location of the height barrier key.
- Council to discuss and consider an annual contract for Complete shutters. It was resolved that the annual service would take place. It was resolved that the clerk sets up a date for around November time for the service to take place.
- Council to discuss and consider pavilion extension and possible expenditure of initial plans. There were discussions on other parish expenditure requirements such as the the play areas and other projects such as the Gate House if the parish council wishes to retain the listed building if the opportunity arose. It was resolved that the existing building and car park needed some modifications and an informal coffee evening



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drop in would be arranged for 19th September for local residents to attend to give the parish council their views, 6.30 to 8.00 p.m. at Clays Lane Sports Pavilion.

- Council to discuss and consider playing field hire and car park for under 13's girls football team September-May (Saturday mornings) – It was resolved that it would be offered for – 10 to 12.30. weekly, £30 per session.
- Council to consider responses from local residents following junior goal post consultation – It was resolved that the junior goal post would not be installed on the open space near to Maple Way entrance. It was resolved that residents be thanked for their input.

374/25-7-19

Planning applications and planning matters

Planning applications were circulated to planning committee prior to meeting

P/2017/00826 – Land South of Branston Road – Rugby Club – two storey detached building to form club house and grandstand, formation of new access, provision of car, bus and cycle parking, associated floodlighting, a freestanding – no comments

P/2017/00791 – Red House Farm – Lower Outwoods Road – erection of 246 dwellings complying with condition 2 relating to the provision of an Automatic number plate recognition camera in lieu of raising bollards – no comments.

Access to Aviation Lane Play for clarification. It was resolved that correspondence would be sent to the local resident to explore further information.

The following planning applications have been approved by ESBC:-

P/2017/00573 – 75 Clays Lane – front extension

P/2017/00523 – 162 Henhurst Hill – Side and rear extension

375/25-7-17

Correspondence received for information, requiring response from parish council, items for next agenda

Gate House – It was resolved that if the gate house was fit for purpose and it was not going to cost the parish council anything, then the parish council should consider taking on the building.

Weeds/Henhurst – The clerk confirmed that she had reported residents complaints and ESBC have confirmed that this will be actioned in the next few days. The current weather changes had put pressure on the weed killing programme.

Height barrier – It was resolved that a spare barrier would be purchased. Clerk to process. Chairman to confirm that the container would be suitable to store the spare barrier prior to ordering.

Play equipment Clays Lane Park – It was resolved that the clerk to establish what equipment local young people enjoy using to assist the council before any additional equipment/replacements be considered.

Parking Standards Supplementary planning document consultation response for approval – It was resolved that the proposed response was acceptable. Clerk to forward to ESBC.

Fire and police consultation – response required by 4th September – It was resolved that Option 3 be supported. Clerk to forward response on behalf of the parish council.

Staffordshire subsidised bus review consultation – response required by 17th September – It was resolved that the clerk would circulate the questionnaire once it has been received for councillors to review and propose comments for the clerk to return to SCC.

John Taylor Multi Academy Trust launches formal consultation process regarding free school – No comments.

Litter around Branston Leas complaints. Clerk to meet up with St Modwens to establish what can be done.

Items deferred for September meeting – Allotments AGM – council to confirm which parish councillor representatives will be attending. Environmental maintenance programme. Peacewood update following meeting with St Modwens.

Activities at the pavilion – No IT drop in now until September. No parish councillor drop in until further notice.

Sports in the Hood commences from Friday for 6 weeks; councillors were happy that the side changing room is left open for young people to have access to the toilets. Coaches will also have a barrier key to allow parents into the car park to drop off children and then reopen the barrier at 3ish to collect the young people.



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Chair trolley – It was resolved that the clerk purchased a trolley for transporting chairs around the pavilion. Approx cost £120.

Other items on clerks report to be deferred

376/25-7-17

Reports for Staffordshire county councillors, East Staffordshire borough councillors, Staffordshire Police (10 minutes) – No reports received.

377/25-7-17

Date, time and place of next meeting – Rough Hayes Community centre - 26th September 6.30 start

INVIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

378/25-7-17

Land register enquiry update – parish council are happy with the current actions.

MIKE ACKROYD

CHAIRMAN – BRANSTON PARISH COUNCIL