



Branston Parish Council



MINUTES OF MEETING – BRANSTON PARISH COUNCIL
TUESDAY 27th June 2017, 7.00 PM – PAGET HIGH SCHOOL BUSINESS CENTRE

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED
The press and members of the public were cordially invited

Public participation 7.30 – 7.45 pm – 10 members of the public were present.

Present:
Cllr M Ackroyd (Chairman)
Cllr F Smith (vice chairman)
Cllr G Dennis
Cllr N Hussain
Cllr N Slater
Cllr P Ackroyd
Cllr J Pike
Kay Lear (clerk)

In attendance: County Cllr J Jessel, Ian Cook, Imke Goalby, Environmental agency
Mark Parkinson, SCC, PCSO Worden

Mark Parkinson gave an overview of the project to date and gave an update following the meeting with Howards transport. Commitment is that SCC/ Branston Neighbourhood working group did not have a clear view. It was up to the residents to decide. The current situation is that SCC have explored their interest in acquiring a strip of land and at this moment in time network may want to pursue their scheme.

345/27-6-17 **Apologies for absence** – Apologies for absence were accepted for Cllr P Palmer.

346/27-6-17 **Declarations of interest** – none submitted

347/27-6-17 **Environmental agency – works to commence Flood bank 2019 (30 minutes)**

Representatives from the Environmental agency attended to give an overview to the parish council on flood bank work, September 2018 construction.

It is likely that the existing allotment security fencing may need to be relocated to enable work to commence. Any fencing which needs to be removed on a temporary basis will be refitted once works have been completed. The environmental agency will consult with Regatta allotment committee to discuss exact works etc and will attend their Annual General Meeting planned for October 2017 to brief plot holders.

Proposed programme is likely to be in place by September 2017. The parish council requested that they be kept up to date with developments. Clerk to sign up to newsletter on behalf of the parish council.

348/27-6-17 **Minutes of the last meeting for approval.** It was resolved that the minutes were a true and accurate record. The chairman signed them accordingly.

349/27-6-17 **Matters arising from minutes of the last meeting** – defer item

350/27-6-17 **Financial**

The following expenditure was approved.

Cheque No	Amount	Payee	Explanation
002573	£68.14	Viking	Stationery
002574	£36.00	Signcraft	Plaques for peacewood
002575	£228.00	DSK Engineering	Height barrier repair/installation of catch back post
002576	£60.00	G Taylor and Son	Roof tile repair/Pavilion
002577	£156.00	G Taylor and Son	Installation of taps/Pavilion
002578	£22.95	M Ackroyd	Speedwatch meeting at Staffordshire Police Headquarters
002579	£243.72	K Lear	Expenses
002580	£914.71	K Lear	Salary
002581	£407.75	HMRC	Tax/NI
002582	£510.00	Livens Limited	Lock changes pavilion
002583	£117.00	D L Services	Grass cutting – Acorn Green/Tony Ford Memorial/strimming



002584	£320.83	P Gould	Grass cutting contract 2017
002585	£338.52	Staffordshire pension fund	Pension employer/employee contributions

Debit directs approved – Broadband/Gas/Electricity
 Bank Reconciliation: £61041.02 May 2017
 Committed expenditure: Staffordshire wildlife trust (A4A grant/Notice board)
 EON Gas/Electricity - Contract confirmed for the next 12 months as per approval by full council
 Overpayment – EON – credit next month

Annual services for approval – Mercury – CCTV and Fire extinguisher services / replacements extra charge - £140 – It was resolved that the clerk arranged the annual services.

Income

Amount	Explanation
£760.00	Funding for Art drop in
£75.00	Pavilion Hire – 2 nd May – Sports festival

Payments outstanding – football teams for room hire April.

351/27-6-17

Items discussed

- Council to consider whether they wish to request internet access on all bank accounts held by the parish council and if so what financial procedures will be put in place to protect the council. – It was resolved that internet banking be set up for all bank accounts for clerk, chairman and vice chairman, view only. Contact for the bank correspondence etc to be changed to Clerk/Proper officer.
- Council to discuss and consider whether they wish to introduce a junior goal post on Clays Lane Playing Field – 5 minutes. It was resolved that one junior goal post be considered to be introduced on the open green space adjacent to Maple Way. Clerk to consult with local residents living near to the green space and report comments at the next meeting.
- Council to discuss and approve the introduction of planters to the open green space/ entrance of the pavilion – defer item to next meeting
- Council to discuss village hall minutes and relevance to BPC – It was resolved that Cllr Pike would no longer be attending the monthly meetings due to other commitments. Cllr Pike to speak to the village hall committee to establish if minutes could be sent to the parish council for information only.
- Council to agree date for extra ordinary meeting to review policies – Clerk to propose a date and time. Cllrs Ackroyd, Smith, Pike and Hussain would like to be involved.

352/27-6-17

Planning applications and planning matters - item deferred

Planning applications were circulated to planning committee prior to meeting

P/2017/00669 – Erection of 6 dwellings – Land East Main Street, Branston –
 P/2017/00634 – Outline application – four dwellings - Rear of 243 Burton Road, Branston

353/27-6-17

Correspondence received for information, requiring response from parish council, items for next agenda

- Open spaces consultation – ESBC – Cllrs Palmer, Ackroyd, Smith and Slater attended this meeting.
- Parking Standards Supplementary planning document consultation – ESBC – response to be agreed at the next parish council meeting.
- Peacewood update – Staffordshire wildlife trust – defer
- Financial regulations for reviewing – Nalc/SPCA – to review when standing orders are reviewed.
- Mellor Road resurfacing – A Griffiths – No action
- Complaint – overgrowth - Bus Terminal – Postern Road – Clerk confirmed that this should be actioned in the next few weeks.
- Statutory and other major paths overgrowth - defer to next meeting.
- Centrum East Retail Park – looking at the overgrowth – defer to next meeting
- Staffordshire Playing Fields Association – Subscriptions for 2017/18 - £15 – It was resolved that the parish council would renew the subscription



- Civic Society Subscriptions for 2017/18 - £20 – It was resolved that parish council would renew the subscription
- Application to Commissioners People Power Fund – no action
- Items raised at Annual Parish Meeting – 23rd May 2017 – NDP – to review policy
- Consultation on A to Z Planning applications submitted to Staffordshire County Council – no action
- Branston Locks Project Update – defer to next meeting
- Fire and Rescue consultation – defer to next meeting
- Invitation to Health Watch Annual General Meeting – 4th July – Cllr Pike and Ackroyd to attend
- Invitation to join the Dementia Action Alliance – defer to next meeting
- Proposed Merger of Burton and Derby Teaching Hospital – No action
- Reform of Data protection legislation – No action
- Complaints re overgrowth the Bridge, Main Street – clerk informed the council that the pedestrian side had been cut back. The opposite side, SCC are exploring the introduction of traffic management before this work can be progressed. Residents asked if solid fencing could be explored. Clerk confirmed that currently land ownership is being confirmed.
- A38 facebook – no action
- Drop in evening – It was resolved that no additional drop ins would be organised as residents are welcome to attend the monthly meetings.
- Invitation to meeting with Cllrs Jessel and Deaville to give an update on the The bridge – It was resolved that the Cllrs Smith and Ackroyd attended the briefing meeting

Calendar of events for interest:

28th August – Horticultural Event,

October (date to be advised) – Annual General Meeting – Regatta Allotments,

12th November – Remembrance Sunday

354/27-6-17

Reports for Staffordshire county councillors, East Staffordshire borough councillors, Staffordshire Police

County Councillor Jessel informed members that 3 long standing parking restriction requests will be processed. These should be up and running in 6 months.

Cllr Smith asked if Old Road double yellow lines could be considered. Councillor Jessel asked if this could be looked at as a separate thing.

Councillor Jessel will be setting up a divisional forum for local partners to attend, to commence in September. She is hopeful that there will be some significant improvements as £5m budget has been allocated. Cllr Ackroyd asked if correspondence could be forwarded to the clerk on behalf of the parish council.

Borough Councillor Ackroyd informed members that the borough council will be moving back to the Town Hall. Within 4 years, the cost for the move will be balanced.

355/27-6-17

Date, time and place of next meeting - 25th July at Sports Pavilion, 6.30 pm

Meeting closed 9pm

INVIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

356/27-6-17

Handyman – defer to next meeting

357/27-6-17

Land register enquiry – It was resolved that legal advice be obtained. £100 cost approved.

MIKE ACKROYD

CHAIRMAN – BRANSTON PARISH COUNCIL