

**MINUTES OF THE MEETING OF – BRANSTON PARISH ANNUAL  
GENERAL MEETING  
TUESDAY, 19<sup>TH</sup> MAY 2015 PAGET HIGH SCHOOL – 6.30. PM**

**Press and members of the public were cordially invited**

**Present:** Cllr M Ackroyd, Cllr F Smith, Cllr J Pike, Cllr M Hussain, Cllr G Dennis,  
Cllr P Ackroyd, Kay Lear

- 155/19-05-15 To receive apologies A Sirrell, N Slater. Declarations to be completed before the next formal parish council meeting.
- 156/19-5-15 Co options – Patricia Ackroyd and Gary Dennis were co opted to the parish council with immediate effect.
- 157/19-5-15 Appointment of chairman/vice chairman . It was resolved that Cllr M Ackroyd be appointed as chairman and Cllr F Smith be appointed as vice chairman.
- 158/19-5-15 Appointment of lead councillors. The following lead councillors were appointed. No delegated responsibilities were discussed and agreed.

Planning – Fred Smith  
Health and Well Being – Jo Pike  
Open Spaces – Nigel Slater (TBC)  
Finance – Patricia Ackroyd  
Pavilion/ Community engagement – Gary Dennis  
Highways – Maq Hussain  
Henhurst – A Sirrell (TBC)

- 159/19-5-15 Job description for handyman – Council to consider job role tasks so that an advertisement can be displayed later on in the year.
- 160/19-5-15 Incident reports - council were made aware of incidents to date. Actions were agreed.

**PUBLIC PARTICIPATION 7.30 – 7.45 PM – NO RESIDENTS WERE PRESENT**

161/19-5-15 Chairmans report

The chairman made council aware of events within the parish:-  
Events:: 4<sup>th</sup> July, WW2 event, Paget High School  
17<sup>th</sup> July, Provisional date for the opening of the Pavilion  
23<sup>rd</sup> July, referendum for Branston Neighbourhood Plan

Grant Thornton audit training was very useful. It confirmed that our procedures and policies fell in line with current transparency requirements. Regatta Allotment lease has been signed. Pavilion project is progressing. Under 5's play area will be completed shortly.

162/19-5-15 Lead councillor reports

Cllr Hussain still had concerns with the pot holes in the parish.  
 Cllr Pike was concerned regarding overgrown trees along the footpath behind Beverley Road.  
 Clerk to inspect and report to Highways.

163/19-5-15 Minutes of the last meeting. It was resolved that the minutes be signed as a true and factual record. It was resolved that they be signed accordingly.

164/19-5-15 Approve end of year accounts – The clerk distributed copies of balance sheet, bank reconciliation, income and expenditure sheet plus supporting statement sheet for year ending 31.3.15. Following discussion the accounts were approved.

165/19-5-15 Annual governance – Copies of year end documents were made available for perusal and discussion. Following discussion the Annual Governance Statement was approved.

166/19-5-15 Treasurers report

The following expenditure was approved by full council

<b>Cheque no</b>	<b>Cheque Amount</b>	<b>Payee</b>	<b>Explanation for expenditure</b>	<b>Power to act (as per financial regs)</b>
2203	£22.50	M Ackroyd	External audit training	Local government act
2204	£53.47	K Lear	Telephone, travelling, consumables	Local government act
2205	£39.99	David Lear	Waterproof jacket	Local government act
2206	£200.00	Pride in the community	Grass cutting Postern Rd/Old Road, fence staining Old Road, removal of overgrowth Sedgefield Road, litter picking, maintenance checks	Local government act
2207	£310.00	Phil Gould	Grass cutting – Aviation Lane/Clays Lane Park	Local government act
2208	£923.16	Kay Lear	Salary April	Local government act
2209	£393.53	HMRC	Tax/NI - employee	Local government act
2210	£50.00	S Cammack	Internal independent audit	Local government act
2211	£619.00	SPCA	Annual membership	Local government act
2212	£2211.68	Zurich insurance	Annual insurance renewal	Local government act
2213	£421.20	ESBC	Emptying of litter bins – 2 <sup>nd</sup> Quarter	Local government act

Bank reconciliation: April 2015 - £66540.37

Financial regulations for consideration – council to review and discuss at the next meeting

Risk management review – council to review and propose any changes at the next meeting.

Grant for Paget High School – Cllr Dennis and Cllr Mrs Ackroyd wished to declare an interest  
Cllr Ms Pike, Cllr Ackroyd and Cllr Smith were happy to contribute £1K to the purchase of a container on receipt of completed grant application form and supporting documents.

- 167/21-5-15      Planning applications/Neighbourhood development plan  
23<sup>rd</sup> July referendum  
83 Postern Road – extension – clerk to establish current situation. The parish council felt that unfortunately there were no planning policy breaches that they could object to.
- 168/21-5-15      Clerks report
- Change name of street, Main Street, unable to proceed, developer and highways are not supporting the change  
Additional signage – Parkway, Wellington Road, Tatenhill Lane – Clerk awaiting Highways to confirm that work can proceed. Costs also yet to be agreed.  
Pedestrian bollard – no response received from Tom Robinson.
- 169/21-5-15      Date/time/venue for next meeting 16<sup>th</sup> June, 2015 6.30 for 7.30 p.m, Paget High School  
Branston Pact Thursday 18<sup>th</sup> June, 7pm St Saviours Church Room.

**CLLR MIKE ACKROYD**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**