

**MINUTES OF THE MEETING – BRANSTON PARISH COUNCIL ANNUAL GENERAL  
MEETING TUESDAY 24<sup>TH</sup> MAY 2016 – 7.30 – PAGET HIGH SCHOOL  
OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED  
The press and members of the public were cordially invited**

**Present: Cllr M Ackroyd, Cllr F Smith, Cllr J Pike, Cllr P Ackroyd, Cllr A Sirrell, Cllr G Dennis,  
Cllr N Slater, Cllr P Palmer, Cllr N Hussain, Kay Lear**

275/24-5-16 To receive apologies. None received.

276/24-5-16 Declarations of interest/register of interests for completion for 2016/17. It was resolved that members would complete in readiness for the next meeting.

277/24-5-16 Chairman/Vice chairman elections/Appointment of lead councillors  
Cllr M Ackroyd – It was resolved that Cllr Ackroyd would be appointed as chairman for the next 12 months.  
Cllr F Smith – It was resolved that Cllr Smith would be appointed as Vice chairman for the next 12 months.

The following lead councillor roles were also appointed:-

Cllr A Sirrell – Lead Councillor for the Henhurst  
Cllr N Hussain – Lead Councillor for Security  
Cllr N Slater – Lead Councillor for Open Spaces  
Cllr F Smith - Lead Councillor for Planning  
Cllr J Pike – Lead Councillor for Health and Well Being  
Cllr P Ackroyd – Lead Councillor for Finance and Governance  
Cllr G Dennis – Lead Councillor for Community Engagement  
Cllr P Palmer – Lead Councillor for Functions

278/24-5-16 Minutes of the last meeting were approved as an accurate and factual record. It was resolved that the chairman signed them accordingly.

279/24-5-16 The following expenditure was approved by full council.

<b>Cheque no</b>	<b>Cheque Amount</b>	<b>Payee</b>	<b>Explanation for expenditure</b>	<b>Power to act (as per financial regs)</b>
002384	£96.00	DSK Engineering	Fitting of litter bin near to MUGA	Local government act
002385	£300.00	Pride in the community	Litter picks/lengthsman activities,	Local government act/Lengthsman grant
002386	£156.54	D Lear	Purchase of tables for 11 <sup>th</sup> June event/	Local government act/Grant

			includes travelling expenses to Derby for collection	from Trent and Dove
002387	923.16	K Lear	Monthly salary	Local government act
002388	393.53	HMRC	Monthly Tax/NI	Local government act
002389	£89.09	K Lear	Telephone, travelling expenses, dog foul bags , paint for railings by Pavilion	Local government act/lengthsman grant
002390	£1500.00	Pride in the community	Refurbishment of Aviation Play Area	Local government act/Grant SCC
002391	£8.79	P Palmer	Items for 11 <sup>th</sup> June event	Local government act
002392	£310.00	P Gould	Grass cutting	Local government act
002393	£60.00	S Cammack	Independent internal audit	Local government act
002394	£26.00	A Sirrell	Travelling expenses to Stafford. Planning committee meeting.	Local government act

**Treasurers report:**

Bank reconciliation: April 2016

Direct debits for approval: Gas: Electricity:

Update on insurance claim. Council were happy that the clerk proceeded with the insurance claim for the bus shelter roof repair.

280/24-5-16 Annual governance was approved by members.

281/24-5-16 End of year accounts was approved by members.

282/24-5-16 Items discussed

- Open Spaces Committee. It was resolved that the following members would form the open spaces committee. Cllr G Dennis, Cllr N Slater, Cllr M Ackroyd, Cllr J Pike, Cllr N Hussain.

- June meeting venue – It was resolved that the June public meeting would be hosted at Rough Hayes Community Centre.

- Future parish council meetings to be hosted at the Pavilion, Clays Lane. It was resolved that future meetings would be hosted at Clays Lane Sports Pavilion.

283/24-5-16 Lead councillor reports/updates

Cllr Ackroyd wished to congratulate the Branston FC team on a fantastic season.

Cllr Slater had nothing to report.

Cllr Palmer informed the council that plans were in place in relation to the event on the 11<sup>th</sup> June.

Cllr G Dennis nothing to report



Cllr A Sirrell – An update was given on the schools at the Postern Road Primary school and Branston High School. Members were concerned about the infrastructure. The one way system could not be agreed. It was encouraged at the planning meeting by committee members at the planning committee meeting at Stafford that local residents embrace the introduction of the new schools. It was resolved that the clerk established who had been given the contract.

Cllr P Ackroyd – No further update.

Cllr J Pike – Trent Meadows have just set up PALS to join forces with Virgin Care. The citizen panels are up and running. There is a petition in our local pharmacists. Cllr Pike informed members that Ian Wright, Health Watch would be willing to attend a parish council meeting to brief members on his role.

9<sup>th</sup> June, 1<sup>st</sup> Health Walk has been planned – 45 mins to an hour. Meet Branston Post Office, 1.30 p.m.

Cllr F Smith – Branston Leas has applied for a spine road which is back on stream. This will mean that any construction traffic will come off the A38. We met up with St Modwens to set up the heads of terms of the Peace Wood. No proposals have been received yet. Members requested that the clerk obtained an update from St Modwens on the possible introduction of a halt sign now that traffic flow had changed around Branston Square. Clerk to speak to Ian Romano/Geoff Evenson.

Meeting closed

## **PUBLIC PARTICIPATION – 7.45**

A resident asked the council if developers could consider services being installed in the pavements rather than roads. This would cause less disruption when services needed attention. It was resolved that the parish council would speak to developers/planners to ask them to consider this.

A resident asked if it would be possible to change the in/out priority at the entrance of the doctors surgery.

A resident asked the parish council if a decision had been made yet in relation to the permanent goal posts. The resident felt that Maple Way open green space could be a possible suitable location for permanent goal posts. The resident agreed to ask local residents their thoughts on this suggestion.



# Branston Parish Council



A resident informed the parish council that teenagers were taking over the Muga and that the Muga was too small. It was resolved that members would review this and discuss at the next meeting.

Meeting reconvened.

284/24-5-16 Correspondence discussed:

Name	Content	Action/update
Resident	Complaint about overgrowth near to the underpass	Area to be cleaned up
Resident	Complaint about untidy land. Jitty towards cricket club.	Environmental health have assisted the parish council with this issue.
Resident	Request for additional bin entrance to jitty towards cricket club	The proposed location is near to existing property. It is unlikely that a bin can be sited.
Resident	Vehicles driving over open space nr to Merlin Crescent.	Council to consider introduction of signage ' please do not drive over the grass'
ESBC	Notice of referendum	Notices displayed on notice boards
St Modwens	Peace wood proposals	St Modwens to compile a legal agreement confirming that the parish council will be responsible for the peace wood
Rights of way	Confirmation of grant application for introduction of kissing gate along Branston Leas/clerk submitted May 2016	Grant application submitted.
ESBC	No Dog foul initiative to take place in September 2016	No action required.
Burton mail	Community champion nominations 18 <sup>th</sup> July	No proposals.
Royal Mail	Confirmation that collection box has been removed from Lonsdale Road/clerk reported January 2016	No action required.
Resident	Request for post bin to be relocated/Regents park	Cllr Pike currently exploring possible relocation of post bin
Sports England	Feasibility study for further enhancements to the MUGA	Contractor to visit site
Resident	Request on update on the Warren Lane Bridge	SCC and Network rail should be giving an update in the next few weeks
ESBC	Licensing department in relation to Riverside Hotel changes	No action required.
SPCA	Councillor and chairman training –	Members unable to attend.



# Branston Parish Council



	7 <sup>th</sup> June	
SWT	Invitation to join SWT - £30 per annum	Item not discussed.
Community Council	Invitation to renew membership to the community council. £25 per annum	Item not discussed.
John Taylor High School	Request for <b>financial contribution</b> towards costs of the awards to be presented 14 <sup>th</sup> July	It was resolved that no contribution would be given.
John Taylor High School	Invitation for two parish council representatives to <b>attend</b> the presentation evening – 14 <sup>th</sup> July	Item not discussed.
SCC	Invitation to SCC partnership meeting 19 <sup>th</sup> May. Chairman confirmed that he will be attending.	Apologies submitted.

285/24-5-16 Clerks report – report circulated to members.

The following items were discussed.

- Dog foul bin/Branston Leas – Cllr Ackroyd will speak to Waste management.
- Community litter pick – 1<sup>st</sup> May was successful. More to be organised.
- Monthly surgery – residents are attending to raise ad hoc issues.
- Planter/Postern Road is almost ready for installing.
- Allotment inspections – 12<sup>th</sup> June 9am
- Health walk – risk assessments carried out. Accident forms created.
- Parish council insurance covers this event.

286/24-5-16 Borough and county councillor reports – Waste management meeting to established what areas within east Staffordshire will be the responsibility of waste management.

287/24-5-16 Date/time/venue for next meeting: Rough Hayes Community Centre,  
28<sup>th</sup> June, 2016, 6.30 p.m.

**CLLR MIKE ACKROYD**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**



# Branston Parish Council

