

## MINUTES OF THE MEETING BRANSTON PARISH COUNCIL TUESDAY 28<sup>TH</sup> MARCH 2017, 7.30 PM - CLAYS LANE SPORTS PAVILION

### OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED

*The press and members of the public are cordially invited*

*Public participation – 7.30 -7.45*

4 Members of the public attended to obtain an update on the current bridge situation.

Residents wanted to know if the parish council could approach network rail to explore the design again. The clerk was requested to forward contact details of Network Rail and Mark Parkinson to the residents who attended the meeting.

Residents wanted to know if the the parish council could look at why double yellow lines have not been introduced along Old Road. Cllr Ackroyd informed residents that hopefully this will be considered when the next traffic regulation order is submitted.

**Present:** Cllr M Ackroyd (Chairman),  
Cllr F Smith,  
Cllr G Dennis,  
Cllr P Palmer,  
Cllr N Slater,  
Cllr M Hussain,  
Cllr J Pike (left meeting)

### PUBLIC PARTICIPATION 7.30

- 370/28-3-17 APOLOGIES – Apologies were received for Cllr Mrs P Ackroyd, Cllr N Hussain and Cllr A Sirrell
- 371/28-3-17 DECLARATIONS OF INTEREST – None submitted.
- 372/28-3-17 MINUTES OF THE LAST MEETING FOR APPROVAL. Draft minutes were circulated prior to the meeting. It was resolved that the minutes were signed as a true and accurate record by the Chairman. Cllr F Smith wished to abstain as he was not present at the last meeting.
- 373/28-3-17 EXPENDITURE/INCOME – The following expenditure was approved.

#### EXPENDITURE FOR APPROVAL

Cheque no	Cheque Amount	Payee	Explanation for expenditure
002495	£109.99	Kay Lear	Reimbursement for fridge (grant ESBC/Branston ward councillors)
002496	£324.01	Staffordshire pension fund	Employees pension scheme
002497	£310.00	Phil Gould	Grass cutting contract – works March to October 2016
002498	£867.04	K Lear	Salary
002499	£379.53	HMRC	Tax/NI
002500	£280.00	D L Services	Play visual inspections, cleaning of pavilion – every week due to football matches, litter picking, cutting back of overgrowth,
002501	£44.94	Viking direct	Literature stand/toilet dispensers for Pavilion
002502	£628	SPCA	Annual membership
002503	£100.59	K Lear	Telephone, travelling expenses, cleaning materials, Keys for barriers/main entrance
002504	£15.19	Cllr G Dennis	PAT testing labels
002505	£35.00	SPCA	Training for councillors
002506	£21.60	Cllr M Ackroyd	Travelling expenses – SPCA training
002507	£281.76	ESBC	Sports activities – Pavilion – PCC Grant 2016/17

#### INCOME RECEIVED

Payment Amount	Payee	Explanation
£100.00	Branston Arms	January Hire of facility

Debit direct were approved – Gas ; £61.52 Electricity £34.37 , Broadband – £28.99

Bank Reconciliation - Current Account: £33662.14 February 2017

Internal auditor appointed.

#### 374/28-3-17 MATTERS OUTSTANDING/LEAD COUNCILLOR REPORTS

- Relocation of war memorial – It was resolved that this item be left for the time being.

- Visit with Mr Robinson re improved access / Postern Road – Cllrs Ackroyd, and Cllr Slater met with the National Forest Adventure Farm to discuss improved access along Postern Road. It was established that the land was owned by Staffordshire county council and unfortunately due to the current financial climate the project could not be bought forward.

375/28-3-17

#### ITEMS DISCUSSED

-**Branston Locks** - Council to receive update on Branston locks visit and discuss S106 – Cllr Ackroyd attended a meeting to review the Branston Locks development. Members agreed that it was important to submit the request for the parish office etc which will be part of the shopping area. There would be storage, kitchen, toilet, main room which was agreed should be as large as possible. Cllr Smith asked if Cllr Ackroyd could make enquiries in relation to starter units also being considered by the developer. Everyone present agreed.

-**Risk Management Policy** - Council to review current risk management policy - Cllr Pike had completed some actions since the training. It was agreed that the formal legionnaires risk assessment be actioned.

- **Entrance sign** - Council to discuss possible relocation or introduction of new entrance signage – It was resolved that the wooden entrance signage to be introduced. Clerk to action.

- **Tree planting** - Additional trees/Postern Road – Cllr Slater had met with a local resident. A few additional small trees have been planted.

- **Branston in Bloom** – Members were happy that Cllr Pike proceeded with the project.

-**Speedwatch** – Cllrs Mrs Palmer and Ackroyd will be carrying out speed watch shortly.

- **Double yellow lines** - Cllr Ackroyd informed members that there will be double yellow lines on the entrance to B & Q and Blacksmith arms once the traffic regulation order has been submitted.

- **Litter/Burton Road** - Council to discuss increasing litter/dog foul issues – Burton Road - outside B&Q Depot. Clerk to investigate frequently of litter bins being emptied.

-**Furniture** - Council to discuss disposal of furniture at the pavilion and purchase alternative – ORS are happy to collect tables loaned to the parish council. – Cllr Ackroyd said that he liked the current tables. The item was not discussed further.

376/28-3-17

#### PLANNING APPLICATIONS/MATTERS

Planning applications were circulated to planning committee prior to meeting. No applications were discussed.

377/28-3-17

#### CLERKS REPORT/INCLUDING CORRESPONDENCE

Resident concerned that precept had been increased. Members were made aware that the annual increase was £1.36 per annum. The increase was due to the ESBC grant reduction and no grant from SCC. It was also noted that the parish council had faced grass cutting cost increases and also waste disposal increase. It was resolved that the clerk forwarded this detail to the local resident.

Complaints received about litter around Burton Road/Main Street. It was resolved that the clerk contacted St Modwens developers and the Co op.

Overgrowth/litter – Burton Road – Item not discussed.

Introduction of recycling clothes bin /entrance to pavilion to raise income – It was resolved that this would not be introduced

Complaints in relation to A Boards / Junction of Main Street – SCC have visited a few businesses. A Boards have been removed for the time being by the local businesses who have been displaying them.

Additional notice board – It was resolved, subject to land owners permission that an additional notice board would be introduced near to the recently introduced bench.

378/28-3-17      **BOROUGH AND COUNTY COUNCILLOR REPORTS** - None received.

379/28-3-17      **DATE AND TIME OF NEXT PARISH COUNCIL MEETING** – 25<sup>th</sup> April 7.30 p.m. Paget High School

**CLLR MIKE ACKROYD**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**

**DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS, MEMBERS OF THE PUBLIC AND PRESS WILL BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS TO BE DISCUSSED**

380/28-3-17 -12 Pavilion hire for football matches – 2017/18 season

Meeting to be set up with respective managers for teams wishing to be considered to hire the pavilion next year. It was resolved that the contract would be changed and there would be an increase in hire charges. Cllr Slater to establish what Shobnall Leisure complex charge. Pavilion working group to meet to agree changes to contract. Clerk to investigate the locking and unlocking of the side doors and proceed with bib tap fitting for both changing rooms.

Cllr Mrs Pike felt that the cleaning needed to be carried out by external cleaners.

381/28-3-17 Contractor appointment - Cllr Slater to meet contractor to discuss work involved. Service agreement £200 per month was agreed.

382/28-3-17 Employment matter – It was resolved that the clerk receive 1 hour overtime weekly, effective 1<sup>st</sup> April due to the additional reporting requirements for 1 year.

**CLLR MIKE ACKROYD  
CHAIRMAN – BRANSTON PARISH COUNCIL**