

MINUTES OF BRANSTON PARISH COUNCIL MEETING
TUESDAY 31ST JANUARY 2017, 7.30 PM BUSINESS CENTRE, PAGET HIGH SCHOOL
OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED
The press and members of the public were cordially invited

Public participation – 7.30 -7.45

Residents attended the meeting to discuss the Warren Lane bridge planning application. Some residents attended who were in support of the bridge being opened and some were against it being opened.

A resident also attended to raise concerns about the overgrowth along Main Street in particular for cyclists using this route

Present: Cllr M Ackroyd,
Cllr G Dennis,
Cllr A Sirrell,
Cllr M Hussain,
Cllr Mrs P Palmer,
Cllr Mrs J Pike,
Cllr N Slater,
Mrs K Lear

In attendance: No county or borough councillors present

350/31-01-17 **APOLOGIES** – Apologies were accepted for Cllr F Smith and Cllr Mrs Ackroyd

351/31-01-17 **DECLARATIONS OF INTEREST** – None submitted

352/31-01-17 **MINUTES OF THE LAST MEETING FOR APPROVAL.** Draft minutes were circulated to members prior to the meeting. It was resolved that the minutes were a true and accurate record and that they be signed by the chairman.

353/31-01-17 **EXPENDITURE/INCOME REPORTING**

EXPENDITURE FOR APPROVAL

Cheque no	Cheque Amount	Payee	Explanation for expenditure
002474	£324.01	Staffordshire pension fund	Employees pension scheme
002475	£468.00	ESBC	Emptying of bins
002476	£310.00	Phil Gould	Grass cutting contract – works March to October 2016
002477	£867.24	K Lear	Salary
002478	£379.76	HMRC	Tax/Ni
002479	£37.94	Viking direct	Stationery/toilet roll dispenser
002480	£52.94	K Lear	Telephone, travelling expenses, door wedges
002481	£280.00	DL Services	Handyman/maintenance tasks
002482	£294.91	B & S Chains	New seats for Aviation Lane Play Area/Grant Cllr B Fraser
002483	£276.00	DSK Engineering	Replacement of chains for swings and fitting of new seats – Aviation Lane

INCOME RECEIVED

Payment Amount	Payee	Explanation
£630.00	W Watchers	Pavilion hire – up to April 2017
£996.00	Big lottery fund	Feasibility study – Sports England
£1000.00	SCC	Grant from Cllr Fraser – additional litter bins – Henhurst and Aviation Lane
£2800.00	PCC	Grant for summer activities
£100.00	Branston Arms	Hire for pavilion
£100.00	Branston FC	Hire for pavilion
£900.00	Fountains school	Room hire costs 2017/18

Debit directs for approval – Gas - £19.52; Electricity 28.44, Broadband - £21.66

Bank Reconciliation: Current account - December 2016 - £38426.88

Separate bank account for Pavilion, Clays Lane Park –It was resolved that a new account would be set up for the pavilion expenditure. Clerk to make enquiries.

ESBC annual quotation for emptying dog bins at the Toad Hole and dog bins at Clays Lane Park, a £104 increase from last years quotation. It was resolved that the contract would be renewed with ESBC even though there has been a price increase for the next 12 months.

Council to discuss new banking arrangements – Parish councillors were made aware that Yorkshire bank will be closing but all banking can be processed at local post offices.

354/31-01-17

MATTERS OUTSTANDING/LEAD COUNCILLOR REPORTS

Peace wood location and costs associated for the council to consider. It was resolved that the parish council will fund wood chip for the relocation of the peace wood, approx. cost £150. Clerk to organise via Staffordshire wildlife trust.

Plans for relocation of memorial, Main Street. The parish council felt it was a good idea to get the memorial relocated. It was resolved that the clerk investigates with the memorial trust if the memorial can be relocated. Clerk to also explore possible locations. The entrance to Branston Leas was suggested. It was also suggested that some members arranged a site visit to explore possible locations collectively.

Update on the bridge – The chairman gave an update on the bridge. No actions discussed.

Lead councillor reports –

Cllr Slater informed the council that the jubilee tree sap has now grown. It was resolved that it will be planted at Acorn Green. Cllr Slater to inform clerk what information is to be inscribed on a plaque which will be displayed near to the tree.

Cllr Sirrell raised concerned about mud on the roads at the Henhurst where the Branston Heights development is taking place. Clerk to write to Bellway and to speak to East Staffordshire borough council planning enforcement.

It was noted that the sparkle competition was a success.

355/31-01-17

ITEMS DISCUSSED

-Council to discuss and consider relocation of notice board, Clays Lane - Cllr J Pike – defer

-Council to discuss and consider relocation of Clays Lane Park Entrance Sign – Cllr J Pike - defer

- Council to discuss site visit 23rd January, Paget High School – Item not discussed.

- Council to discuss and agree handyman tasks – It was resolved that the parish council would meet up to discuss handyman needs going forward.

- Council to discuss football pitch following site visit – It was resolved that the item would be discussed when the parish council meet up to discuss the pavilion which will be at a separate meeting.

- Council to consider setting up quarterly meetings to discuss Pavilion/Open spaces - see clerks report – It was agreed that a meeting needed to be set up.

- Council to discuss and consider attendance to a Health and Safety at work course – Cllr J Pike – It was resolved that Cllr Pike will attend a Health and Safety course.

-Council to review current risk management policy – Council to review current policies and discuss at the next meeting any additions required.

- Council to discuss cleaning contract – ad hoc – It was resolved that the clerk arranged for a cleaning company to give the parish council a quote for ad hoc cleaning works.

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PLANNING APPLICATIONS/MATTERS**Planning applications for discussion**

P/2017/00032 -Land North Of Branston Road Tatenhill Staffordshire - Discharge of condition 11 of planning permission P/2016/00104 relating to the Construction of a new eight form secondary school for up to 1200 pupils aged 11 - 16 and an additional sixth form provision for up to 240 pupils aged 16 - 18 (Class D1) including sports pitches (grassed) and sports hall; sports and recreation surfaces' car parking facilities; pupil and vehicular drop off and collection area; pedestrian, cyclist and vehicular ways, landscaping and green infrastructure and green infrastructure; groundworks; drainage works; miscellaneous ancillary development and associated engineering, access and highway works and other related operations.

P/2016/01807 – Thrift Road - Erection of a first floor extension above existing garage and a two storey link extension, erection of single storey side and rear extensions, including conversion of the double garage to form additional living accommodation (consultation extension request submitted to ESBC) – no comments

P/2017/00012 - Branston Locks Lawns Farm Branston Road Tatenhill Staffordshire DE13 9SB Removal of 391 metres of hedgerow

Proposed High School, Branston Road, Proposed 7.5T Weight restriction order. The order will restrict the use of heavy commercial vehicles on Branston Road, Main Street, Postern Road, Callingwood Lane, Moores Hill, Tatenhill Common, Church Road, Dunstall Road, Armitage Hill and View Lane – **proposal to support**

P/2017/00010 – Change of use to Class A3 (Restaurant and café) and Class A5 (Hot food takeaway) and installation of replacement shop front – 35 Main Street – No objection. Cllr Pike requested that it be noted that she abstained.

P/2017/00041 – Construction of new footbridge including stairs, Warren Lane – It was resolved that no comments would be submitted by the parish council to this application.

P/2016/01749 – Erection of a detached Class A3 café with drive thru facility – Car Park of Centrum East Retail Park – No comments.

Proposed School Cycle Connectivity – Branston Locks Phase 2 Branston Road – It was resolved that the proposal would be supported.

Permitted planning applications

Permitted application – Erection of part two storey, part first floor, part single storey rear and side extensions, 52 Burton Road, Branston

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CLERKS REPORT/INCLUDING CORRESPONDENCE

Cllr Pike informed members that she had spoken to Staffordshire Wildlife trust and they will assist with walks going forward.

Cllr Pike attended Branston Village Hall Management meeting. She reported that the meeting was very informative. Cllr Pike informed members that Cllr Ackroyd was now an ambassador for Health Watch.

3rd March – British Spring Clean – It was resolved that the parish council supported this event. The pavilion will be used as the initial meeting point.

Clerk confirmed that additional sports activities will be taking place from March following grant from Matthew Ellis, PCC.

Cllrs Palmer and Hussain will be attending parish councillor training on the 21st February.

Sports activities to use the grant from Matthew Ellis, Monday evenings and some Sports in the Hood activities April. G Dennis to explore locks in the pavilion.

26th April – Beans café will be formally opened.

Additional notice board – Branston Leas – It was resolved that this would be explored.

Litter bin – Thorntree Lane – It was resolved that the clerk explores this request on behalf of resident.

Drop in Rough Hayes Community Centre – It was resolved that the clerk displays a notice asking residents to contact the clerk if they would like a drop in being organised.

Drug Dealing Farm Court Road – It was resolved that the clerk informed Staffordshire police.

Branston in bloom – Clerk to set up a meeting with Paul Steed and resident to understand what is required.

Intruder alarm – No action required.

Introduction of path, Adventure Farm – It was resolved that the clerk sets up a meeting with Mr Robinson to explore the possibility of a path being introduced to give safer access for residents.

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BOROUGH AND COUNTY COUNCILLOR REPORTS - No reports received.

359/31-01-17

DATE AND TIME OF NEXT PARISH COUNCIL MEETING – 16th February, 7.30 pm Paget High School

MIKE ACKROYD
CHAIRMAN – BRANSTON PARISH COUNCIL

