

MINUTES: BRANSTON PARISH COUNCIL EXTRA ORDINARY MEETING

DATE: WEDNESDAY 20TH MAY 2020, 3.00 P.M.

VENUE: REMOTE MEETING (DUE TO COVID 19)

Residents were cordially invited to join the meeting hosted by the platform Zoom. (This is a different code as permitted in The Local Authorities and Police and Crime Panels (coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations2020 (“the 2020 Regulations”)

Thank you for your co operation

Join Zoom Meeting

<https://us02web.zoom.us/j/81992483962?pwd=U0tmN2d1b3pjNjBUb3I2djhIN3VNZz09>

Present
Cllr M Ackroyd (Chairman)
Cllr F Smith (Vice Chairman)
Cllr J Pike
Cllr N Gaunt
Cllr N Slater
Cllr P Ackroyd
Cllr P Palmer
Mrs K Lear (Clerk)

In attendance:
Mrs I Goalby (Environmental agency)

1/20-5-20 APOLOGIES FOR ABSENCE

No apologies were received

2/20-5-20 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None submitted

3/20-5-20 CHAIRMANS REPORT

Court Farm Lane – members were made aware of the recent incident.

Disinfect key areas – Members noted the offer by a local business man in supporting the disinfecting of key areas in the parish. It was noted that when

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Government guidelines are issued in relation to opening play areas again, members felt this offer could be considered. In the meantime, clerk requested to thank the local business man for his support.

Pavilion extension – P/2020/00371 – 8 weeks planning consultation has commenced, comments by 26th June 2020.

Members agreed that the clerk should contact County Cllr Julia Jessel to establish an update on the wider highway improvement plan proposals for update at the June meeting.

4/20-5-20 MINUTES OF THE LAST MEETING FOR APPROVAL

Resolved: that the minutes of the meeting of the 5th May, 2020 were an actual and factual record and that the Chairman signs them accordingly.

5/20-5-20 TOAD HOLE

The following update was given:

Warren Lane – the footpath access at the bottom of Warren Lane will close in approximately 2 weeks' time for approximately 6 weeks. Local residents have been informed.

Toadhole/Lansdowne Road – All sheet piling has been carried out on this section. Earthworks and landscaping are now being completed. The path between the Riverside Hotel and Golf Course will not be open until the whole stretch is completed and the grass seeds have been established.

Golf Course – all sheet piling is completed. Earthworks and landscaping is now being completed.

Toadhole reinstatement – The access road will be taken out in the Autumn. The parish council noted that they were happy with the proposals. 200 trees are going to be replanted, 1:5 ratio has been adopted. Members and the conservation group will discuss tree options. The parish council agreed that the area remains closed until it is safe for it to be re-opened.

6/20-5-20 INTERNAL AUDITOR REPORT 2019/20

It was noted that Cllr P Ackroyd was the appointed councillor for reviewing the quarterly bank reconciliations which forms part of the internal controls.

Internal auditor report circulated prior to the meeting to all members.



Branston Parish Council



Resolved: that the internal audit be accepted

For - unanimous	Against	Abstain
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7/20-5-20 **EXTERNAL AUDIT – ANNUAL GOVERNANCE STATEMENT FOR 2019/20**

Documents were circulated prior to the meeting.

Resolved: that the annual governance statement be approved for 2019/20

For - unanimous		
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8/20-5-20 **EXTERNAL AUDIT – END OF YEAR ACCOUNTING STATEMENTS FOR 2019/20**

Documents were circulated prior to the meeting

Resolved: that the end of year accounting statements be approved for 2019/20.

For - unanimous	Abstain	
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9/20-5-20 **INSURANCE RENEWAL FOR 2020/21**

Documents were circulated prior to the meeting. It was resolved that contractor 2 would be appointed

For - unanimous		
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10/20-5-20 **SPORTS PAVILION**

Water system weekly regime

Resolved: that the Utilities Assistant would flush the water systems at the pavilion weekly whilst the centre is closed.

For - unanimous		
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- **Utility contracts for 2020/21**

It was noted that the Utility contract renewal would be considered later on in the year.

11/20-5-20 COUNCILLOR REPORTS

Housekeeping – some leaflet holders still need replacing. The notice board on Lonsdale Roads – clerk to obtain a quotation for the Perspex to be replaced.

Planters around the parish – local residents are assisting with some of the watering etc

Graffiti has been removed from the bus shelter on Main Street

Speed watch will hopefully resume once lockdown has been lifted.

12/20-5-20 CLERKS REPORT

Clerks report was noted. It was requested that the GDPR, governance proposals which Staffordshire County Council were offering be discussed at the June meeting.

The annual play area, MUGA inspections have been booked for July 2020.

Register of interest documentation – clerk thanked councilor's who had submitted their updated documentation.

Date and time of the next meeting – 23rd June, 2020, 6.30 p.m.

CLLR MIKE ACKROYD
CHAIRMAN – BRANSTON PARISH COUNCIL

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