

MINUTES : **BRANSTON ANNUAL PARISH COUNCIL MEETING**

DATE: **MONDAY 13TH MAY 2019, 6.30 p.m.**

VENUE: **HENHURST PRIMARY SCHOOL**

PUBLIC QUESTION TIME – 6.30 – 6.45 P.M.
PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED

Present: Cllr M Ackroyd - Chairman
 Cllr F Smith – Vice chairman
 Cllr P Palmer
 Cllr J Pike
 Cllr N Slater
 Cllr N Gaunt
 Mrs K Lear – Clerk

In attendance Mrs C Hopkins, Head teacher of Henhurst Primary School

The chairman held a one minute silence in respect of Mr A Fearn who has recently passed away. Mr Fearn had been a member of the parish council.

764/13-5-19 ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE

Nomination: Mr M Ackroyd

Resolved: that Cllr M Ackroyd would be appointed as Chairman for the next 12 months. The declaration of acceptance of office was signed.

For - unanimous	Against	Abstain
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765/13-5-19 ELECTION OF VICE CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE

Nomination: Mr F Smith

Resolved: that Cllr F Smith would be appointed as Vice Chairman for the next 12 months. The declaration of acceptance of office was signed.

For - unanimous	Against	Abstain
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PUBLIC QUESTION TIME – Members of the public attended to raise ASB concerns which were taking place at the Aviation Lane Play area

766/13-5-19 APOLOGIES FOR ABSENCE

Resolved: that apologies would be received and accepted from Cllr P Ackroyd and County Cllr J Jessel

For - unanimous	Against	Abstain
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767/13-5-19 REVIEW OF EXISTING POLICIES AND PROCEDURES

Resolved: clerk to review the existing policies and propose any updates to the council in due course.

For - unanimous	Abstain	Against
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768/13-5-19 APPOINTMENT OF COMMITTEES, WORKING GROUPS, REPRESENTATIVES OF LOCAL EXTERNAL GROUPS

Speed watch working group

No change to working group.

External organisation representative – Branston Village Hall Management Committee

No change to existing representative.

Staffing committee representatives

No change to committee.

769/13-5-19 MINUTES OF THE LAST MEETING

Resolved – that the minutes were an accurate record and that the chairman signs them accordingly.

For - unanimous	Against	Abstain
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770/13-5-19 FINANCE

Resolved; that the following payments be processed.



Computer and software	£689.97
Payroll	£1788.07
Internal audit	£226.08
Expenses	£60.98
Professional services	£204.00
Maintenance	£516.00
Water plus	£4.39
Reimbursement	£45.00
Professional services	£78.00
Peacewood signage	£216.00

For - unanimous	Against	Abstain
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Resolved: that Yorkshire bank account be closed and funds transferred to Lloyds Bank.

For – unanimous	Against:	Abstain
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771/13-5-19 INTERNAL AUDITOR REPORT

Documents were circulated prior to the meeting.

Resolved: that the internal auditor report be accepted

For - unanimous	Abstain	Against
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772/13-5-19 ANNUAL GOVERNANCE STATEMENT

Documents were circulated prior to the meeting.

Resolved; that the annual governance statement was approved. The Chairman and Clerk to sign them accordingly.

For - unanimous	Abstain	Against
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773/13-5-19 END OF YEAR ACCOUNTS/STATEMENT OF ACCOUNTS

Documents were circulated prior to the meeting.

Resolved: that the end of year accounts was approved. The Chairman and Proper Officer to sign them accordingly.

For - unanimous	Against	Abstain
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774/13-5-19 PLANNING APPLICATION/MATTERS

The clerk was asked to make enquiries in relation to 131 Affordable houses, Aviation Lane

The clerk was asked to make further enquiries in relation to Lawns Farm/Howards Transport S106 funding.

Clerk to make enquiries in relation to private road signage, Thorntree Lane

775/13-5-19 CAR PARK WORKS FOR SPORTS PAVILION

Resolved: that tarmac works and white line markings to commence as soon as possible. It was noted that some existing trees would need to be removed. It was agreed that the contractor will remove the trees as necessary. Clerk to order gate which will be fitted to give access from the newly created path.

For - unanimous	Abstain	Against
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Resolved: that tree planting will take place later on in the year to replace trees removed for the car park works.

For - unanimous	Abstain	
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776/13-5-19 DISPOSAL OF CONTAINER

It was noted that the container door needed greasing as it was difficult to get access.

Resolved: that the container will not be disposed of for the time being. To be reviewed in 12 months time.

For - 4	Against - 2	Abstain
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Resolved: that some art work be considered to enhance the appearance of the existing container. Henhurst primary school to investigate what support they could give to this project.

For - unanimous	Against	Abstain
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777/13-5-19 CCTV INSTALLATION CYCLE PATH, ADJACENT TO BEANS COVERT

Resolved; that the proposal may not be viable and as such it would not be considered at this moment in time .

For - unanimous	Against	Abstain
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778/13-5-19 TOADHOLE WORKS BY WORKING GROUP AND WHETHER TO REGISTER SITE TO GROW WILD SCHEME WHO MAY WISH TO CARRY OUT A FEATURE ON THE SITE

Resolved: that the parish council signs up for to the project to establish what would be required.

For - unanimous	Against	Abstain
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779/13-5-19 STAFFORDSHIRE POLICE, COUNTY/BOROUGH COUNCILLOR REPORTS

Report was noted from Staffordshire Police

It was noted that the Tatenhill Branston sign had possibly been stolen. Clerk to make enquiries.

It was noted that whilst the parish council had tried to engage with Staffordshire County Council to consider the extension of double yellow lines in various locations within Branston the highways statutory authority did not feel that the proposals are viable.

780/13-5-19 ART WORK – U3A ROMAN ROAD PROJECT GROUP

Resolved; that a contribution of £100 would be donated for the purchase of the photographs to be displayed in the Pavilion

For - unanimous	Abstain	Against
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781/13-5-19 CLERKS REPORT, CORRESPONDENCE, POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS

Invitations – 18th May, 10 am meeting Pickle Pot – National forest walk

Clerk was requested to collect tablet from councillor who regrettably had decided to not consider rejoining the parish council at this moment in time.

Clerk to make enquiries in relation to Private Road Signage, Thorntree Lane.

Councillors declined the advice that parish council email addresses should be created as a recommendation of the GDPR legislation.

DATE, TIME AND PLACE OF NEXT MEETING

29th May, Annual Parish Meeting, 6.30 p.m.

18th June, 6.30 p.m. Parish Council Meeting

**C MIKE ACKROYD
CHAIRMAN – BRANSTON PARISH COUNCIL**