

**MINUTES:**           **BRANSTON PARISH COUNCIL ANNUAL GENERAL MEETING**  
**DATE:**               **TUESDAY 5<sup>TH</sup> MAY 2020, 6.30 P.M.**  
**VENUE:**             **VIRTUAL MEETING (DUE TO COVID 19)**

*Residents were cordially invited to join the meeting hosted by the platform Zoom.  
 No members of the public were present.*

**Present:**               Cllr M Ackroyd (Chairman)  
                               Cllr F Smith (Vice Chairman)  
                               Cllr N Gaunt  
                               Cllr P Palmer  
                               Cllr N Slater  
                               Cllr P Ackroyd  
                               Mrs K Lear

**1/5-5-20                      APOLOGIES FOR ABSENCE**

Apologies were accepted for Cllr J Pike

**2/5-5-20                      DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

None submitted

**PUBLIC QUESTION TIME** - No members of the public were present

**3/5-5-20                      ELECTION OF CHAIRMAN**

**Resolved:** that Cllr M Ackroyd would be appointed as Chairman for the next 12 months. Declaration of acceptance of office was signed.

<b>For</b> - unanimous	<b>Against</b>	<b>Abstain</b>
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**4/5-5-20                      ELECTION OF VICE CHAIRMAN**

**Resolved:** that Cllr F Smith be appointed as Vice Chairman for the next 12 months. Declaration of acceptance of office was signed.

<b>For</b> - unanimous	<b>Abstain</b>	<b>Against</b>
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**5/5-5-20**      **GOVERNANCE**

It was noted that the financial regulations, standing orders and policies would be reviewed during the year

**6/5-5-20**      **CHAIRMANS REPORT**

- An update was given on Covid 19
- The National Forest Walk has been cancelled for this year
- Zoom Meeting with Kate Griffiths was successful. The Chairman has confirmed that he would confirm in writing what help the parish council are hoping to have from the local MP.
- Disinfecting of public areas – It was agreed that the local resident would be approached to establish what areas could be disinfecting.
- The Mobile Post Office is open on a Tuesday only currently.
- Register of interest annual documents for completion will be circulated by the clerk. Please return to clerk direct.
- It was agreed VE Day will be celebrated by a small number of members only due to social distancing.

**7/5-5-20**      **ANNUAL PARISH MEETING 2020**

It was noted that the Annual Parish Meeting will not go ahead this year.

**8/5-5-20**      **MINUTES OF THE LAST MEETINGS FOR APPROVAL**

**Resolved:** that the minutes of the 25<sup>th</sup> February 2020 were an accurate and factual record and that the Chairman signed them accordingly.

<b>For - unanimous</b>	<b>Against</b>	<b>Abstain</b>
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**Resolved:** that the minutes of the meeting of the 28<sup>th</sup> April 2020 were an accurate and factual record and they be signed by the Chairman.

<b>For - unanimous</b>	<b>Abstain</b>	<b>Against</b>
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**9/5-5-20**      **FINANCE**

**Adoption of general power of competence**

**Resolved:** that Branston Parish Council from 5<sup>th</sup> May 2020 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011, 2/3 of members are elected and it has a qualified clerk, to adopt the General Power of Competence

For - unanimous	Against	Abstain
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## **Invoices for payment**

### **April**

Payroll	1798.47
Peach and Co	210.00
Litter bin emptying	577.56
Water - pavilion	69.92
Water plus	4.61
Maintenance	150.00
Utilities	228.47

### **May**

Payroll	1798.47
Light/Pat testing	162.00
Grass cutting	466.80
Maintenance	150.00
Utilities	211.68
Fire extinguisher servicing	49.00
Installation of flag post	264.00

**Resolved:** that the above payments be processed.

For - unanimous	Against	Abstain
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## **Bank Reconciliation**

Bank Reconciliation for March 2020: **£102683.79**

## **Bank Mandate changes**

**Resolved:** that Cllrs N Gaunt and Cllr P Palmer be added to the HSBC bank mandate

For - unanimous	Against	Abstain
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## **Contracts**

It was noted that the contract renewal for broadband at the Pavilion had been renewed. A monthly contract for zoom had been set up, £15 per month. This will continue for the time being.



# Branston Parish Council



Clerk to organise a meeting to review the insurance quotations with full council. Insurance due to renewal 1<sup>st</sup> June 2020.

Annual PAT testing, security lighting checks have been completed.

## Appointment of consultant

It was noted that satisfactory references had been received and as such the consultant had been appointed to assist with grant application submissions.

10/5-5-20

## TRAFFIC REGULATION ORDER PROPOSED ON COURT FARM LANE/MAIN STREET

**Resolved:** that an objection be submitted for the proposed traffic regulation orders.

For - unanimous	Abstain	Against
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11/5-5-20

## APPEAL TO PLANNING INSPECTOR FOR AVIATION LANE PROPOSED DEVELOPMENT

**Resolved:** that correspondence will be sent to the Planning inspector stating that the parish council stands by its original objection.

For - unanimous	Abstain	Against
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12/5-5-20

## PLANNING APPLICATIONS/MATTERS

P/2019/01275 - 243 Burton Road – change of use. – The parish council have objected to this planning application. Borough Councillor P Ackroyd confirmed that she had called the application in for the planning committee to consider.

P/2019/01367 – Sure Store, Ninth Avenue, Burton on Trent. Erection of two detached buildings to provide external drive up storage units, consisting of 21 individual storage units across 2 buildings and re-arrangement of car parking layout. No objection

Date of next meeting, 20<sup>th</sup> May, 2020, 3.00 p.m.

**CLLR MIKE ACKROYD**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**