



PRIVACY POLICY

We are committed to protecting your personal data in accordance with data protection legislation including in particular the Data Protection Act 2018 (DPA). This privacy policy describes the type of personal information we hold, why we hold it and what we do with it. This applies in relation to:

- visitors to our website (including any social media pages that we may have from time to time);
- individuals who apply for jobs with us;
- our clients;
- potential clients that contact us; and
- individuals whose personal data is provided to us in connection with the provision of our services.

About Us

We are Anzo Sports Management Limited, a company incorporated in Northern Ireland under Company Number NI654804. We are a data controller as defined in DPA and are responsible for keeping secure the information about you that we hold.

Information that we hold

There are instances where we invite or request individuals to provide us with their personal data, in addition, individuals may provide their personal data to us by various means of communication, e.g. by telephone, email or via our website.

In providing our services, we may also receive personal data indirectly. Categories of such personal data include: names, addresses, contact information and other information that is relevant to the provision of our services

We can only keep and use information for specific reasons set out in the law. If we want to keep and use information about your health, we can only do so in particular circumstances. Below, we describe the information we hold and why, and the lawful basis for collecting and using it. We will not hold your personal data for longer than it is necessary to do so.

How we use your information

Data protection law requires us to explain the legal basis which justifies the processing of your personal data (including sharing it with other organisations). For some processing more than one legal ground may be relevant. Examples of the main types of processing envisaged are given below.

Purpose(s) for processing	Legal basis
Communicating with you, our clients or other persons in the course of our business.	To support our legitimate interests in managing our business and providing services to our clients provided such interests are not overridden by the rights and interests of the data subject concerned; and/or Processing that is necessary for the performance of a contract or that is necessary in order to take steps at your request prior to entering into a contract.
Providing our services to clients and managing our business	As above
Maintaining and operating our website	As above
Processing of job applications	As above
Transferring information to service providers for the purposes of providing our service to you	As above
Contacting our clients to obtain feedback on the quality of our service	As above
Transferring data to regulatory and statutory bodies	To comply with our legal obligations
Sending marketing materials to you about our services	Consent - which you may withdraw at any time

Sharing information

Your information is normally used only by those working for us but there may be instances where we need to share it - for example, with:

- third parties that provide a service to us;
- a public authority in the event that we are required to do so by law;
- a third party where we are under a legal obligation to transfer it to that third party;
- a prospective seller or buyer of any of our assets or business; or
- a third party where it is necessary to protect your vital interests or the vital interests of another natural person.

We do not send your personal data outside the territory of the UK and EEA but if this changes we will ensure that appropriate safeguards are put in place to protect the privacy and integrity of such personal data, including standard contractual clauses approved by the European Commission. We will provide information concerning these safeguards on request.

Links to other sites

Our website may, from time to time, contain links to and from other websites. If you follow a link to any of those websites, please note that those websites have their own privacy policies and we do not accept any responsibility or liability for those policies. Please check those policies before you submit any personal data to those websites.

Access to your information and other rights

You have a right to access the information that we hold about you and to receive a copy. You should submit your request to us in writing or by email. We do not usually charge you for copies of your information; if we pass on an administrative charge for further copies of information, we will explain the reasons.

You can also request us to:

- Correct any information that you believe is inaccurate or incomplete. If we have disclosed that information to a third party, we will let them know about the change.
- Erase information we hold. Although you should be aware that, for legal reasons, we may be unable to erase certain information.
- Stop using your information - for example, sending you requests for feedback.
- Stop using information if you believe the information is inaccurate or you believe we are using your information illegally.
- Supply your information electronically to another data controller.

You have the right to be notified of a data security breach where there is a high risk to your rights and freedoms as a data subject. You have the right to object if we process your data for direct marketing purposes. In most situations we will not rely on your consent as a lawful ground to process your data. If we do however request your consent to the processing of your personal data for a specific purpose, you have the right to withdraw your consent later.

If we are relying on your consent to use your personal information for a particular purpose, you may withdraw your consent at any time and we will stop using your information for that purpose.

All requests should be made by email to ian@anzosports.com. We will respond to your request within one month. That period may be extended by two further months where necessary, taking into account the complexity and number of requests. We will inform you of any such extension within one month of receipt of your request. We may request proof of identification to verify your request. We have the right to refuse your request where there is a basis to do so in law, or if your request is manifestly unfounded or excessive, or to the extent necessary for important objectives of public interest.

Keeping your information safe

We store your personal information securely on our computer system and in a manual filing system. Your information cannot be accessed by those who do not work for us. We take precautions to ensure security of your personal data.

Changes to this policy

We reserve the right to change this policy from time to time at our sole discretion. If we make any changes, we will post those changes here. However, if we make material

changes to this statement, we will notify you by means of a prominent notice on the website prior to the change becoming effective. Please review this statement periodically for updates.

If you do not agree

If you do not wish us to use your personal information as described, please discuss the matter with us. If you have any concerns about how we use your information and you do not feel able to discuss it with us, you have the right to complain to the Information Commissioner's Office directly.