



GDRC Facility Rental Agreement

This agreement constitutes a rental arrangement between _____ and the Gagetown & District Recreation Council Inc. on _____ for the usage of the Gagetown Community Recreation Centre.

1. All functions must end by 1:00 am and the facility must be vacated by 1:30 am unless special arrangements have been made with the GDRC.
2. The GDRC will provide reasonable cleaning of the facility prior to the event. The person/group renting the facility is responsible for cleaning after the function including: washrooms, kitchen, dispose of all garbage, sweep floors, scrub if necessary, remove all decorations, etc.
3. The person/group renting the facility assumes responsibility for all damages and/or any additional cleaning that may result from a function.
4. The facility is a non-smoking building.
5. There are several tabletops (table-tennis, shuffle board, foosball, etc.) available but, there is absolutely no food or beverages allowed on or near equipment. Please note only those tabletops authorized by Coordinator will be available.
6. Cancellations if any must be made at least three days (3) before the rental date to prevent unnecessary work by the GDRC staff.

Rental Fees are as follows (please highlight or circle **ONE**):

- A. an event sponsored by the GDRC (a service that would benefit the community i.e. Hunters Education, First Aid/CPR, etc.) **NO CHARGE**
- B. an event for not-for-profit group (a non-profit is a club, society or association that's organized and operated solely for: social welfare, civic improvement, pleasure or recreation and any other purchase except profit): **BY DONATION**
- C. an event of a non-commercial nature (birthdays, anniversaries, etc.):
 - i. **GDRC Member(s): \$25/day**
 - ii. **Non-Member(s): \$50/day**
- D. an event of a commercial-nature (generates revenue/profit for renter):
 - i. renting tables (Christmas in the Village, garage or yard sales, etc.): **\$20/table (per day)**
 - ii. conducting a class (paint class, exercise group, dance classes, etc.): **\$30/session**
- E. an event of a political entity (voting/poll stations): **BY DONATION**

**I have read and understand this agreement and accept the responsibility to observe all stipulations _____*

NATURE OF EVENT: _____ **TIME:** _____

INCLUDES KITCHEN: YES _____ NO _____ **REQUESTS** _____

RENTER (GROUP/INDIVIDUAL): _____

PHONE: _____ **EMAIL:** _____

Payment may be made in cash or by cheque. Cheque to be made to: **"Gagetown & District Recreation Council Inc."** (38 Mill Road, Gagetown NB E5M 1C1)

Total due: \$ _____

Signature of Renter

Date

GDRC Staff

Date