

**VAPA Foundation**  
**2019-20 VAPA Enhancement Program Application Sample Questions**

The online application closes as 11:59 pm on October 4, 2019

This is a read-only document that will help you preview the application questions to make sure you have all of your answers ready before you start filling out the form online. If you close the online form, you may lose your previous work. You will need to answer each question to be able to advance through the sections.

Your email address: \_\_\_\_\_

**PART I: WHO/WHAT/WHERE**

**Contact Information**

Your name: \_\_\_\_\_

Phone contact: \_\_\_\_\_

School's name: \_\_\_\_\_

School address: \_\_\_\_\_

School main phone number: \_\_\_\_\_

Name of principal: \_\_\_\_\_

Principal's email address: \_\_\_\_\_

Grade(s) you teach (check all that apply): \_\_\_\_\_ (drop down check box PK-12)

**ELIGIBILITY: Please Check Your Answers for Each Question**

Yes  No I am currently employed as a teacher at a San Diego Unified School District school.

Yes  No My principal is aware of and in approval of this application for VEP funding.

Please list all dance, music, theater and visual arts education that currently takes place on your campus, including credentialed arts teachers, artist residencies, parent volunteers and local arts organizations. If none, please write none.

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**PURPOSE – What arts discipline(s) are you applying for support in? Check all that apply)**

Dance  Media Arts  Music  Theatre  Visual Arts

**CATEGORY - What type of program, activity or material are you requesting?**

- Artist Residency    Field Trip    Materials or Equipment  
 Professional Development    Other: \_\_\_\_\_ (Explain)

**AMOUNT REQUESTED** - You may apply for up to either of these amounts. Some programs, activities or materials may cost more than the grant will cover. It is up to the applicant to plan for additional funding accordingly. In the past, the VAPA Foundation has awarded more small grants than large.

Please check the amount you are requesting:

- \$500 or less  
 \$2,500 or less

**FUNDING SOURCES** - Will this award cover the total cost of the program, activity or material?

Please check one.

- Yes    No

**FUNDING SOURCES** - If you answered "No" to the previous question, please give total cost:

\_\_\_\_\_

### SCOPE OF APPLICATION

Project timeline or Date(s) of activity or program. If ongoing, please indicate this:

\_\_\_\_\_

Where will this activity or program take place, or material used? (On campus, in your classroom, in a museum, etc.)

\_\_\_\_\_

How many students are expected to participate? \_\_\_\_\_

What grades will participate? \_\_\_\_\_ (drop down checkbox PK-12)

Please list any additional teachers who will participate and what they teach?

\_\_\_\_\_

### USE OF TEACHING ARTISTS/ARTS ORGANIZATIONS

VAPA Foundation supports partnerships with teaching artists and arts organizations that expand the quality and access to excellence in arts learning. Will this project connect your students to a teaching artist or arts organization?

**Check One**

- Yes    No

If yes, please complete the following (The VAPA Foundation may work directly with the artist or organization if your application is approved):

Name of Teaching Artist and/or Arts Organization: \_\_\_\_\_

Name of Contact if Different from Above: \_\_\_\_\_

Address: \_\_\_\_\_

Email of contact: \_\_\_\_\_

Phone: \_\_\_\_\_

## **PART II: Application Narrative**

### **9. Summary of Project/Activity. *scored as indicated***

Please answer these questions thoughtfully and include information that will help us understand the goals and anticipated outcomes of your project. Note suggested word count for each.

A. Please describe the program, activity or material. (200 words *-not scored*)

B. How is this program, activity or material an example of an innovative approach to teaching or demonstrating student learning? (200 words – *scored*)

C. What will students be able to do as an outcome of this project? Be specific with active and measurable objectives? (100 words – *scored*)

D. We value projects that engage the community or encourage students to communicate and share what they have learned. For example: creative writing or artwork as a result of a field trip, a performance for student body or exhibition opened to community audience.

Explain your plan to share what students have learned and what impact this might have? (200 words – *scored*)

E. Will the requested program, activity, material address specific visual and performing arts standards? (Successful applications will be asked to name those standards in the required final report.) There is a link to California Arts Standards in the online application.

Yes  No

F. Any other pertinent information you wish to include. (100 words) *Not Scored*

### **PART III: Budget (scored)**

In the next section, you will be asked to detail the budget for your program, activity, material, including:

1. Income – these are the funding sources you will collect. Include the VAPA Enhancement Program request here in addition to any other funding sources.
2. Expenses – these are the projected costs of your program, activity, material. Please list all expenses. In some cases, the total amount will exceed your request on this application.

This section includes optional prompts at which you can add notes and/or upload files, if needed.

Successful applicants will be asked to include a budget in the Final Report.

**INCOME** - Write out an itemized list of projected sources and amounts of income (revenue) that are required for this project, including, but not limited to this VAPA Foundation VEP Program. Include other sources of funding you are seeking and the amounts. For example: VEP Requested Amount: \$500. Grant from arts organization XX: \$500. Donations from parents: \$300, etc.

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**EXPENSES** - Write out an itemized list of the costs of your program, activity or material. For example: Artist XX Residency: \$1,300. Materials for site specific art making: \$300. etc. Please list them all here or write “see uploaded expenses” if you would rather upload files in the next prompt.

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**EXPENSES** – Upload supporting expense document(s) here – optional. Use this if you have a quote from a vendor or arts organization.  
(add file)

**BUDGET NOTES** - Use this prompt to add any further necessary budget details – optional

**Thank you for your application.**