

**RULES AND REGULATIONS
OF
ALPINE VILLAGE SANITATION DISTRICT**

LINCOLN COUNTY-NM
HENDRA B. BURTON, CLERK
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These rules and regulations are issued in compliance with the by-laws of Alpine Village Sanitation District (AVSD or District) and are designed to govern the supplying and taking of services rendered by the District. They are subject to change from time to time. If a provision of the rules and regulations should conflict with a provision of the by-laws, the by-laws will prevail.

Application for water service shall be made as provided by the District's by-laws. Upon review and approval of the application by the Board of Directors and the payment by the applicant of \$4,000.00 nonrefundable new service fee, the district shall provide service to the applicant within 30 days and applicant shall be deemed a member of AVSD.

WATER SERVICE

Water service shall consist of facilities to supply water at normal operating pressure of the system to one residence at the meter. Water services shall be considered available when the association maintains the water supply at normal pressure at the point of delivery in readiness for the member's use, regardless of whether or not the member makes use of it, and charges shall be made for the services as of this date.

One member may have more than one water service. Water service is for the sole use of the member, his agent(s) or tenant(s) at the location requested, and does not permit the transfer of water by any means to another dwelling. With the exception of emergency conditions, the sharing or reselling of water is grounds for disconnection of water service by the Board of Directors.

1. **Connection to Private System:** There shall be no physical connection between any private water system and the water system of the association. A representative of the association shall have the right at all reasonable hours to enter upon member's premises for the purpose of inspection and enforcement of the provision. Violation of this provision is cause for disconnection of a member's service by the Board of Directors.
2. It is unlawful to run water service from one dwelling to another dwelling without having a metered connection for each.
3. **Facility Tampering:** It shall be unlawful for any person to willfully break, injure, or tamper with any part of the water facilities including, but not limited to well, pump stations, reservoirs, lift stations, distribution lines, fire hydrants, service lines, meters, gate valves, manhole covers, and cut-off valves on the SUPPLY SIDE of the meter.
4. **Member's Stop and Waste Valve:** Effective June 15, 2012, all members with water meters are required to have a stop and waste valve (shut-off valve) located on their side (delivery side) of the meter in order to shut off or turn on their own water to their land and/or residence. See Rule 6.b. below. Violation of this provision is cause for disconnection of a member's service by the Board of Directors.
5. **Continuity of Service:** The association will make all reasonable effort to supply continuous, uninterrupted service. However, it shall have the right to interrupt service for the purpose of making repairs, connections, extension, or for other necessary work. Efforts will be made to notify members who may be affected by such interruptions, but the association will not accept responsibility for the losses which might occur due to such necessary interruptions of service or shortage of water supply.

6. **Metering of Water Service:** Water services will be metered to each individual dwelling.

- a. **Metering facilities:** Metering facilities shall be installed by the association and paid for by the member. These shall consist of service clamp, corporation stop, service line, meter yoke, meter box, stop and waste valve on the member's side of the meter, and meter.
- b. **Meter Tampering:** All meter lids will be in a locked position. It is against the Rules and Regulation of AVSD for any member to turn off the water within the meter box. If caught, the member shall be punished by a fine of not more than \$300.00.
- c. **Location of Metering Facilities:** Metering facilities shall be located at the member's property line. In special cases where it is not practical, the location shall be agreed upon jointly by the Board of Directors and the member. Should the location be within the member's property, he will grant the association an easement of right-of-way and the right of egress to said property for the purposes of servicing or removing metering facilities.
- d. **Metering Accuracy:** Service meter, where errors do not exceed two percent (2%) fast or slow, shall be considered as being within the allowable limits of accuracy for billing purposes.
- e. **Meter Testing:** Meter testing requested by a member will be performed without cost to the member, if the meter is found to be off in excess of two percent (2%). Otherwise, the member for whom the required testing was made will be charged for the cost of making the test.

7. **Billing and Payment of Water Service:** All association members are subject to at least the minimum water charge as soon as water service is available, as defined in "Water Service."

The association's secretary or designee shall bill the membership quarterly for water service from actual meter readings at the rates set forth on the approved water rate schedule. In case of rental property, the member listed for the meter connection shall be billed and the renter notified. The member shall be responsible for payment.

Bill for water service is due and payable by mail to the person designated for the billing. Invoices will become delinquent fifteen (15) days following the "due by" date on the customer's statement. Failure to pay for water service within the time provided above shall be grounds for a penalty and disconnection of service as defined below.

- a. **Disconnection of Water Service:** Thirty (30) days after the due date, all delinquent members will be notified by registered mail by the Board of Directors that water service has been disconnected on that day. A late fee will be added as well as a disconnect fee of \$125.00.
- b. **Stand-By Service:** If the stand-by fee on an unimproved lot is not paid by ninety (90) days after billing, a lien will be filed against the property.
- c. For all bills that are ninety (90) days or more past due, a late fee of \$50.00 per quarter per lot will be added to the delinquent account and any liens will be updated to the increased amount accordingly.
- d. **Reconnection of Water Service:** Any water service which has been disconnected, due to a delinquent account or for other reasons, shall not be reconnected until the account has been paid current and a \$250.00 reconnection fee is paid.

8. **Provisions for Water Leaks:** Should a water leak occur on the District's supply facilities on the supply side of the meter, AVSD is responsible for all repairs and costs due to such leakage. Should a water leak occur on the member's side of the facilities after being metered through the metering facilities, the member will be responsible for repairs to their own facilities and responsible for paying for the metered volumes of water in accordance with the approved rate schedule, except under extreme circumstances that may be brought before the Board of Directors for review. In any case, a member will pay for their repairs and actual water usage based on the average use for such comparable period of time determined through past records and billings.

NO WATER SERVICE WILL BE PROVIDED OUTSIDE THE BOUNDARIES OF THE ALPINE VILLAGE SANITATION DISTRICT.

William Hanson
William Hanson, President

Cheryl Knobel
Cheryl Knobel, Secretary


William D. Adams, Vice President

ALPINE VILLAGE SANITATION DISTRICT

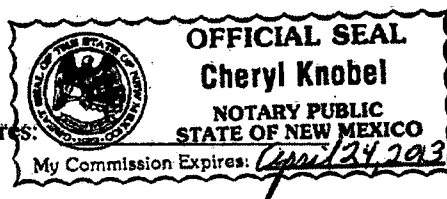
Dated: January 2, 2012

State of New Mexico)
) ss.
County of Lincoln)

The foregoing instrument was acknowledged before me this 2nd day of January, 2012 by William Hanson, President, on behalf of Alpine Village Sanitation District.

Cheryl Knobel
Notary Public

My Commission Expires: April 27, 2013



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