

# TOWN OF WOODLAND, MAINE

## SELECTMEN'S MEETING MINUTES For TUESDAY, JULY 15, 2025 @ 5:30 PM

### **Present:**

Matt Cole, Chairman  
Chris Fournier, Selectman  
Kathy P. Ouellette, Selectman  
Bridget A. Coats, Municipal Clerk  
Karyn Thornton, Treasurer  
Residents – See Sign-in Sheet

**Article #1: CALL TO ORDER:** Meeting was called to order by Matt at 5:31pm.

### **Article #2: PUBLIC COMMENT:**

- ◆ Lorraine Chamberlain mentioned her concerns of Route 228 in need of much repair of washouts and hot top. She said the state is maintaining 164 and 161. Jean Cashman also mentioned the shoulder breakouts.
- ◆ David Hall spoke of his concern on the road as well with where the parents of school children park on the side and how it interferes with the traffic. Lorraine suggested the board invite the school board so that the public can address them and establish a traffic pattern out of the road area.

### **Article #3: APPROVE MINUTES / WARRANTS:**

- ◆ A motion was made by Kathy and seconded by Chris to accept the minutes for June 24, 2025, as written.
- ◆ A motion was made by Kathy and seconded by Chris to approve three (3) AP warrants for 7/10/25. No discussion. All were in favor.

**Article #4: OLD BUSINESS:** None.

### **Article #5: NEW BUSINESS:**

For the record, the Town of Woodland is not recording this meeting and is unaware of any recordings being made. Any recording of the Selectmen Meetings is not part of the towns normal process and will not be verbatim transcribed. The Town of Woodland and Board of Selectmen are not liable if any unknown recordings(s) have been made or in the process of being made. If a member of the public had made or is in the process of recording, that recording could be considered a public record and could be requested in a FOAA Request by any member of the public. That recording could become a permanent record of the town. Arrangement will need to be made/for with the town office to get a copy of that recording.

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- ♦ Matt noted that it has been posted that the BOS will be meeting with the Steering Committee at 6pm on 7/22 to review the recommended changes to the operational procedural ordinance.
- ♦ Hours: Discussion was had. Current office hours are M-T-Th-F 8:30 to 4pm and Wednesdays 10am to 4pm, with staff in at 8:30am. Public Works are currently 7am -3pm. Kathy made a motion that effective on Monday, July 21, 2025, the town office will be open from 8am – 4:30pm, Monday -Friday and Public Works open form 7am – 3:30pm, seconded by Chris. Discussion was had. Chris asked if the hours for the town office were for the public. After discussion, the motion was voted down and a new motion was made by Kathy that the town office will be open 8am to 4pm to the public, Monday - Friday, allowing for office cash ups, the staff will leave at 4:30pm and have staggered mandatory half hour lunches. Public Works will be open 7am – 3:30pm, Monday – Friday, with mandatory half hour lunch, seconded by Chris. No further discussion. All were in favor.
- ♦ Culverts – Chris mentioned that the state doesn't fix new ones or install them, he recommended the same for the town. They should still honor those for which they have already accounted. Much discussion was had including maintenance of. Kathy said she will reach out to Bob Watson, DOT, and see what they do. TABLED till next BOS meeting.

**Article #6: PUBLIC WORKS REPORT:** Matt mentioned that public works have been working on patching and mowing. They will be working on shoulder repairs next. Chris mentioned that they made/repaired culvert grates this week.

**Article #7: EXECUTIVE SESSION:**

- ♦ Abatement(s) ~ 36 M.R.S. § 841(2) and 1 M.R.S. § 405 (6)(F) – An abatement was discussed that Karyn

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presented for Adia Judkins - Account #835, the board TABLED till it is checked with Brandon as to what the supplemental bill of \$126.00 for 2023 was.

- ◆ Personnel Matter ~ 1 M.R.S.A. § 405 (6) (A) – Kathy made a motion to go into executive session at 5:58pm, seconded by Chris. Matt made a motion to come out of executive session at 6:25pm, seconded by Kathy. The board informed the public that they did a six (6) month review of Karyn Thornton.
- ◆ Consultations with legal counsel - 1 MRSA § 405 (6) (E)


**Article #8: ADJOURN:** A motion was made by Kathy and seconded by Chris to adjourn at 6:25pm. No discussion. All were in favor.

Respectfully submitted,

  
Bridget A. Coats, Municipal Clerk

  
Matt Cole -Chairman

  
Chris Fournier -Selectman

  
Kathy P. Ouellette -Selectman

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