



Dear Leaps & Bounds, LLC family,

At Leaps & Bounds, LLC, we believe our role and responsibility during this time is to prioritize two things: Protecting the health and wellness of our clients and employees as well as playing a constructive role in supporting local health agencies and officials. We want our clients, employees, and community members to know that we are taking extra precautions to prevent the spread of COVID-19.

This morning additional emergency-refresher training was sent out to each employee covering Infection Control. As a company, we will review our policies already in place for Infection Control, Emergency Situations, and Incident Reporting. We will also be providing resources and updates for our employees and clients as we receive them.

Sincerely,

Kelsi Alexander

March 8th 2020

Kelsi Alexander, Director

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