

Sianuary

Deposit payroll tax for payments on Dec 25-28, 2021 if the semiweekly deposit rule applies.

File Form 2290 and pay the tax for vehicles first used in Nov 2021.

Payment of deferred employer share of social security tax or railroad retirement tax equivalent from 2020.

Employers: Employees are required to report to you tips of \$20 or more earned during Dec 2021.

Deposit payroll tax for payments on Jan 5-7 if the semiweekly deposit rule applies.

Deposit payroll tax for payments on Jan 8-11 if the semiweekly deposit rule applies.

Farmers and fishermen: Pay your estimated tax for 2021. Use Form 1040-ES.

Deposit payroll tax for Dec 2021 if the monthly deposit rule applies. Pay the final installment of your 2021 estimated tax - use Form 1040-ES.

S	M	Т	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sianuary

Deposit payroll tax for payments on Jan 12-14 if the semiweekly deposit rule applies.

Deposit payroll tax for payments on Jan 15-18 if the semiweekly deposit.

Mondy January 24, Tax Season Begins

Deposit payroll tax for payments on Jan 19-21 if the semiweekly deposit rule applies.

Deposit payroll tax for payments on Jan 22-25 if the semiweekly deposit rule applies.

Deposit any FUTA tax owed through Dec 2021.

File Forms 940, 941, 943, 944 and/or 945 if you did not deposit all taxes when due.

Furnish Forms 1098, 1099, & W-2G to recipients for certain payments during 2021.

Form W-2 to employees who worked for you in 2021 & file Form W-3, Transmittal of Wage & Tax Statements, with Copy A of Forms W-2 you issued for 2021.

S	M	Т	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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30	31					



Instructions on How to Use This Calendar

To simplify the use of the calendar we color coded the actions to the corresponding date on the calendar. For example: Every action in red on the 2nd calendar corresponds with January 31 also highlighted in red.

January 31,2022

Form W-2 to employees who worked for you in 2021 & file Form W-3, Transmittal of Wage & Tax Statements, with Copy A of Forms W-2 you issued for 2021.

Our intention is to help bring clarity and organization to your work and business life. Enjoy!