

### Zo Dak Le Riding Club Membership Form

Member number: \_\_\_\_\_ (Leave blank if first time membership)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/ City: \_\_\_\_\_

Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Guardian name: \_\_\_\_\_

(if member is under the age of 18)

SHF Membership # if applicable: \_\_\_\_\_

Membership Type: Age as of January 1<sup>st</sup> of the membership year

Adult (\$50)      Over 18 years      \_\_\_\_\_

Youth (\$25)      10 to 18 years      \_\_\_\_\_

Child (\$5)      under 10 years      \_\_\_\_\_

Membership year: \_\_\_\_\_

I have read and understand the constitution of the Zo Dak Le Riding Club and accept my rights and responsibilities as a member

\_\_\_\_\_

Printed Name (member over 18)

\_\_\_\_\_

Signature (member over 18)

\_\_\_\_\_

Printed Name (Guardian for member under 18)

\_\_\_\_\_

Signature (Guardian for member under 18)

\_\_\_\_\_

Witness

\_\_\_\_\_

Date

## **ARTICLE I. NAME**

The name of the club shall be the “Zo Dak Le Riding Club” referred to as “the club” for the duration of this document.

## **ARTICLE II. PURPOSE**

The Zo Dak Le Riding Club is an equestrian riding club with the purpose of promoting horsemanship and encouraging personal growth in equine competition. The club will fulfill this purpose by hosting equine clinics and events including but not limited to groundwork clinics, horsemanship clinics, horse shows and gymkhana events.

Our Mission is that all members will:

Learn about TEAMWORK through planning, organizing and decision making as a group.

Learn the process of PLANNING a major event.

Show a sense of COMMITMENT to the club and its betterment.

Experience the fulfillment of MENTORSHIP through helping younger members achieve the same goals.

Gain a sense of COMMUNITY through volunteering and fundraising.

Experience and be involved in the VOTING PROCESS of meetings.

Develop the RESPONSIBILITY that goes along with learning how to care for a dependent animal.

Promote the club in a professional manner and strive for the growth of the club and its individual members.

## **ARTICLE III. AFFILIATIONS**

The club will be affiliated with Zo Dak Le Equestrian and all events held by the club or using the club name must have the approval of and are subject to review by Zo Dak Le Equestrian.

## **ARTICLE IV. CLUB MEMBERSHIP**

### Section 1: Eligibility

Club membership shall be open to any interested persons. Each member shall be required to sign an acknowledgement of risk waiver before partaking in any activities held by the club or associated with the club.

### Section 2: Divisions

The age divisions set by the club are:

Adult membership: Over 18 years of age as of January 1<sup>st</sup> of the membership year

Youth membership: Over 10 years of age, but under 18 years of age as of January 1<sup>st</sup> of the membership year

Child membership: Under 10 years of age as of January 1<sup>st</sup> of the membership year.

Section 3: Requirements

**Each member is required to participate in fundraising brought forward by the club. A “buy out” option** will be provided for those not wishing to participate in the task of fundraising and would rather pay a set amount to the club. Club members are expected to dress and act in a professional manner when attending or promoting the club in any manner including but not limited to social media and events.

Section 4: Capacity

The club shall hold no maximum membership limit for as long as the club can sustain the membership numbers in an appropriate and professional manner.

Section 5: Eligibility to be an Officer

Any member who has held a club membership the previous membership year is and is over the age of 18 for the membership year is eligible to hold the position of an Officer.

ARTICLE V: OFFICERS

Section 1: The officers of the club shall be the President, Vice President, Secretary, Treasurer and Safety Officer.

Section 2: The duties of the President shall include:

- A. Organizing and running meetings.
- B. Delegating responsibilities to other board or club members as needed.
- C. Forming committees as necessary to conduct club business.
- D. Maintaining direct contact with club members and other organizations as necessary.
- E. Maintaining membership lists and information related to sponsorships and events.
- F. Scheduling club meetings and booking rentals as needed.
- G. Acting upon and situation or event that is deemed necessary without the unanimous agreement of the Officers or members.

Section 3: The duties of the Vice President shall include:

- A. Assisting the President with the fulfillment of his or her duties.
- B. Serving as Acting President during absences of the President.
- C. Providing support for the development of the club and its members.

Section 4: The duties of the Treasurer shall include:

- A. Maintaining the financial statements of the club.
- B. Handling all financial operations including but not limited to expenses, funding and sponsorships.
- C. The actions of the Treasurer shall be subject to review by the President and or the Vice President.

Section 5: The duties of the Safety Officer shall be:

- A. Ensuring to the best of his or her ability, that all club members are aware of pertinent safety measures and are acting upon them at all times during meetings and events held by the club.
- B. Providing accident reports at all club events.
- C. Recording any, and all accidents that occur during events held by the club.
- D. Monitoring the actions of all persons at events held by the club and reporting any behaviours deemed to violate club safety rules to the event committee.

#### ARTICLE VI. OFFICER ELECTION

Section 1: Officer elections will be held at the end of each membership year and each term of office shall be one membership year.

Section 2: Officer elections will consist of a two-part process: 1) nominations, and 2) election.

A. Nominations – Will be held at the meeting in which elections are to take place. Any member can nominate a fellow club member for any officer position or may nominate themselves as long as the member being nominated holds an adult club membership and held a club membership the previous year. Persons nominated for the position of president must have held an officer position the previous membership year.

B. Elections – Elections will consist of each member present casting a vote. Results of over 50% vote will determine the winner of the election. In the event only one person has been nominated for a position, a vote is not needed for that person to be elected. The President of the club shall with hold their vote unless needed to break a tie.

Section 3: Members shall be allowed to hold two officer positions in the event that no other nominations are received and there are no objections from the active membership.

#### ARTICLE VII. MEETINGS

Section 1: The annual general meeting of the club will take place at the end of the membership year.

Section 2: Club meetings shall be held quarterly or monthly as the board deems necessary.

Section 3: Scheduling of meetings and informing all members of meeting dates will be the responsibility of the President.

Section 4: Any club member may request a meeting be held by written request to any board member.

#### ARTICLE VIII. AMENDMENTS

Section 1: Amendments may be made to this constitution and any time by a two-thirds vote of the active club membership.

Section 2: Requests to change the constitution must be submitted in writing at a club meeting and shall be voted on in the following meeting.