

Fall 2026 Grant Cycle

Ahimsa Foundation

INSTRUCTIONS

Saving Your Work

As you work on this application, a draft will automatically save as you go, allowing you to return and complete your work at any time. The system will automatically save after every 100 characters typed, as well as anytime you click away from a question. You can also manually save by clicking "Save" at the bottom right-hand side of the form.

When you return, in the left-hand column titled "Assigned To You," you will click the Continue button next to your draft application.

Invite Collaborators

You may invite others to collaborate on your application by clicking the 'collaborate' button toward the upper right of the application. Follow the steps to invite the individual to collaborate on this grant application.

Questions

If you have any questions or require additional guidance, please contact Executive Administrator Jen Bonnett at jen@ahimsafoundationboston.org or (857) 248-5007.

Tutorials

The following links to helpful tutorials about using and applying for a grant in the grant management portal: <https://support.foundant.com/hc/en-us/articles/4479853059991-GLM-Applicant-Tutorial>

ORGANIZATION INFORMATION

Organization Name*

Character Limit: 100

Tax ID/EIN*

Character Limit: 10

List the type(s) of animals your organization serves.*

Please choose all that apply.

Choices

Dogs

Cats

Small Animals

Equines
Primates
Diverse Wildlife
Avian
Farm Animals
Elephants

Geographic area covered by your organization.*

Character Limit: 250

Board-approved mission statement.*

Character Limit: 500

Provide a brief organizational history.*

Character Limit: 3000

Briefly outline the service(s) your organization currently provides.*

Character Limit: 4000

Recommendation Form or Letter

You are required to have a recommender of your organization submit either a letter or the Google Form linked below. This will be attached to your application for review with your other materials. Recommendations are due no later than Wednesday, August 12, 2026, by 5:00 pm EDT.

Please note:

- We will not accept recommendations from staff, board members, or volunteers who hold management roles in your organization.
- Please do not use the same recommender that you used in your last application.
- Ensure the recommender has sufficient knowledge of your organization to respond to the following questions in a succinct yet thorough manner.

If the recommender would like to write a letter, please have them email it to Jen@AhimsaFoundationBoston.org. It should address the following:

1. Your relationship to the recommended organization? *(We will not accept recommendations from staff, board members, or volunteers who hold management roles in the recommended organization.)*
2. How long have you had a relationship with this organization?
3. What strengths make this organization worthy of funding?
4. Do you have any concerns about this organization that should impact our funding decision?

5. Anything else you would like to share about this organization?

Alternately, they may complete the same information on this Google Form:

<https://forms.gle/z8BRnaHatVma5gen9>

Do you own, lease, or receive an in-kind donation of land/buildings for your organization's use?*

If your organization operates any physical space for the care of animals, you should answer 'yes' to this question and provide the accompanying documentation below. No need to provide documentation for storage rental units for supplies.

Choices

Yes

No

Ol: Deed/Lease Info - Yes

ATTACHMENT: Current Deed, Lease, or In-Kind Agreement.

Leases or in-kind agreements should cover the current year. If there is more than one property, please include deeds/leases/agreements for all properties in one file.

File Size Limit: 3 MB

FINANCIAL INFORMATION

Organization budgeted revenue for your 2026 fiscal year?*

Character Limit: 20

ATTACHMENT: Organization budget for your 2026 fiscal year.*

Please include a detailed line-item breakdown of your entire organization's fiscal year budget. **REVENUE should include** anticipated grants, corporate donations, bequests, trusts/estates, events, individual donations, in-kind/non-cash donations, etc.

EXPENSES should include expected items such as food/hay, litter/shavings, farrier, supplements, medications, veterinary care, salaries, transportation, utilities, rent, office supplies, marketing, events, etc.

We recommend providing a balanced budget.

Refer to the template below, which is provided in both Excel and PDF formats, for additional guidance. Feel free to use it to submit your information.

Budget Template - Excel

Budget Template - PDF

File Size Limit: 3 MB

Organization actual revenue for the 2025 fiscal year.*

Character Limit: 20

ATTACHMENT: Revenue/Expense Report for the 2025 fiscal year.*

Please include a detailed line-item breakdown of your entire organization's 2025 fiscal year revenue and expenses. **REVENUE should include** grants, corporate donations, bequests, trusts/estates, events, individual donations, in-kind/non-cash contributions, etc. **EXPENSES should include** items such as food/hay, litter/shavings, farrier, supplements, medications, veterinary care, salaries, transportation, utilities, rent, office supplies, marketing, events, etc. Audited financial statements do not usually show the level of breakdown we require. A detailed profit-and-loss statement from your bookkeeping software is preferred. Please show *actual* numbers, not estimates.

Refer to the template below, which is provided in both Excel and PDF formats, for additional guidance. Feel free to use it to submit your information.

Revenue & Expense Report Template - Excel

Revenue & Expense Report Template - PDF

File Size Limit: 3 MB

2025 Grant/Foundation Funding Sources

Please list ALL Grant/Foundation funding sources for which your organization *applied* in the 2025 fiscal year and the funding amount received from each (use \$0 if no funding was received). We are only looking for the grants/foundations you applied to through a grant process. Do not include unrequested funds from family foundations or donor-advised funds. Include any funds received from the Ahimsa Foundation and note that the total funding at the bottom of the table should match the grant/foundation funding on your 2025 Revenue/Expense Report.

Grant/Foundation Name	Funding Amount

How much revenue was generated from services/programs in your fiscal year 2025?*

Provide information on stated service/program fees, or an estimate if your organization does not charge service/program fees but accepts donations for services/programs. This includes adoptions, programs, or any other type of service for which your organization receives funds from the public in exchange for the service/program. If this does not apply to your organization, put "0."

Character Limit: 20

If your organization has a reserve fund, please indicate the fund balance and its intended use.*

For example, is the fund's purpose to cover a disaster or emergency, or to cover operating expenses resulting from a revenue shortfall? If you don't maintain a reserve fund, please write "N/A."

Character Limit: 400

If your organization has an endowment fund, indicate the fund balance.*

If your organization does not have an endowment fund, write "N/A."

Character Limit: 100

What would your organization do if a significant, recurring source of funding were lost?*

Character Limit: 2000

Briefly describe what efforts you are making to obtain funding for your organization.*

Character Limit: 3000

What is the biggest fundraising challenge your organization faces?*

Character Limit: 2000

For your organization's 2025 fiscal year, did your actual revenue/expenses reflect a:*

Choices

Net Loss

Net Income

Balanced Budget

FI: Net Loss

Explain how you made up the deficit.

If your 2025 fiscal year revenue and expenses resulted in a Net Loss, please explain how you made up the deficit.

Character Limit: 2000

FI: Net Income

Explain how you will use the excess funds.

If your 2025 fiscal year revenue and expenses resulted in a Net Income, please explain how you will use the excess funds.

Character Limit: 2000

ADMINISTRATIVE/GOVERNANCE INFORMATION

Total # of Governing Board Members*

Character Limit: 2

ATTACHMENT: List of Governing Board Members.*

Ensure your list includes **board officers** and lists each member's **occupation** (outside your organization).

Refer to the template below, which is provided in both Excel and PDF formats, for additional guidance. Feel free to use it to submit your information.

[Governing Board Members Template - Excel](#)

[Governing Board Members Template - PDF](#)

File Size Limit: 3 MB

Are governing board members monetarily compensated?*

Choices

Yes

No

For the questions below about staff, we are asking about individuals who perform staff roles, whether paid or unpaid. If they are paid, count them as staff, or if they perform an unpaid staff management role, count them as staff. Please contact Jen with any questions.

Total number of full-time staff (paid or unpaid)*

Character Limit: 4

Total number of part-time staff (paid or unpaid)*

Character Limit: 4

Total number of active volunteers*

Character Limit: 4

Outline the qualifications and compensation for senior administrative staff (paid or unpaid).*

Senior administrative staff includes management roles like the Executive Director, Shelter/Sanctuary/Rescue Manager, or Operations Director. Regardless of title, if you include them in your definition of senior administrative staff, please include them. Even if these individuals are unpaid, we want to hear about their qualifications. Please include information about current individuals in these roles. Indicate if the individuals in these roles also serve on your organization's Governing Board. N/A is not an acceptable answer to this question.

Character Limit: 5000

What was the total payroll amount for employees of your organization during your 2025 fiscal year?*

Please include money paid to contractors in this total.

Character Limit: 20

Briefly describe your organization's succession plans.*

Please explain how your organization will continue its operations, or whether you have arranged for its dissolution in the event of a catastrophic change. This could include a leading staff member who cannot continue, an extreme lack of funding that cannot be remedied, or a natural disaster.

Character Limit: 4000

Explain any recent major circumstances that have impacted your organization.*

The major circumstances may have positively or negatively impacted the organizational, financial, and/or administrative/governance of your organization. This could include new buildings, a large one-time donation that skews financial information from year to year, organizational restructuring, etc.

If none, write N/A.

Character Limit: 3000

ANIMAL CARE INFORMATION: General

Please describe how the animals you serve are housed.*

This could include individual cages, community rooms where several animals live together, foster homes, and other similar settings. Include how many animals are housed in each type of housing/area. If you have a large organization that serves multiple types of animals, please provide the sizes of the largest and smallest shelters.

If your organization operates clinics, TNVR, or other services, please provide a brief description of where you serve animals through them (i.e. veterinary provider office, mobile unit).

Character Limit: 4000

How often are animals given the opportunity to exercise or play if kept in cages or kennels?*

Character Limit: 2000

Describe your preventative security and safety measures.*

Explain the security or safety measures that have been taken to prevent break-ins or severe damage to the shelter, sanctuary, rescue, or foster homes in the event of a disaster (fire, flood, tornado, hurricane, etc.).

Character Limit: 4000

ATTACHMENT: 2025 Animal Statistics Worksheet*

Please complete and upload the Animal Statistics Worksheet available below to submit information about the animals you serve. This includes the number of animals served through a spay/neuter program or through feral cat colonies. If you directly serve animals in any way, please complete the worksheet.

We strongly prefer that you use the provided worksheet to present your animal statistics. If this is not workable for some reason or you serve more than 10 types of animals, please reach out to Jen at jen@ahimsafoundationboston.org for next steps.

Refer to the template below, which is provided in both Excel and PDF formats, for additional guidance.

[Animal Statistics Worksheet - Excel](#)

[Animal Statistics Worksheet - PDF](#)

File Size Limit: 3 MB

Video Tour

Please provide a video of the sites where you house/serve animals. If you have a shelter/sanctuary and foster homes, please show us both. If you are foster-based only, please show two foster homes, ensuring at least one home is from someone who is not also a board or staff member. If your organization provides TNVR services, supports feral cat colonies, or offers other direct animal care services, please show us the spaces where these services are provided. No video is required if you do not provide direct services to animals (write N/A in the Video Tour URL #1 box below).

Videos must be dated 2025 or 2026 and may be submitted during two application cycles before a new video is required. Please keep videos brief (between 5-10 minutes total is ideal) but detailed, and include current animals you are serving. Remember to pan slowly across the area, describing what is being shown. For example, if showing dog kennels, tell us how many dogs are in the kennels, how often dogs are walked, how many kennels there are, and a couple of dogs up close.

These DO NOT need to be professionally created videos. We prefer videos, as described above, that show the realities of the spaces where you serve animals, as well as some of the animals you are serving. Try to ensure that the narration can be heard above barking dogs, etc.

The preferred submission method is to share a URL link to 1-3 videos hosted on a site such as YouTube or Vimeo, and they are set so anyone with the link can view the videos. If this is not possible, please contact Jen at jen@ahimsafoundationboston.org about an alternative submission method, and write 'contacting Jen' in the Video Tour URL #1 box below.

Video Tour URL #1:	
Video Tour URL #2:	
Video Tour URL #3:	

Does your organization have an ongoing relationship with any veterinarians?*

Choices

Yes

No

ACI: General -Yes

Provide contact information for 1-2 veterinarians.

The Ahimsa Foundation reviewers may contact them with questions.

Veterinarian Name	Veterinarian Email Address	Veterinarian Phone Number

ACI: General - No

Explain why you do not have an ongoing relationship with a veterinarian.

Character Limit: 1000

ANIMAL CARE INFORMATION: Sterilization/Birth Control

Does your organization sterilize or provide birth control to animals?*

Choices

Yes

No

ACI: Sterilization/Birth Control - Yes

When and why do you sterilize or provide birth control to animals?*

Character Limit: 2000

Explain how animals are cared for after sterilization surgery.*

Character Limit: 2000

ACI: Sterilization/Birth Control - No

Why don't you sterilize or provide birth control to animals?*

Character Limit: 2000

ANIMAL CARE INFORMATION: Breeding

Does your organization allow breeding of animals in its care or after adoption?*

Choices

Yes

No

ACI: Breeding - Yes

Describe in what circumstances you allow breeding.*

Character Limit: 2000

ANIMAL CARE INFORMATION: Euthanasia

Is euthanasia of animals allowed in your organization?*

Choices

Yes

No

ACI: Euthanasia - Yes

Under what conditions do you consider euthanasia appropriate?*

Character Limit: 2000

Who makes the decision to euthanize an animal?*

Character Limit: 1000

Share the euthanasia procedures used in your organization.*

Please share the euthanasia procedure used for each type of animal. Be sure to include who makes the decision to euthanize and who performs the euthanasia procedure.

Character Limit: 4000

ACI: Euthanasia - No

If you don't allow euthanasia, how do you handle suffering animals not anticipated to recover?*

Character Limit: 2000

ANIMAL CARE INFORMATION: Adoption

Does your organization adopt out animals?*

Choices

Yes

No

ACI: Adoption - Yes

Explain how you assess potential adoptive homes before adoptions.*

Character Limit: 2000

How do you follow up after adoptions?*

Character Limit: 2000

ATTACHMENT: Copy of your adoption contract or agreement.*

Please share your contract/agreement, not your application, unless the contract/agreement is part of your application.

File Size Limit: 3 MB

ACI: Adoption - No

Why don't you adopt out animals?*

Character Limit: 1000

FUNDING REQUEST INFORMATION

Dollar amount requested*

As a guideline, initial grant awards are between \$1,000 to \$5,000, regardless of the type of organization applying. Subsequent grants for cat/dog organizations range from \$1,000 to \$15,000, and horse/farm animal or wildlife rescue and rehabilitation grants range from \$2,000 to \$25,000.

Character Limit: 20

Please state in approximately 10 words what you are seeking a grant to fund.*

Please be succinct and specific (i.e. veterinary care, food, medications).

Character Limit: 150

How will this funding help the animals you serve?*

If your request is an increase over your prior year's funding amount, what is the reason for the increase? Will you serve more animals?

Character Limit: 3000

What does success look like for your organization?*

How do you track success, and how do you know you are moving toward it?

Character Limit: 3000

Additional information you would like Ahimsa to know about your organization.

Character Limit: 3000

GRANT APPLICATION AGREEMENT

1. If awarded, all grant funds will be used solely as indicated in the Grant Acknowledgment form.
2. Upon provisional approval of any grant as noted in the award notification, the Ahimsa Foundation, or its authorized agent, shall have the right during normal business hours to visit your organization to determine the accuracy of your application answers.
3. Unless otherwise agreed to by the Ahimsa Foundation, any materials submitted in connection with this grant application will be retained by the Ahimsa Foundation.
4. This Grant Application shall not obligate the Ahimsa Foundation in any way. All decisions as to whether to approve a grant shall be made at the sole discretion of the Board of Trustees of the Ahimsa Foundation. The Ahimsa Foundation shall endeavor to give this Grant Application due consideration, but because of the magnitude of requests received, the limitations on available funds, as well as various internal limitations of the Ahimsa Foundation and the desire to balance current projects supported by the Ahimsa Foundation, no assurance can be given.

The information contained in this application is complete and accurate to the best of my knowledge.*

Signature: Please type your full name to agree with the Grant Application Agreement.

Character Limit: 40

Signature Date*

Character Limit: 10