

League of Northern Colorado Quilters
General Board Meeting
November 17, 2025. 10:30 AM
Via Zoom

1. Members Present: Joan Fulton - President, Margaret Reek - Web Coordinator, Beth Soderquist - 1st Vice President, Pat Baker - Vice President Programs, Marla Arcadi - Treasurer, Crystal Wentz - Newsletter, Carla Lucas - Special Events, Betty Ann Eash - Charity Quilt committee, Sue Hine - Show and Tell, Lauri Dykstra - Retreat Coordinator, Cathy Schultz - Membership, Eileen Maelzer - Hospitality, Susan Linden - Web Communications, Ellen Rankin - incoming Treasurer, Kathy Money - Small Groups
2. Approval of minutes
 - a. September General Board Meeting: Margaret notes that there was a correction made in which the word 'document' was replaced with the word 'folder'. Margaret moves to approve these minutes, Beth seconds the motion. By a show of hands the minutes are approved.
 - b. October General Meeting. Margaret moves to approve, Crystal seconds the motion. By a show of hands the minutes are approved.
 - c. November General Meeting. Joan requests a change in these minutes, to state that the Newsletter editor needs help interviewing members for the Member Spotlight section of the newsletter. The help is not for Pat Baker as stated in the meeting, but for the Newsletter editor. Carla moves to approve the minutes, Margaret seconds the motion. By a show of hands the minutes are approved.
3. President report
 - a. Betty Ann reports that the Executive Board approved a request from the Charity Quilt Committee for provide lap quilts to Meals on Wheels to gift to their clients in Loveland and Berthoud during the holidays. This is a cause that the charity committee will consider for future giving.
 - b. 2025 has been a very active year and we are set to finish it off with a great Silent Auction/Holiday Party. Joan thanks all Board members for their great work this year to make LNCQ the successful guild that it is. 2026 is looking great.
 - c. Joan, along with Beth and Crystal, are in the process of reviewing the LNCQ Bylaws, Standing Rules, Best Practices and Monthly Calendar. Their objectives were to ensure all the documents are complete and reflect the current state of the guild. Joan has solicited input from all board members regarding their roles as described in Best Practices and made revisions based on their feedback. As well, Best Practices needs to be cross referenced to the Monthly Calendar. Joan asks that any outgoing board member work with their replacement to ensure they are aware of the Best Practices for their position. Joan also says that the board is open to any changes in practice that a board member may request.
 - d. Joan plans to hold a board transition meeting at her house on December 15 at 9:00 for the Executive and 10:30 for the General Board, with a luncheon to follow. Joan also plans a new Board retreat at her house January 26 - 29. The purpose is to get to know each other, hear new ideas, planning as well as sewing time. If any member would like to help with planning for this event, please let Joan know.
4. 1st Vice President report
 - a. All board positions have been filled, though a need still exists for someone to help the Newsletter editor with the Member Spotlight column in the newsletter.
 - b. Plans for the Holiday Party in December are moving along, planned food includes charcuterie boards, hot items and desserts. Beth and Crystal met with Best Western staff to finalize the room plan. Sixty-five items will be available for the silent auction. Crystal is putting together an auction catalog to be sent to members. Beth is expecting a number of members to bring a

guest, in total, they expect 100 - 150 guests. They are hoping to set up the afternoon before. If anyone is willing to help please get in touch with Beth or Crystal. Carla asks when during the event they are planning to do the UFO Challenge and the Round Robin Challenge reveals. Discussion ensued about how to schedule the day of the Party/Auction. Beth, Crystal and Kathy will discuss that and make sure that the challenge reveals will be included and that members are informed about the schedule for the day. Discussion also about regular show and tell quilts. Beth will look into how to accomplish that.

5. Vice President Programs report
 - a. Pat reminds the board that registration is open for the January workshop on eco-friendly bag (fee includes the kit for the bag).
 - b. February is Demo Day with a morning workshop by Becky Williamson
 - c. Quilts of Valor is the March program.
 - d. Lori Jonker is the speaker for April; she will talk about piecing and inspiration in designing quilts, plus her trunk show.
 - e. Valorie White is our scheduled speaker for June, though her husband is ill and plans may change.
6. Treasurer report
 - a. Marla and Ellen Rankin, the incoming treasurer, have been working together on some legal and IRS responsibilities for LNCQ.
 - b. If anyone has questions about the budget (which is not yet finalized for 2026) please contact Marla. She encourages members to review the budget, especially the sections pertaining to their committee, and provide feedback about anticipated needs.
 - c. Joan remarks that LNCQ should plan not to have a silent auction every year and that we consider the funds from this year's auction to be available for use in the next two years.
7. Secretary report
 - a. Joan reports that Dawn is working to make sure that e-mail communication of the Executive Board in October will be properly recorded for our records.
8. Web Coordinator report
 - a. Margaret says she has been working with her replacement team Jane Rozum and Beth Soderquist. They are catching on quickly and Margaret is sure that they will be able to function smoothly.
 - b. Jane and Beth are going to set up the registration function for the February workshop. They are using the documentation Margaret has worked on.
 - c. Eileen mentions there have been problems with the membership roster being up to date. Cathy Schultz agrees. Margaret says that database should automatically update. So she will need to see if she can find and fix the issue.
9. Web Communication report
 - a. Susan reports that she also has problems with the membership roster.
 - b. If Susan is needed to do e-blasts please let her know.
10. Program Host - no report
11. Community Quilts report
 - a. Betty Ann has nothing to report
12. Hospitality report
 - a. Eileen says there was a terrific response to her invitation to the New Member meetup before the November meeting. She encourages old members to come and meet new people.
13. Membership report
 - a. Cathy reports that to date 40 new and continuing members have signed up for 2026. Numbers show nearly 180 members at the end of 2025.

- b. She has the previously reported issues with the membership roster that she and Margaret will work to resolve.
14. Newsletter report
- a. Crystal has started training with Sue Hines who will replace her. They will work together to create the December newsletter. Still looking for someone to take on the job of recording interviews with members and take pictures of their quilts for inclusion in the Member Spotlight column of the newsletter.
15. Publicity report - no report
16. Retreats report
- a. January retreat has 38 attendees signed up.
 - b. Lauri has a confirmed reservation at the YMCA in Estes Park for the October 2026 retreat.
 - c. There are some discussions and decisions to be made about meals, meeting spaces and other costs.
 - d. Registration for the spring retreat will likely be in early January.
17. Special Events report
- a. Carla says that she no longer has the binder for the Program chair, she passed it off to her replacement but Pat Baker doesn't have it. Joan says she will look to see if she has it.
 - b. Carla expresses thanks to the author of the Member Spotlight in which she was featured.
18. Show & Tell report
- a. Sue has nothing to report
19. Small Groups report
- a. Kathy has nothing to report
20. Ways & Means report
- a. Kathy reports that Crystal is creating a catalog of the 65 auction items. Extra items are being held back for a future fund raising event. Please bring friends as guests. Donation receipts can be given to anyone who would like one.
 - b. Kathy explains that the auction is strictly in person, nothing online.
21. Meeting adjourned.