**Reedham Village Hall**

**HELP KEEP THIS VILLAGE HALL COVID-19 SECURE**

**Here is a link to the**[**Reedham Village Hall Covid-19 Risk Assessment**](https://www.attenboroughvillagehall.org.uk/assets/files/covid19/AVH%20Risk%20Assessment%20July%202020.pdf)**.**

1. **You must not enter if you or anyone in your household has COVID-19 symptoms.**
2. **Masks MUST be worn in confined spaces.**
3. **If you develop COVID-19 symptoms within 7 days** of visiting these premises alert Test, Track and Trace. Alert the Village Hall Chairman, Chris Bradbury on 07472 272484 and alert the organiser of the activity you attended.
4. **Maintain 2 metres social distancing as far as possible**: Follow the guidance issued by your own group leader, and aim to keep 2 metres apart or 1 metre if wearing a face mask/covering.
5. **Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided by the village hall.
6. **Avoid touching your face, nose, or eyes**. Clean your hands if you do.
7. **“Catch it, Bin it, Kill it”.**  Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
8. **Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We cannot clean all surfaces at the village hall between each hire.
9. **Take turns to use confined spaces such as corridors, kitchen and toilet areas**. Standing or sitting next to someone is lower risk than opposite them.  Briefly passing another person in a confined space is low risk.
10. **Keep the hall well ventilated. Close doors and windows on leaving**.
11. **Wash your clothes when you get home** to reduce risk of transmission.

***This Hall is cleaned weekly by the Village Hall.***

***Chris Bradbury Chairman***